



# Cannington Parish Council

You are summoned to the Annual Council meeting of Cannington Parish Council at **7.00pm on Tuesday 13<sup>th</sup> May 2025** in **Cannington Village Hall**

The public session will commence after Item Three on the Agenda and continue for a maximum of 30 minutes. Members of the public are invited to remain and observe the proceedings of the Council Meeting proper.

## AGENDA

### Council Session

- 01/05/25 Declaration of Members Interests**  
**02/05/25 Election of Chairman and signing of Office** for the forthcoming year  
**03/05/25 Election of Vice Chairman** for the forthcoming year

**Public Session** *(In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)*

### Council Session

#### **04/05/25 Apologies for Absence**

#### **05/05/25 Minutes of Meeting held on 8<sup>th</sup> April 2025**

#### **06/05/25 Matters Arising** not covered by separate agenda item

#### **07/05/25 Posts of Responsibilities**

##### **Current responsibilities**

Allotments – Clerk, Shaun Ryall and Mike Andison  
Brook – Ian Dyer  
Bus User Group - Jack Popham  
Cannington in Bloom – Clerk and Steve Pettitt  
Cemetery – Clerk, Ian Dyer and Mike Andison  
College – Ian Dyer  
Defibrillator – Carole Taylor  
EDF – *Community Forum* – Steve Pettitt and Shaun Ryall  
EDF – *Transport Forum* – John Addison  
Hinkley Point SSG – Colin Allen  
Footpaths and Highways – Clerk, John Addison (highways), Graham Bell and Shaun Ryall (footpaths)  
Jubilee Gardens – John Addison  
Local Community Network (LCN) – Ian Dyer  
Playing Field/Amenities – Jack Popham, Mike Andison and Colin Allen  
Speed Indicator – John Addison and Shaun Ryall  
Village Hall – Mike Andison

#### **08/05/25 Committee and Advisory Group membership**

##### **Current membership**

Disciplinary – Steve Pettitt, Mike Andison and John Addison  
Emergency planning including flooding – Colin Allen, David Greenslade, Mike Phillips and Ian Dyer  
Finance and Staffing Committee – Ian Dyer, John Addison, Carole Taylor and Jack Popham  
Grievance – David Greenslade, Shaun Ryall and Michael Featherstone  
Planning – Steve Pettitt, Carole Taylor and Michael Featherstone  
Alms Houses – Colin Allen, Michael Featherstone, Carole Taylor, Steve Pettitt and Mike Andison

#### **09/05/25 Review of risk register**

#### **10/05/25 Review of Procedures**

- Standing Orders
- Financial Regulations
- Code of Conduct

#### **11/05/25 Planning matters**

##### **New planning**

1. **13/25/0010**-Lead repairs, replacement to Clifford Hall roof and lantern cupola roof repairs, replacement and extension at Cannington Court, Church Street, Cannington.
2. **13/25/00011**-Resurfacing hardcore car park with tarmac.

##### **Planning decided**

1. **13/2500007**- Demolition of existing single storey side extension and erection of 1no. 3 bed detached self-build dwelling including parking, access, landscaping and associated works. **Permission Granted**

#### **12/05/25 Reports (as applicable)**

1. Highways and Parking Issues
  - Fly Parking
2. Speed Indicator Device
3. Defibrillator
4. Village Maintenance
5. NHP
6. Henry Roger Almshouse
7. Otters Brook
8. Play area

**13/05/25 Capital/CIM fund projects**

1. Footbridge between Otters Brook and the play area
2. Northbrook Garages
3. Rodway Car Park

**14/05/25 Financial Matters**

1. **The Payments** - The following transactions to be approved for payment

Name of Payee	Description of cheque	Cheque	Amount
<b>Additional payments made since the last meeting: -</b>			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) May 2025	S/O	<b>£250.00</b>
Heart Internet	Exchange mailbox May 2025	DD	<b>£12.00</b>
BT	Phone & broadband services (May)	DD	<b>£71.11</b>
Loyds Bank	Bank charges	DD	<b>£4.25</b>
HMRC	Employers PAYE and National insurance	Tfer	<b>£245.13</b>
Carol Taylor	Planter for Cannington in Bloom	Tfer	<b>£362.40</b>
Avalon Landscapes	Grounds maintenance for (March)	Tfer	<b>£870.00</b>
Aly Prowse	Clerk's salary (April)	Tfer	<b>£469.51</b>
Tina Gardener	Clerk's salary (April)	Tfer	<b>£908.42</b>
Rebecca Gaylor	Clerk's salary (April)	Tfer	<b>£1,321.87</b>
Blackmoore Farm	Bread rolls for VE Day	Tfer	<b>£140.80</b>
EDF	Electricity for Pavilion Playing Fields (January-March)	Tfer	<b>£1,058.54</b>
RT Signs	Pump track Signs	Tfer	<b>£100.39</b>
Shaun Ryalls	Allotments number posts and USB for SID	Tfer	<b>£25.64</b>
Rainbow plants Ltd	Plants	Tfer	<b>£526.02</b>
Currypool Mill Caravan	Can of Gas for VE Day	Tfer	<b>£30.00</b>
Tina Carter	Posters and Postcards for VE Day	Tfer	<b>£72.98</b>
<b>The following payments are due:</b>			
EDF	Electricity for Pavilion Playing Fields (01 April-30-April)	Tfer	<b>£100.39</b>
SALC	Councillor training course	Tfer	<b>£30.00</b>
David Howe	Watering of tubs and barrier baskets.	Tfer	<b>£170.00</b>
Greenslades	Grounds maintenance for the village and Rodway playing fields.	Tfer	<b>£1,988.88</b>
Rebecca Gaylor	Batteries for Defibrillator and folders for Alms House documents.	Tfer	<b>£13.19</b>
Tina Gardener	VE Day flag and office stationery.	Tfer	<b>£58.71</b>
Burnham Toilet Hire	Portaloo for playing fields (April)	Tfer	<b>£116.16</b>
Avalon Landscapes	Grounds maintenance for (April)	Tfer	<b>£720.00</b>
DM Payroll Services Ltd	Administration of payroll for 2025/26	Tfer	<b>£216.00</b>
SALC	Councillor training course	Tfer	<b>£120.00</b>

2. **To agree accounts for April 2025**

3. **Review of Insurance provision**

**15/05/25 Annual Audit Return**

1. Internal audit
2. Section 1 -Annual Governance Statement for 2024/25
3. Section 2 -Accounting Statements for 2024/25

**16/05/25 Correspondence and matters to discuss**

1. VE Day event`
2. Emergency Plan
3. Staffing committee training

**17/05/25 Posts of Responsibility** – reports where applicable


- a. Allotments –Clerk
- b. Brook – Cllr Ian Dyer
- c. Bus Partnership – Cllr Jack Popham
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
- e. Cemetery – Clerk and Cllrs Ian Dyer and Mike Andison
- f. College – Chairman Ian Dyer.
  - Annual meeting to be arranged.
- g. Jubilee Gardens– Cllr John Addison
- h. Playing fields/amenities – Cllrs Jack Popham and Mike Andison
  - Pump track official opening
- i. Village Hall – Cllr Mike Andison

**18/05/25 Matters of Report**

1. EDF Community Forum to be held on 15th May 2025
2. Dowsborough LCN AGM 18<sup>th</sup> June 2025

**19/05/24 Items for the next meeting****20/05/24 Date and Time of next meeting**

The next Parish Council meeting will be held at 7.00pm on Tuesday 10<sup>th</sup> June 2025

 Rebecca Gaylor Clerk to the Parish Council – 8<sup>th</sup> May 2025