



Cannington Parish Council

You are summoned to the Annual Council meeting of Cannington Parish Council at **7.00pm on Tuesday 14th May 2024** in **Cannington Village Hall**

The public session will commence after Item Three on the Agenda and continue for a maximum of 30 minutes. Members of the public are invited to remain and observe the proceedings of the Council Meeting proper.

AGENDA

Council Session

- 01/05/24 Declaration of Members Interests**
02/05/24 Election of Chairman and signing of Office for the forthcoming year
03/05/24 Election of Vice Chairman for the forthcoming year

Public Session *(In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)*

Council Session

- 04/05/24 Apologies for Absence**
05/05/24 Minutes of Meeting held on 9th April 2024
06/05/24 Matters Arising not covered by separate agenda item
07/05/24 Posts of Responsibilities

Current responsibilities

Allotments – Deputy Clerk, Shaun Ryall and Mike Andison
Brook – Ian Dyer
Bus User Group - Jack Popham
Cannington in Bloom – Clerk and Steve Pettitt
Cemetery – Deputy Clerk, Ian Dyer and Mike Andison
College – Ian Dyer
Defibrillator – Carole Taylor
EDF – Colin Allen
EDF – *Community Forum* – Steve Pettitt and Shaun Ryall
EDF – *Transport Forum* – John Addison
Hinkley Point SSG – Colin Allen
Footpaths and Highways – Clerk, John Addison (highways), Graham Bell and Shaun Ryall (footpaths)
Jubilee Gardens – John Addison
Local Community Network (LCN) – Ian Dyer
Playing Field/Amenities – Lisa Evans and Jack Popham
Speed Indicator – John Addison and Shaun Ryall
Village Hall – Mike Andison
Youth – Lisa Evans

08/05/24 Committee and Advisory Group membership

Current membership

Disciplinary – Steve Pettitt, Mike Andison and John Addison
Emergency planning including flooding – Colin Allen, David Greenslade, Mike Phillips and Ian Dyer
Finance and Staffing Committee – Ian Dyer, John Addison, Lisa Evans, Carole Taylor and Jack Popham
Grievance – Ian Dyer, Shaun Ryall and Michael Featherstone
Jubilee Gardens – Chairman, Vice chairman, Jan Pettitt and Alison Waters
Planning – Steve Pettitt, Carole Taylor, Lisa Evans and Michael Featherstone

09/05/24 Review of risk assessments

10/05/24 Review of Procedures

- Standing Orders
- Financial Regulations
- Code of Conduct

11/05/24 Planning matters

New planning

1. **13/23/00030** – Retention of a mobile home to be used as a residential building at Bradley Green Stables, Blackmore Lane
2. **13/23/00005** – Application to determine if prior approval is required for a proposed installation of new telecommunications equipment at Blackmore Farm
3. **13/24/00007** – Application to determine if prior approval is required for the erection of a building for storage of agricultural machinery at Blackmore Farm
4. **13/24/00008** – Application to determine if prior approval is required for the erection of a building for an agricultural straw storage building at Blackmore Farm
5. **13/23/00028** – Erection of 5 detached dwellings at Manor Farm, Gurney Street – additional information supplied.

Planning decided

1. **13/24/00001** – Certificate of lawfulness for the proposed erection of a two-section modular building, to be used as additional living space for the main house at 34 High Street. **Permission refused.**
2. **13/24/00009** – Notice of intent to install fixed line broadband electronic communications apparatus, comprising 1 10m medium pole to the west of Main Road. **Permitted development**
3. **13/24/00003** – Application to determine if prior approval is required for a proposed change of use of agricultural buildings to 2 dwellings at Chiton Trivett Farm. **Application withdrawn**

13/23/00032 – Brymore Way

New responses added to the website from;

- Somerset Highways
- Housing Enabling

12/05/24 Reports (as applicable)

1. Highways and Parking Issues
 - Stradlings Hill – speed limit
2. Speed Indicator Device
3. Defibrillator
4. Village Maintenance
 - Sandford roundabout
 - Brymore Way
 - Verge in front of Co-op development
5. NHP
6. Henry Roger Almshouse meeting held on 18th April 2024
7. LCN Highway subgroup meeting held on 25th April 2024
8. Borsele visit on 30th April 2024
9. Hinkley Point SSG – site visit on 7th May 2024

13/05/24 Capital/CIM fund projects

1. Footbridge between Otters Brook and the play area
2. Pump track

14/05/24 Financial Matters

1. **The Payments** - The following cheques to be approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) May 2024	S/O	£250.00
Heart Internet	Exchange mailbox May 2024	DD	£12.00
BT	Phone & broadband services May 2024	DD	£66.60
Aly Prowse	Clerk's salary (April)	Tfer	£424.04
Tina Gardener	Clerk's salary (April)	Tfer	£1204.48
Clark & Kent	Deposit for pump track	Tfer	£36,000.00
Steve Bull	Weed spraying	Tfer	£264.50
SALC	Training	Tfer	£20.00
DM Payroll Services	Payroll services for 2024/24	Tfer	£192.00
EDF	Electricity for Xmas lights	Tfer	£124.04
Steve Bull	Grounds maintenance for April	Tfer	£720.00
Aly Prowse	Timber posts for allotment plot numbers	Tfer	£237.97
DM Payroll Services	Payroll services for 2024/24	Tfer	£192.00
The following payments are due:			
RT Signs	Livery for Bowser	Tfer	£114.00
Carole Taylor	Wool for Yarn Bombers	Tfer	£41.22
Richard Young	Internal audit	Tfer	£50.00

2. **To agree accounts for April 2024**
3. **Review of Insurance provision**
4. **Finance & Staffing meeting held on 1st May 2024**

15/05/24 Annual Audit Return

1. Internal audit
2. Section 1 -Annual Governance Statement for 2023/24
3. Section 2 -Accounting Statements for 2023/24

16/05/24 Correspondence and matters to discuss

1. Victim Support – thank you letter for donation
2. Cannington Pantomime – Murals
3. West Monkton Parish Council – The Somerset Wood
4. Somerset Council – Grassland Management and Conservation
5. Somerset Council – Rights of Way – volunteer survey
6. Somerset Council – Update Members' Interests form

17/05/24 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk.
- b. Brook – Cllr Ian Dyer
 - Brook clearance
- c. Bus Partnership – Cllr Jack Popham
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
- f. College – Chairman Ian Dyer.
- g. Jubilee Gardens– Cllr John Addison
- h. Playing fields/amenities – Cllrs Jack Popham and Lisa Evans
 - Goal posts
- i. Village Hall – Cllr Mike Andison
- j. Youth – Cllr Lisa Evans

18/05/24 Matters of Report

1. EDF Community Forum to be held on 16th May 2024
2. Dowsborough LCN Flooding and Community Emergency Planning Workshop on 20th May 2024
3. Dowsborough LCN 12th June 2024

19/05/24 Items for the next meeting

20/05/24 Date and Time of next meeting

The Annual Parish meeting will be held at 7.00pm on Monday 20th May 2024

The next Parish Council meeting will be held at 7.00pm on Tuesday 11th June 2024



Tina Gardener *Clerk to the Parish Council – 9th May 2024*