



Cannington Parish Council

Minutes of the meeting of Cannington Parish Council held at
7.00pm on Tuesday 12th December 2023 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Steve Pettitt, Kym Wardhaugh, Mike Andison, Shaun Ryall, Colin Allen, Carole Taylor and Jack Popham

County Councillor: Mike Caswell

Clerk: Tina Gardener

Members of Public: 4

01/12/23 Declaration of Members' Interests

There were no declarations of members' interests

Public Session

Items discussed included:

- Confirmation that no 3-storey buildings are permitted in the Neighbourhood Plan (NHP)
- Why is the NHP being held up?
- The NHP states that there should be no development between Brymore Way and Chads Hill
- 3-storey buildings rumoured for Brymore Way

Council Session

02/12/23 Apologies for Absence

Apologies for absence were received from Cllr Lisa Evans and SC Cllr Brian Bolt.

03/12/23 Minutes of the Meeting held on 14th November 2023

The minutes of the meeting held on 14th November 2023 were approved.

04/12/23 Matters Arising

There were no matters arising not covered by a separate agenda item

05/12/23 Planning matters

New planning

1. **13/23/00020** – Demolition of garden room and erection of 2 storey extension at Woofington House, Blackmore Lane (revised scheme). Cllr Steve proposed to support this application. This was seconded by Cllr Jack Popham and agreed unanimously.
2. **13/23/00022** – Erection of extension to the east elevation of existing dwelling at Herdwick Barn, Blackmore Lane (revised scheme). Cllr Steve proposed to support this application. This was seconded by Cllr Kym Wardhaugh and agreed unanimously.
3. **13/23/00026** – Retrospective application for formation of new access to 35 Rodway. Cllr Steve proposed to support this application subject to Highway approval. This was seconded by Cllr Carole Taylor and agreed unanimously.
4. **13/23/00029** – Extension of car park and formation of new access track for existing pump track at Rodway Playing Fields. Cllr Steve proposed to support this application. This was seconded by Kym Wardhaugh and agreed unanimously.
Post meeting note – amendments to the original plans are required.
5. **13/23/00034** – Application to determine if prior approval is required for a proposed change of use of an agricultural building to 2 dwelling houses and reasonable works at Chilton Trivett Farm. For information only. Cllr Steve Pettitt proposed to support this application although he was surprised no consideration has been taken to the close proximity of a Grade II listed building. Also, no consideration for the whole site regarding parking etc as there have been a number of different applications for this site. This was seconded by Cllr Carole Taylor seconded and agreed unanimously.

Planning decided

1. **13/23/00021** – Certificate of Lawfulness for the proposed building an extension to the existing living space at 34 High Street. **Refuse planning permission**
2. **13/23/00023** – Change of use of agricultural building to 2 commercial units (Classes E & B8) at Blackmore Farm. **Withdrawn (after registration)**
3. **13/23/00027** – Works to trees covered by Tree Preservation Orders (TPO) on public space at Oaktree Way. **Permission granted**

06/12/23 Reports (as applicable)

1. Highways and Parking Issues
 - Update on 20mph scheme. The £500 deposit paid will be used for officer's time and Traffic Restriction Order (TRO). The cost of the signing and lining will be £4,000. All councillors were unanimously in agreement.
 - Cllr Mike Andison noted that the grit bin in Clifford Park was empty. The Clerk will arrange the purchase of salt and grit.
 - Cllr Colin Allen stated that the parking situation in Northbrook/Priory Close area is really bad and requested that all councillors view this area before the January meeting.
2. Footpaths

3. Speed Indicator Device
4. Defibrillator
 - The monthly reports have been submitted.
5. Village Maintenance
 - Concerns were raised by Cllr Steve Pettitt on behalf of Cannington in Bloom regarding the provision of watering for next year. Although at this stage we couldn't confirm who would carry this out, there was an adequate budget provision.
6. EDF Transport Forum held on 16th November 2023
 - Cllr Shaun Ryall attended this meeting and items of interest include;
 - Planning application approved for J24 logistics hub
 - Complaints regarding flyparking, Qtr2 21% and Qtr3 20% of complaints received were HPC workers flyparking.
 - Construction traffic management plan Qtr2 19 (0.18%) breaches and Qtr3 27 (0.22%) breaches
 - Utilising empty barges returning from Combswich to Avonmouth
7. Dowsborough LCN meeting held on 24th November 2023
 - Chairman Ian Dyer attended this meeting
 - The main topic of conversation was the devolution of assets and services from Somerset Council.
 - At a Clerk's briefing information was provided about a Highway Steward scheme which Parishes can buy into.
8. Recent flooding issues
 - Blackmore lane flooded and was impassable by car
 - Rices Farm, Blackmore Lane had flood water coming up through the floor.
 - Northbrook Road storm drains overflowed with sewage.
 - The Flood Alleviation Scheme overflowed behind Northbrook Road

07/12/23 Neighbourhood Plan

1. The clerk will write to Nick Tait (Somerset Council) expressing our concerns in the delay to providing information to enable the Parish Council to complete the Consultation Statement.

08/12/23 Capital/CIM fund projects

1. Footbridge between Otters Brook and the play area
2. Pump track – subject to planning application 13/23/00029

09/12/23 Financial Matters

1. **The Payments** - The following to be approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) December 2023	S/O	£250.00
Heart Internet	Exchange mailbox December 2023	DD	£12.00
BT	Phone & broadband services December 2023	DD	£61.45
Tina Gardener	Clerk's salary for November (plus pay rise back dated to 01.04.23)	Tfer	£1,393.78
Aly Prowse	Clerk's salary for November (plus pay rise back dated to 01.04.23)	Tfer	£648.07
Smiths Landscape	Emergency felling of tree in allotments	Tfer	£300.00
Somerset Council	Traffic Calming on Rodway	Tfer	£31,526.00
Somerset Council	Empty dog bins Oct 23 to Mar 24	Tfer	£836.16
Water 2 Business	Water supply Rodway	Tfer	£34.31
The following payment is due:			
Aly Prowse	Expenses – postage and stationery	Tfer	£10.25
SALC Ltd	Procurement training	Tfer	£60.00
Mike Andison	Expenses relating to Christmas lights and Christmas competition	Tfer	£119.18

2. **The accounts for November 2023** had previously been circulated and were agreed as a true record. The balance at 30th November 2023 was £389,152.76 including reserves of £347,045.28.
3. **The budget statement for November 2023** had previously been circulated to all councillors
4. **A Finance and Staffing meeting** will be arranged for early in the new year.
5. **The Precept for 2024/25** needs to be finalised and sent to Somerset Council by 2nd February 2023

10/12/23 Correspondence and matters to discuss

1. Somerset Council – Asset and service devolution
 - Much discussion took place regarding the grounds maintenance previously carried out by Clean Surrounds and Somerset Council hoping to pass on to the Parish.
 - Quotes are being sought for the maintenance and it is hoped the information is provided in time to set a meaningful budget/precept.
 - Similarly, prices are required for the grounds maintenance and safety checks required for the Children's play area
2. War Memorial
 - Plaque – it was agreed to apply a coating to the plaque to stop need the need for regular polishing
 - War Memorial cleaning – the Clerk will request a quote for this to be carried out.

11/12/23 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk.
 - New management policy, tenancy agreement and rent letters have been issued to all allotment holders
 - The boundary line at the rear of the allotments has been established with the College and the Parish Council will need to remove some of the dead trees. One tree that recently came down has been removed.
- b. Brook – Cllr Ian Dyer
 - Brook clearance – after seeking advice from the Environment Agency an additional FRAP Exemption is required to remove silt and vegetation from either side of the main bridge.
- c. Bus Partnership – Cllr Jack Popham
 - The next meeting will be held on 16.01.24
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
 - They have been busy fundraising with the quiz and selling buckets of bulbs
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
 - Cllr John Addison reported that he had purchased the trees for the Cemetery. Planting will take place in the New Year
- f. College – Chairman Ian Dyer
 - Chairman Ian Dyer had a meeting earlier to day with Jason Gunningham, items discussed included;
 - Plans for Court House have been put on hold due to lack of funds
 - Similarly with the Walled Gardens, repairs and clearance of vegetation have been put on hold. We have been asked to support any bid for Heritage funding.
 - The car park is being used by members of the public at weekends.
 - Notices have been put on the gravel car park in Rodway to stop contractors parking.
 - It was pointed out that HPC workers are registering properties in Cannington, even though they do not live here to get around flyparking.
 - The college will be asked to keep the gutters and pavements around the college clear of leaves, as this is adding to the flooding issues experienced in High Street.
- g. Jubilee Gardens– Cllr John Addison
 - Cllr Colin Allen agreed to check for dislodged stones from the walls of the brook.
- h. Playing fields/amenities – Cllrs Jack Popham and Lisa Evans
 - PAT testing and emergency lighting testing is due for the pavilion and it was agreed to ask Andrew Taylor to carry this out.
- i. Village Hall – Cllr Mike Andison
 - Cllr Mike Andison attended the AGM along with 2 other councillors.
 - Discussions took place regarding the installation of air-conditioning and batteries for the solar panels. Councillors agreed they would consider an application for funding from the EDF CIM fund or CIL fund held by the Parish Council
- j. Youth – Cllrs Kym Wardhaugh and Lisa Evans

12/12/23 Matters of Report

1. Cannington Christmas
 - Chairman Ian Dyer thanked everyone who helped with the organising and setting up for Cannington Christmas, it was excellent.
 - The judging for the Christmas lights will take place from 6.00 pm on Friday 15th December 2023.
 - The Christmas lighting in Jubilee Gardens will be taken down at 9.30 am on 6th January 2024.
 - It was unanimously agreed to replace the existing plugs on the Christmas lights with Hose pipe resistant ones.
2. The Parish Council Office will close at 12.00 pm on Thursday 21st December 2023 and reopen at 10.00 am on Thursday 4th January 2024.

13/12/23 Items for the next meeting

14/12/23 Date and Time of next meeting

The next Parish Council meeting will be held at 7.00pm on Tuesday 9th January 2024

The meeting closed at 8.30pm

Signed..... Date.....