



# Cannington Parish Council

Minutes of the meeting of Cannington Parish Council held at  
**7.00pm on Tuesday 13<sup>th</sup> June 2023 in Cannington Village Hall**

## **MINUTES DRAFT**

### **Present:**

**Parish Councillors:** John Addison, Steve Pettitt, Mike Andison, Shaun Ryall, Colin Allen, Carole Taylor and Jack Popham

**Chair:** Ian Dyer

**County Councillor:** Mike Caswell

**Clerk:** Tina Gardener

**Members of Public:** 2

### **01/06/23 Declaration of Members' Interests**

There were no declarations of members' interests.

### **Public Session**

Items discussed included

- Speed Indicator Device (SID) – could Cannington have a permanent SID like Wemdbdon
- Proposed footbridge in Otters Brook
- Vans parked on grass verge at entrance to village.

### **Council Session**

#### **02/06/23 Apologies for Absence**

Apologies for absence were received from Cllrs Kym Wardhaugh and Lisa Evans and Somerset Cllr Brain Bolt.

#### **03/06/23 Minutes of Annual Meeting held on 9<sup>th</sup> May 2023**

The minutes of the Annual meeting held on 9<sup>th</sup> May 2023 were approved

#### **04/06/23 Matters Arising**

There were no matters arising not covered by agenda items.

#### **05/06/23 Planning matters**

##### **New planning**

1. **13/23/00006** – Retrospective application for the erection of a single storey rear extension at 20 Potters Way. After discussions Chairman Ian Dyer proposed to support this application. This was seconded by Cllr Jack Popham and agreed unanimously.

##### **Planning decided**

1. **13/23/00007** – Works to trees in conservation area. Prune back Katsura in Walled Gardens by 2m to provide clearance from building and install non-invasive cable brace. **Permission granted**

#### **06/06/23 Reports (as applicable)**

1. Highways and Parking Issues
  - A site meeting was held on 24<sup>th</sup> May 2023 with Highways, PCSO's Somerset Council and the Parish Council regarding in front of the Kings Head car park. Among items were resurfacing of the pavement, additional bollards to prevent parking on the pavement, possibility about extending the layby. Police and Parking Enforcement to issue tickets to vehicles parked on pavement. Possibility of reducing double yellow lines in layby. The Parish Council to approach Punch Tavern regarding the future use of the Kings Head car park.
  - Chairman Ian Dyer has contacted EDF and the £75,000 grant is still available to improve parking. Besides the Kings Head car park, we also need to look at improving parking in the Northbrook/Southbrook area
2. Footpaths
  - The improvement to the footpath on Chads Hill is on Somerset Council's list for action.
3. The footpath by the school has been cleared of weeds and the hedges trimmed back. A complaint has been received about dog faeces.
4. Speed Indicator Device
5. Defibrillator
  - The Clerk will arrange for another training session to be held in the village hall.
  - The monthly checks have been completed and reported.
  - The defibrillator in the Brook Street phone box had been tampered with. It was checked and nothing was broken/missing.
6. Village Maintenance
  - Vice Chairman John Addison gave a presentation on wildflower planting and the possible areas within the village that may be suitable. It was agreed to trial two strips of land in Otters Brook.
  - Annual hedge cutting. It was agreed to employ a contractor for a day to cut hedges within the parish that were impinging on the Highway and were a safety concern/
7. The Community Forum meeting was held on 18<sup>th</sup> May 2023 and was attended by Cllrs Steve Pettitt and Shaun Ryall.

The minutes will be circulated once received.

8. A meeting was held on 5<sup>th</sup> June 2023 with Duncan Harvey regarding the affordable housing allocation for Potters Way (Grange Meadows development). The allocations are being made as per the Local Lettings Policy. The criteria for allocation will also depend on circumstances and how large the family is. Only one- and two-bedroom properties have been allocated so far. Further two-bedroom properties will be allocated shortly along with three-bedroom properties. Duncan agreed to send details of the category of tenants who have been allocated properties.

### 07/06/23 **Neighbourhood Plan**

Chairman Ian Dyer agreed to chase Somerset Council – North for HRA assessment required for the consultation statement.

### 08/06/23 **Capital/CIM fund projects**

1. Footbridge between Otters Brook and the play area
  - Waiting for a drawing of the bridge and an ecology assessment before an application can be made to Environment Agency.
2. Pump track
  - It was agreed to move the storage container and place it by the garage to increase the parking area.
  - Vice Chairman John Addison agreed to look at the condition of the Horse Chestnut trees in the car park

*Somerset Cllr Mike Caswell left the meeting at 8.00pm*

### 09/06/23 **Financial Matters**

1. **The Payments** - The following were approved for payment

Name of Payee	Description of payment	Cheque	Amount
<b>Additional payments made since the last meeting: -</b>			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) June 2023	S/O	<b>£250.00</b>
Heart Internet	Exchange mailbox June 2023	DD	<b>£12.00</b>
BT	Phone & broadband services June 2023	DD	<b>£55.14</b>
James Venton	Planning consultant for playing fields	Tfer	<b>£1,920.00</b>
EDF	Electricity for playing fields	Tfer	<b>£601.86</b>
Blackmore Farm	Water and weed spraying	Tfer	<b>£444</b>
Aly Prowse	Clerk's salary (May)	Tfer	<b>£424.04</b>
Tina Gardener	Clerk's salary (May)	Tfer	<b>£1177.35</b>
EDF	Electricity charges for Jubilee Gardens	Tfer	<b>£165.88</b>
Parish Online	Subscription for 2023/24	Tfer	<b>£9.00</b>
<b>The following payments are due:</b>			
Tina Gardener	Travel expenses, refreshments and office expenses	Tfer	<b>£299.06</b>
Water2business	Water charges for playing fields	Tfer	<b>£29.60</b>
Cannington in Bloom	Grant for Front Garden Competition (agreed after min 11/06/23 6	Tfer	<b>£200.00</b>
Somerset County	Empty dog bins April to Sept 2023	Tfer	<b>£836.16</b>
Mike Andison	Padlock and chain fitted to allotment gate	3938	<b>£37.73</b>

2. **The accounts for May 2023** have previously been circulated to all councillors and were agreed as a true record. The balance at 31<sup>st</sup> May was £426,133.65 including reserves of £356,733.44
3. **Bank mandates** have been completed for
  - o Old signatories have been removed from the account
  - o Deputy Clerk has been set up as a delegate user
  - o The mandate for Steve Pettitt has been completed and verification of identity documents required to be presented at the bank.
4. **Annual Audit** – Notice of public rights was displayed on 8<sup>th</sup> June 2023.

### 10/06/23 **Review of Risk Assessment**

The risk assessment has now been completed and will be circulated to all councillors.

### 11/06/23 **Correspondence and matters to discuss**

1. Hawkers Lane
  - The Environment Agency have been informed about the activities in Hawkers Lane and an incident has been received.
  - Concerns have been raised about youngsters seen in the area and lighting fires.
2. Somerset Council's Licensing Policy consultation
3. Children's play area – bird faeces on the play equipment
  - A complaint has been received and this has been referred to the Parks Officer at Somerset Council.
4. Footpath beside the school playing field – dog faeces
  - There are 'no dog fouling signs' on the fence, the Clerk will arrange for more to be put up.
5. Inspired Schools – half term sports camps
  - Councillors unanimously agreed to support this initiative.
6. Cannington in Bloom
  - A grant application has been received for £200 for the Front Garden Competition. Councillors unanimously agreed to support this application

### 12/06/23 **King's Coronation**

A meeting was held to discuss the feedback from the event. It was unanimously agreed that an annual village day should take place.

**13/06/23 Posts of Responsibility** – reports where applicable

- a. Allotments –Deputy Clerk.
  - The College will be contacted regarding the boundary hedge
  - Quotes will be requested for the unsafe/dead trees on the west boundary
  - A number of break-ins have been reported
  - A combination padlock and chain will be fitted to the entrance gate, allotment holders have been notified.
  - As there had been some objections from allotment holders, the allotments would not be open for the 'Open Gardens' on 17<sup>th</sup> June.
- b. Brook – Cllr Ian Dyer
  - Brook clearance – Greenslades Grounds Maintenance will be asked for a quote to trim the weeds between the two road bridges
- c. Bus Partnership – Cllr Jack Popham
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
  - The summer planting has now been completed and the Parish Council will make sure they are regularly watered.
  - A pallet of compost has been donated
  - This year's judging of South West in Bloom will take place on Friday 14<sup>th</sup> July.
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
- f. College – Chairman Ian Dyer
  - The College will be using their students to clear the Community Orchard
  - They have been asked to clear the weeds from the wall surrounding the Walled Gardens
  - Court House – the front needs to be tidied
- g. Jubilee Gardens– Cllr John Addison
- h. Playing fields/amenities – Cllrs Jack Popham and Lisa Evans
- i. Village Hall – Cllr Kym Wardhaugh
- j. Youth – Cllrs Kym Wardhaugh and Lisa Evans

**14/06/23 Matters of Report**

1. LCN meeting to be held on 14<sup>th</sup> June 2023 – Chairman Ian Dyer agreed to attend.
2. Hinkley Point SSG meeting to be held on 30<sup>th</sup> June 2023
3. Annual Parish meeting held on 23<sup>rd</sup> May 2023
  - The number of members of the public attending was lower this year but all the village groups were represented.
  - Disappointingly few councillors attended.
  - The Child of Cannington was awarded to our ex-Chairman Colin Allen.

**15/06/23 Items for the next meeting**

1. Faye Cross from Airband will be attending the next meeting

**16/06/23 Date and Time of next meeting**

The next Parish Council meeting will be held at 7.00pm on Tuesday 11<sup>th</sup> July 2023

The meeting closed at 9.25pm

Signed..... Date.....