



Cannington Parish Council

Minutes of the meeting of Cannington Parish Council at
6.30pm on Tuesday 13th December 2022 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Kym Wardhaugh, Steve Pettitt, Mike Andison, Shaun Ryall, Lisa Evans, Carole Taylor, John Addison and Jack Popham and Ian Dyer (also SDC)

Chair: Colin Allen

County and District Councillors: Mike Caswell and Brian Bolt

Deputy Clerk: Tina Gardener

Members of the Public: 7 plus 5 children

01/12/22 Declaration of Members' Interests

There were no declarations of members' interests

Public Session

Among items discussed;

- A power point presentation was made was by 3 boys for a Pump track (a multi-use track for bikes, scooters and skateboards) for Cannington. All councillors were impressed with the presentation and Cllrs L Evans, K Wardhaugh and J Popham would investigate this further and report back to the next meeting. This will be subject to costings and permission being granted to house it at Rodway Playing Fields. Funding would need to be sourced from our S106 Sports and Leisure Fund and Community Infrastructure Levy. Additional funding may be available from Sports4All. Chairman Colin Allen thanked the boys and congratulated them on their presentation.
- A member of the public raised concerns about planning application 13/22/00034
- Cannington Christmas held on 3rd December was much enjoyed including the carol singing and lantern parade.
- It was good to see the Speed Indicator Device up in the village
- The new speed bumps in Rodway were having a marked effect on speeding.
- The parish council will have a new representative on the Hinkley Point Site Stakeholders Group (SSG)

Council Session

02/12/22 Apologies for Absence

There were no apologies for absence.

03/12/22 Minutes of Meeting held on 8th November 2022

The minutes of the meeting held on 8th November were approved as a true record.

04/12/22 Matters Arising not covered by separate agenda item

05/12/22 Planning matters

New planning items

1. **13/22/00034** – Single storey extension to rear (South) and side (East) elevations at 5 Duke Avenue. After discussions Cllr M Andison proposed to object to this application. This was seconded by Cllr J Addison and agreed unanimously
2. **13/22/00035** – The erection of 3 non illuminated roundabout advertisement / sponsorship signs. The fascia of each sign measures 500 x 1000mm with a depth of 2mm, installed at a height of 260mm from the ground to the base of the sign at Cannington Roundabout North, Cannington bypass. After discussions Cllr K Wardhaugh proposed to object to this application. This was seconded by Cllr J Addison and agreed unanimously.
3. **13/22/00036** – The erection of 4 non illuminated roundabout advertisement / sponsorship signs. The fascia of each sign measures 500 x 1000mm with a depth of 2mm, installed at a height of 260mm from the ground to the base of the sign at Sandford Hill Roundabout, New Road. After discussions Cllr K Wardhaugh proposed to object to this application. This was seconded by Cllr J Addison and agreed unanimously.
4. **13/22/00037** -Variation of Condition2 of planning permission 13/19/00006 (Change of use and conversion from agricultural lincay building to residential dwelling) to amend the approved drawings for Barn 5 at Ashdown Farm, Blackmore Lane. The council had no observations for this application.

Planning decided

1. **13/22/00008** – Change of use re existing agricultural building and land to storage use, including the erection of a store and siting of concrete storage bays (retrospective) at The Oaks, Blackmore Lane. **Permission granted.**
2. Change of use from agricultural livestock building to commercial use to include offices, light industrial and storage (Class E) at Withiel Farm. **Permission granted.**
3. **13/22/00028** – Single storey rear (South) extension on site of existing (to be demolished) at 6 East St. **Permission granted.**
4. **13/22/00029** – Conversion of loft for additional living accommodation at 37 Rodway. **Permission granted.**
5. **13/22/00030** – Listed building consent for Conversion of loft for additional living accommodation at 37 Rodway.

Permission granted.

6. **13/22/00031** – Removal of Condition 3 planning permission re 13/21/00009 at The Red House, 28 High St.

Permission granted**06/12/22 Reports (as applicable)**

1. Highways and Parking Issues
 - Refurbishment of road markings. SCC Cllr B Bolt has been pursuing this with Highways, the work is out to contract but no start date has been given
 - Salt bins – Cllr M Andison has cleaned out the 5 salt bins in various locations in the village and replenished where necessary. Mike was thanked for his efforts.
2. Footpaths
 - A stretch of the footpath in High Street is being refurbished.
 - Cllr S Ryall has looked in to the role of Footpath Liaison Officer and it would appear to be too onerous. Instead, he will attend the relevant training courses.
3. Cannington Court
 - At the meeting held on 16th November 2022 it was agreed to delay a decision on the car park extension. The use of the field for additional car parking will be monitored closely.
 - Cannington Court has agreed to make a donation to the village Christmas trees.
4. Speed Indicator Device
 - The SID has now been deployed for some weeks and seems to be having an effect on slowing down the speed of vehicles, although there will always be the exception. It has been deployed in Brook Street for 2 weeks (facing south), a week at Rodway (prior to the refurbishment of the traffic calming) and is currently in Brook Street facing north. The SID can only be deployed in one location for a maximum of 2 weeks and cannot be returned to the same location within a month.
 - It was agreed to purchase a suitable ladder with a maximum budget of £250
5. Traffic Calming – Rodway
 - The enhancements to the traffic calming on Rodway were completed on 6th December and it would appear to have been a great success and there has been no negative feedback.
6. Village maintenance
 - Tree planting; Otters Brook, Northbrook, Southbrook, Teals Acre and Bowling Green. The planting is progressing well and the final order for trees for Teal's Acre will be placed. It was further agreed to purchase another Ornamental Pear tree for Northbrook.
7. The Transport Forum meeting was held on 17th November and attended by Cllr J Addison. Item of note, there are 300 car parking spaces at HPC of which 100 are for disabled drivers.

07/12/22 Neighbourhood Plan

- Cllr C Taylor has updated the consultation statement which has been sent to our planning consultant for consideration before forwarding to SDC. Carole was thanked for her work.

08/12/22 Capital/CIM fund projects

1. Replacement of High Street Notice board. Consideration has to be given to underground cables and the footings for the notice board will be hand dug.
2. Footbridge between Otters Brook and the play area
 - The structural engineer's report has been received and quotes for the bridge, installation of the bridge and construction of the concrete bases.
 - A Flood Risk Activity Permit (FRAP) needs to be completed and agreed by the Environment Agency before any work can progress.

09/12/22 Financial Matters

1. **The Payments** - The following cheques were approved for payment,

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -:			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) November 2022	S/O	£250.00
BT	Phone & broadband services December 2022	DD	
Sedgemoor District Council		3887	£998.40
Royal British Legion	Donation	3888	£200.00
Colin Allen	Bugler fees	3889	£50.00
Cancelled		3890	
Mr M Phillips	Lawn & Power Ltd – portable lighting tower	3891	£2479.99
John Addison	Stakes for new trees	3892	£173.52
EDF	Electricity charges for Rodway Pavilion	3893	£591.35
Chew Valley Trees	Trees	3894	£651.00
R Wardhaugh	Cemetery guttering clearance	3895	£40.00
Tina Gardener	Clerk's salary for November 2022	3896	£853.36
Aly Prowse	Clerk's Salary for November 2022 plus expenses	3897	£417.31
ICCM	Corporate membership re Cemetery	3898	£24.00
Payments for approval:			
A W Taylor	New timer for bus shelter light	3899	£56.95
Water 2 Business	Water charges for Rodway Pavilion	3900	£20.92
Cancelled		3901	
Sedgemoor District Council	Rodway grounds maintenance £1191.20, Otters Brook maintenance £129.60	3902	£1,320.80

Brian Jones Ltd	Professional engineering services for footbridge between Otters Brook and children's play area	3903	£1,788.00
The Festive Lighting Company Ltd	Christmas Lights for Jubilee Gardens	3904	£5,299.80
ICCM	Institute of Cemetery and Crematorium Management membership	3905	£24.00
Mike Andison	Travel expenses and Christmas competition prizes	3906	£147.33
Tina Gardener	Office expenses and Christmas trophy	3907	£119.61
Daren Marshall	Levelling ground in Otters Brook	3908	£3,564.00
Greenslade Grounds Maintenance	Tree pruning Rodway £394.80, Bowling Green hedge £702.00, Rock Salt £81.60, maintenance contract £1,008.35 and roundabouts £264.00	3909	£2,450.75
N Fursland	Otter Brook footpath clearance £65.00 Refurbish Jubilee Gardens bench £118.00	3910	£183.00

2. **The accounts for November 2022** were previously circulated to all councillors and were agreed as at true record.
3. **The Budget Statement for November 2022** had previously been circulated to all councillors. The balance as at 30th November 2022 was £234,212.80 which includes reserves of £202,884.30
4. **The Finance and Staffing meeting** was held on 7th December 2022.
 - Discussions took place on the number of hours worked by the Clerks and how best to utilise their time, a suggestion was made for the office to be closed to the public unless by appointment. The excess hours of the clerk will be repaid in 2023/24.
 - The clerk had prepared a forecast for 2022/23 which was updated at the F&S meeting and distributed to all councillors.
 - A draft budget was also prepared for 2023/24 which resulted in a very small precept reserve.
 - On recommendation of the F&S, councillors agreed to transfer £20,000 from restricted reserves to the precept reserve. This would then enable the precept to remain at £40,000. This was proposed by Cllr S Ryall, seconded by S Pettitt and agreed unanimously.
 - The Finance and Staffing committee will meet again early in the new year and report back at the February meeting.

10/12/22 Review of risk assessments

Awaiting completion

11/12/22 Correspondence and matters to discuss

1. Christmas
 - Cannington Christmas – this was a huge success and thanks go to all those who helped out on the evening and preparation and organisation. Many people suggested another summer event and it was hoped to do something over the Coronation weekend next May. It had previously been agreed to award a grant of up to £200 to help with the costs of staging this year's event, after receiving the accounts it was agreed to pay £205 for the cost of the Christmas tree in Jubilee Gardens.
 - Christmas competition. The judging for the best Christmas display for private houses and businesses will take place from 5.00pm on Saturday 17th December. Lynda Andison was thanked for organising the prizes
 - St Mary's Christmas Tree Festival takes place from Friday 16th December. Cllr C Taylor was thanked for putting together the Parish Council entry.
 - Replacement Christmas lights. The Christmas lights in Jubilee Gardens had failed and it was agreed unanimously to replace them. The old ones will be taken down and the new lights installed on Saturday 17th December.

12/12/22 Local Community Networks (Unitary Council)

13/12/22 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk and Cllrs Shaun Ryall and Mike Andison
 - The allotment rents need to be reviewed to bring them in line with national policy.
- b. Brook – Cllr Ian Dyer
 - Brook clearance –A Flood Risk Activity Permit (FRAP) needs to be completed and agreed by the Environment Agency before any work can progress.
- c. Bus Partnership – Cllr Jack Popham
 - A large number of bus survey's have been completed and returned to the parish council.
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
 - This is a quiet time for CiB, they have been tidying around the agricultural equipment, planting bulbs and planning next year's planting scheme.
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
 - The guttering around the vestry has been cleared, but the tap still needs attention.
 - Further hedging is required at the top of the cemetery and a mix of Hawthorn, Blackthorn, Dogwood and Field Maple was agreed.
- f. College – Chairman Colin Allen.
 - Walled Gardens wall – a repair schedule is being put together
 - Court Orchard – The college is progressing the request to revitalise Court Orchard with a collaboration with CiB and the Community Payback Service.
 - A planning application has just been received for 2 houses on Rodway, this will be discussed at our meeting in January.
- g. Jubilee Gardens– Cllr John Addison
 - An inspection of trees has been carried out and Cllr J Addison has recommended that the Goat Willow should be removed and the Cherry trees pruned. As this is within a conservation area approval will need to be sought from SDC.
 - The diseased Alder trees in Jubilee Gardens are due to be removed on 20th December.

- h. Playing fields/amenities – Cllrs Lisa Evans and Jack Popham
 - A price is being sourced for the cleaning of the guttering, fascia and exterior doors and windows of the pavilion.
 - The carpark will be resurfaced where necessary over the Christmas period.
- i. Village Hall – Cllr Kym Wardhaugh
 - The AGM took place and no members of the public were present.
 - Although regular user bookings has not improved there has been an increase in private bookings.
 - Future projects include internal painting and improvements to the garden.
- j. Youth - Cllrs Kym Wardhaugh and Lisa Evans
 - Interest has been shown in starting a Youth Club, this will be pursued further.

14/12/22 Matters of Report

1. Meeting of former Quantock Cluster to discuss LCN boundaries on 15th December 2022
2. Annual College meeting to be held on 24th January 2023

15/12/22 Items for the next meeting

16/12/22 Date and Time of next meeting

The next meeting to be held at 7.00pm on Tuesday 10th January 2023

Meeting closed at 8.45pm

Signed..... Date.....