



Cannington Parish Council

Minutes of the meeting of Cannington Parish Council at
7.00pm on Tuesday 8th November 2022 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Kym Wardhaugh, Steve Pettitt, Mike Andison, Shaun Ryall, Jack Popham, John Addison and Carole Taylor
Chair: Colin Allen
County and District Councillors: Mike Caswell and Brian Bolt
Deputy Clerk: Tina Gardener
Members of the Public: 2

01/11/22 Declaration of Members' Interests

There were no declarations of members' interests

Public Session

Among items discussed;

- Dangerous driving around the east roundabout
- Road markings on the west roundabout
- Speed indicator device and chapter 8 training
- Cannington Court activities
- Hinkley Point B decommissioning

Council Session

02/11/22 Apologies for Absence

Apologies for absence were received from Cllrs Ian Dyer and Lisa Evans

03/11/22 Minutes of Meeting held on 11th October 2022

The minutes of the meeting held on 11th October 2022 were approved.

04/11/22 Matters Arising There were no matters arising not covered by separate agenda item

05/11/22 Planning matters

New planning items

1. **13/22/00028** – Erection of single storey rear (South) extension on site of existing (to be demolished) at 6 East Street. After discussions Cllr Steve Pettitt proposed to support this application. This was seconded by Cllr John Addison and agreed unanimously.
2. **13/22/00003** – Demolition of existing garden room, erection of 2 storey front (South) and side (east) extensions at Woofington House, Blackmore Lane. After discussions Cllr Steve Pettitt proposed to support this application. This was seconded by Cllr Shaun Ryall and agreed unanimously.

06/11/22 Reports (as applicable)

1. Highways and Parking Issues
 - Refurbishment of road markings. We are still waiting a response from Highways as to when this will take place. SCC Cllr Brian Bolt agreed to chase this on our behalf.
 - Salt bins – a number of salt bins are broken and/or the salt has hardened and is not usable. Cllr Mike Andison agreed to investigate and report back to the next meeting.
2. Footpaths
 - Cllr Shaun Ryall reported that he had been in contact with Rights of Way Volunteer and Trails Officer about a Footpath Liaison Officer for the parish. He will investigate this further along with brush cutter training courses.
3. Cannington Court
 - The meeting arranged for 10th November 2022 has been postponed until 16th March
4. Speed Indicator Device (SID)
 - Cllr John Addison has completed the Chapter 8 training and is now able to put the SID up and take it down. Cllr Shaun Ryall will also carry out the training in the new year. It is anticipated that the SID will be put up on Monday 14th November.
5. Traffic Calming – Rodway
 - A revised start date of 5th December 2022 has now been allocated for the commencement of the improvements to the speed cushions.
 - The final costs for the scheme have increased and councillors unanimously agreed to set aside a budget of £35,000.
6. Village maintenance
 - Tree planting; Otters Brook, Northbrook, Southbrook, Teals Acre and Bowling Green. As agreed at the last meeting a number of trees have been ordered and will be planted by Cllr John Addison and his students from the College. Permission has been given by Clean Surroundings to plant trees in Southbrook and Teals Acre and

these will now be ordered.

- A request has been received for a bench to be installed at Longstone's bus stop. Councillors agreed in principle and permission will need to be sought from Highways.
 - Following a complaint about the brightness of the bus shelter light in the High Street an investigation was carried out and a new timer is required for the light.
 - The 20mph school warning lights in Fore Street are not working
7. Community Payback service meeting held on 14th October 2022
 - A very productive meeting was held with the Community Payback Service, Cllr Steve Pettitt representing Cannington in Bloom and the clerk. They are very interested in getting involved and working more closely with CIB in joint projects. They would also be happy to make a presentation to the SW in Bloom judges.
 8. Yeo Valley meeting held on 17th October 2022
 - A meeting was held with Yeo Valley and Cllrs Colin Allen and Ian Dyer. They are very interested in becoming more involved with the village and have offered 4-6 people to work in the community on 21st and 22nd November. A number of suggestions were put forward by councillors.
 9. Hinkley Point SSG meeting held on 28th October 2022
 - This was attended by Mike Phillips on behalf of the Parish Council. Mike has tendered his resignation as our representative as he wasn't happy with how the elections for Chairman and Vice-chairman were handled.
 10. SCOP II Conference was held on 5th November 2022 and was attended by Cllr John Addison.
 - This was a very informative conference and a report has been circulated to all councillors.
 11. Severn Estuary forum was held on 12th October and was attended by Cllr John Addison.
 - The presentation from this forum will be circulated to all councillors.
 - An interesting fact – the carbon capture on salt marshes as at WWT reserve in Steart is greater than planting trees.

07/11/22 **Neighbourhood Plan (NHP)**

- Cllr Carole Taylor has kindly reviewed the consultation statement which needs to be submitted with the (NHP) and produced summaries and detailed analysis where required. This can now be submitted to SDC once our consultant has reviewed the changes made. The Chairman thanked Carole for all her hard work and that it was very much appreciated.

Cllr Mike Caswell left the meeting at 8.20pm

08/11/22 **Capital/CIM fund projects**

1. Replacement of High Street Notice board – this is still waiting to be installed.
2. Footbridge between Otters Brook and the play area
 - A structural engineer has been appointed following a recent site visit and she has been instructed to draw the structural report for the footbridge. The cost for this work will be £1,490 plus VAT. Once the report has been received, we can go out to tender.
 - Permission will need to be granted by the Environment Agency before work can commence.

09/11/22 **Financial Matters**

1. **The Payments** - The following cheques were approved for payment,

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -:			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) November 2022	S/O	£250.00
Heart Internet	Exchange mailbox November 2022	DD	£12.00
BT	Phone & broadband services November 2022	DD	£55.14
Coram Construction Training Ltd	J Addison training	3872	£264.00
Sedgemoor Tree Services	Work to Yew trees in Cemetery	3873	£5,931.64
RT Signs	Sign for allotments	3874	£42.00
Tina Gardener	Clerk's salary for October 2022	3875	£859.36
Aly Prowse	Clerk's salary for October plus expenses (£15.76)	3876	£404.59
The following payments are due:			
Chew Valley Trees	Trees for Bowling Green and Northbrook	3877	£435.00
Ornamental Trees		3878	£1,677.54
Greenslades Grounds Maintenance	Grounds Maintenance Sep & Oct 2022 £2,016.70 Roundabouts Sep & Oct 2022 £528.00 Brook Clearance £1586.40	3879	£4,131.10
Sedgemoor District Council	Empty dog bins Sept 2022 to March 2023	3880	£836.16
John Addison	Expenses for conference and training	3881	£91.60
Shaun Ryall	Expenses for allotments	3882	£29.97
Tina Gardener	Office and travelling expenses	3883	£134.65
EDF	Electricity supply for Rodway Pavilion	3884	£211.66
Tina Gardener	PAYE for July to September 2022	3885	£460.62

2. **The accounts for October 2022** had previously been circulated to all councillors and were agreed as a true record.
3. **The Budget Statement for October 2022** had previously been circulated to all councillors. The balance as at 31st October 2022 was £247,190.83 which includes reserves of £207,398.51
4. **A Finance and Staffing meeting** will be arranged for week commencing 5th December 2022
5. It was noted that we are eligible for the Governments Energy Bill Relief Scheme and a discount will be received for our electricity prices for 6 months from 1st October 2022.

10/11/22 **Review of risk assessments**

Awaiting completion.

11/11/22 Code of Conduct

- The Code of conduct training was held on 12th October 2022. All councillors who were unable to attend the training will need to view the presentation.

12/11/22 Correspondence and matters to discuss

1. Christmas
 - Cannington Christmas – A meeting was held on 30th October and a program of events was agreed for 3rd December 2022. A request has been made to the parish council for financial assistance. Councillors unanimously agreed to set aside a maximum of £200 for incidental expenditure.
 - Christmas competition. A trophy was agreed for the business competition which will be ordered. The competitions we need to be advertise again nearer the judging date of 17th December 2022
 - St Mary's Christmas Tree Festival – Cllr Carole Taylor has kindly offered to decorate the parish council's tree at the festival. This was warmly agreed by all councillors.
2. Remembrance Day
 - The Tommie's have now been installed on the War Memorial
 - The Remembrance service will take place at 10.45 am at the War Memorial following a church service at 9.30am. All councillors were asked to attend the service at the War Memorial.
 - Donation to Royal British Legion – It was unanimously agreed to donate £200 as in previous years. This is in lieu of the road closures carried out by Bridgwater Carnival Committee, without charge.
3. Balance of EDF S106 fund lodged with SDC.
 - A meeting was held with Doug Bamsey (Deputy Chief Executive of SDC). SDC wish to transfer the remaining funds of £159,207.11 to Cannington Parish Council. In order for this to happen we need to present a list of items the money will be spent on. This will need to be agreed before the end of January 2023.
4. EDF grant support for additional parking
 - At the same meeting as above Doug Bamsey agreed to discuss with Homes in Sedgemoor about the possibility of some of the garages in Northbrook/Grange Close/Priory Close could be removed and used for car parking. The cost or part of it could be funding using the EDF grant.
5. Somerset County Council – Precept and Budget for 2023/24.
 - Two letters have been received from the leader of Somerset County Council which have been circulated to all councillors. The precept for next year must be presented to the council by 20th January 2023. Next year the precept will be paid in full in April 2023

13/11/22 Local Community Networks (Unitary Council)

1. Slides available from the conference held on 4th October 2022
2. The Parish Council response to the consultation was submitted on 17th October 2022. Option C for the Local Community Network was considered the most suitable for Cannington

14/11/22 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk and Cllrs Shaun Ryall and Mike Andison
 - A detailed inspection took place on 31st October and the deputy clerk is working through a plan of action.
 - A sign has been placed on the gate banning all vehicles driving on to the allotments from 1st November to 31st March each year.
- b. Brook – Cllr Ian Dyer
 - Brook clearance – A further meeting is being held with the Environment Agency on 14th November 2022. A permit will be required to carry out the work.
- c. Bus Partnership – Cllr Jack Popham
 - Cllrs Shaun Ryall and Mike Andison offered to distribute the Bus Survey. The clerk will place it on Facebook and the website.
 - Cllr Kym Wardhaugh agreed to try and obtain bus timetables.
- d. Cannington in Bloom (CiB) – Clerk and Cllr Steve Pettitt
 - CiB has won gold in this year's SW in Bloom competition. Chairman Colin Allen said he was very proud of the tremendous effort by CiB and their volunteers. Blackmore Farm, Brymore Academy and the Friendly Spirit were also recognised.
 - The judges were looking for a Wow factor and this could be achieved with cooperation with the college and the community payback service.
 - The winter planting has been carried out and the daffodil bulbs from Clean Surrounds have also been planted.
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
 - Following the work carried out on the Yew trees we have received many favourable comments.
 - The guttering on the vestry needs clearing and a dripping tap needs fixing.
 - Inspections are required on the privet and beech hedges needs to be carried as some of it may need replacing.
- f. College – Chairman Colin Allen.
 - A maintenance programme has commenced on the Walled Garden walls
 - Working on future plans for Court House
 - Would be happy to work with CiB and the community payback service in making better use of the community orchard. Further discussions will need to take place.
 - The annual meeting with the college needs to be arranged.
- g. Jubilee Gardens– Cllr John Addison
 - Concerns have been raised about the safety of the trees which are to be removed.
 - Work has commenced on repairing the bench
 - A tree survey needs to be carried out for Jubilee Gardens and all other areas the council are responsible for.
- h. Playing fields/amenities – Cllrs Lisa Evans and Jack Popham
 - Open day for future use of playing fields
 - A request has been made to have a surface to be laid in front of the pavilion for outdoor exercise. Councillors agreed in principle but it will need to be costed before a final decision can be made.
- i. Village Hall – Cllr Kym Wardhaugh
- j. Youth - Cllrs Kym Wardhaugh and Lisa Evans

15/11/22 Matters of Report

1. EDF Transport Forum to be held on 17th November 2022

16/11/22 Items for the next meeting

17/11/22 Date and Time of next meeting

The next meeting to be held at the earlier time of 6.30pm on Tuesday 13th December 2022

Meeting closed at 9.50pm

Signed..... Date.....