



Cannington Parish Council

Minutes of the meeting of Cannington Parish Council at
7.00pm on Tuesday 11th October 2022 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Kym Wardhaugh, Steve Pettitt, Mike Andison and John Addison

Chair: Colin Allen

County and District Councillor: Mike Caswell

Deputy Clerk: Tina Gardener

Members of the Public: 1

01/10/22 Declaration of Members' Interests

There were no declarations of members' interests

Public Session

The public session commenced with a minute's silence in memory of the late Ann Bown who recently passed away. Ann had been a councillor for 33 years serving on Wembdon, Sedgemoor and Somerset Councils. She was a true friend to Cannington and will be greatly missed.

Council Session

02/10/22 Apologies for Absence

Apologies for absence were received from Cllrs Shaun Ryall, Carole Taylor and Lisa Evans.

03/10/22 Minutes of Meeting held on 12th July 2022 and the extraordinary meeting held on 27th September 2022

The minutes of the meetings held on 12th July and the extraordinary meeting held on 27th September 2022 were approved. The meeting scheduled for 13th September was cancelled due to the official mourning for Queen Elizabeth II.

04/10/22 Matters Arising

There were no matters arising not covered by separate agenda items.

05/10/22 Planning matters

New planning items

The following applications were received outside the PC meetings and were advertised on our notice boards and website.

1. **13/22/00008** – Change of use of existing agricultural building and land to storage use, including the erection of a store and siting of concrete storage bays. Retrospective and revised application at The Oaks Blackmore Lane. **Parish Council has no observations.**
2. **13/22/00012** – Outline planning with all matters reserved for a dwelling at Acton Cottage, Withiel Drive. **Parish Council supports this application. Permission granted**
3. **13/22/00021** – outline planning permission with all matters reserved, for the erection of a dwelling on site of existing garages (to be demolished) adjacent to 15 Main Road. **Parish Council supports this application. Permission granted**
4. **13/22/00022** – Conversion of loft to form additional living accommodation and the installation of 2 front (West) dormers at 24 Rodway. **Parish Council supports this application. Permission granted.**
5. **13/22/00025** – Erection of single storey front (north) elevation at 1 Belvedere Close. Parish Council supports this application. **Permission granted**
6. **13/22/00024** – DCO discharge requirement for Combwich Wharf, Combwich. For information only.
7. **13/22/00026** – Notice of proposed agricultural development Application to determine if prior approval is required for the proposed extension to existing track at Farm Drove, Cannington and Wembdon. **Formal application not required**
8. **13/22/00027** – Notice of prior agricultural development application to determine if prior approval is required for the siting of otherwise permitted excavation works within the agricultural unit for Cannington Enterprises. For information only. **Permission refused**

Planning applications for discussion

1. **13/22/00029** – Conversion of loft to form additional living accommodation, with the installation of 2 dormer windows and 1 roof light to the front (south) elevation. Demolition of existing single storey rear (north) extension and repairs to the property, including the roof, chimney, rainwater goods and walls at 37 Rodway. After discussions Cllr Steve Pettitt proposed to support this application. This was seconded by Cllr Mike Andison and agreed unanimously.
2. **13/22/00030** – Listed building consent for the above. As above.
3. **13/22/00031** – Removal of condition 3 of planning permission 13/21/00009 (erection of a dwelling with associated garden and access) to allow the property to be built and occupied as an unrestricted dwelling. After discussions Cllr Steve Pettitt proposed to support his application. This was seconded by Cllr Kym Wardhaugh and agreed unanimously.

Planning decided

1. **13/22/00009** – Change of use from agricultural livestock building to commercial use to include offices, light industrial and storage (Class E) at Withiel Farm. **Permission granted.**
2. **13/22/00010** – Listed Building Consent Internal works to the structure of dome, Clifford Hall, Cannington Court.

Permission granted.

3. **13/22/00018** Works to trees in a Conservation Area. Fell 2 Eucalyptus located in Walled Gardens, Church Street.
Permission granted
4. **SCC/3956/2022 and 13/22/00019** – The erection of 3 roundabout advertisement/sponsorship signs on the north roundabout Cannington Bypass/Rodway. **Application withdrawn**

06/10/22 Reports (as applicable)

1. Highways and Parking Issues
 - Road junction Rodway/Fore Street
 - Refresh double yellow lines in High Street
2. Footpaths
3. Cannington Court
 - Proposed planning application to temporary extend the car park at Rodway
4. Speed Indicator Device
 - Chapter 8 training
5. Traffic Calming – Rodway
6. Village maintenance
 - Bench at Withiel Drive
 - High street phone box
 - Fencing Love Lane
 - Tree planting; Otters Brook, Northbrook, Southbrook, Teals Acre and Bowling Green
 - Dog bin in East Street
 - Dog bin in Chads Hill
7. Transport Forum held on 14th July 2022
8. Community Forum held on 22nd September 2022

07/10/22 Neighbourhood Plan

08/10/22 Capital/CIM fund projects

1. Replacement of High Street Notice board
2. Footbridge between Otters Brook and the play area

09/10/22 Financial Matters

1. **The Payments** - The following cheques to be approved for payment, plus those in appendix A

Name of Payee	Description of cheque	Cheque	Amount
The following payments are due:			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) October 2022	S/O	£250.00
Heart Internet	Exchange mailbox October 2022	DD	£12.00
BT	Phone & broadband services October 2022	DD	£55.14
Tina Gardener	Clerk's salary for September 2022	3867	£859.16
Aly Prowse	Clerk's salary for September plus expenses (£15.76)	3868	£388.83
Ball Fire Protection	Servicing of fire extinguishers in the pavilion	3869	£40.80
Sedgemoor District Council	Supply and fit new dog bin for East Street	3870	£222.00
Colin Allen	Cleaner for war memorial plaque	3871	£36.90

2. **The accounts for July, August and September 2022** were previously circulated to all councillors and were agreed as a true record.
3. **The Budget Statement for September 2022** was previously circulated to all councillors. The balance as at 30th September 2022 was £254,517.11 which includes reserves of £207,398.51

10/10/22 Review of risk assessments

This still needs to be completed.

11/10/22 Code of Conduct

- The new Local Government Association (LGA) model code of conduct had been circulated to all councillors. It was unanimously agreed to adopt it.
- The LGA code of conduct training is to be held on 12th October 2022 and all councillors have been booked on to this course. It is a requirement for all councillors to attend Code of Conduct training.

12/10/22 Correspondence and matters to discuss

1. Extra Christmas lights for Jubilee Gardens – quotation received
2. War Memorial Plaque
 - New plaque erected
 - Where to store/display old plaque
3. The Annual Parish meeting took place on 9th August 2022
4. Somerset Day 2023
5. RLT3 funds – balance for Quantock Cluster of £5,266.19 to be spent by 31.03.23
6. SCC – Council tax reduction scheme consultation.
7. Environment Agency – vegetation control in flood channel
8. Cannington WI – request for a tree to be planted to mark 100 years in 2023
9. EDF – public consultations on decommissioning of Hinkley Point B
10. Devon and Somerset Fire and Rescue Service consultation

13/10/23 Local Community Networks (Unitary Council)

1. Conference held on 4th October 2022

2. Drop-in session held at SDC office (King Square) on 7th October 2022
3. Consultation ends on 17th October 2022

14/10/22 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk and Cllrs Shaun Ryall and Mike Andison
- b. Brook – Cllr Ian Dyer
 - Brook clearance
- c. Bus Partnership – Cllr Jack Popham
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
- f. College – Chairman Colin Allen.
- g. Jubilee Gardens– Cllr John Addison
- h. Playing fields/amenities – Cllrs Lisa Evans and Jack Popham
 - Open day for future use of playing fields
- i. Village Hall – Cllr Kym Wardhaugh
- j. Youth - Cllrs Kym Wardhaugh and Lisa Evans
 - A suggestion has been received that this post should include all village groups

15/10/22 Matters of Report

1. Sizewell C – meeting held with Leiston-Cum Sizewell Town Council on 29th September 2022
2. Community Payback Service- meeting arranged for 14th October 2022
3. Yeo Valley meeting arranged for 17th October 2022
4. Hinkley Point SSG to be held on 28th October 2022

16/10/22 Items for the next meeting

17/10/22 Date and Time of next meeting

The next meeting to be held at 7.00pm on Tuesday 8th November 2022

Meeting closed at 9.00pm

Signed..... Date.....

Appendix A

Name of Payee	Description of cheque	Cheque	Amount
Payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) August 2022	S/O	£250.00
Heart Internet	Exchange mailbox August 2022	DD	£12.00
BT	Phone & Broadband Services August 2022	DD	£55.63
Tina Gardener	PAYE – April to June 2022	3840	£336.40
Brunel Engraving	Brass nameplate for War Memorial	3841	£769.80
Greenslades Grounds Maintenance	Grounds maintenance for June 2022	3842	£1536.35
Blackmore Farm	Watering and maintenance	3843	£840.00
EDF	Electricity for Rodway	3844	£173.25
Tina Gardener	Clerk's salary for July 2022	3845	£847.08
Aly Prowse	Clerk's salary and expenses for July 2022	3846	£392.11
Dave Gardner	Hedging	3847	£547.20
SDC	Grass cutting at Otters Brook	3848	£194.40
Signscape and Signconex	Notice board for High Street	3849	£1,939.44
EDF	Electricity for Jubilee Gardens	3850	£197.40
Greenslades	Grounds Maintenance for July 2022	3851	£1,008.35
A W Taylor	Carry out EICR and produce report for the Pavilion	3852	£252.00
Tina Gardener	Expenses	3853	£291.13
Apollo Environmental Services	Remove wasp nest from Rodway Playing Fields	3854	£60.00
Blackmore Farm	Watering	3855	£558.00
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) September 2022	S/O	£250.00
Heart Internet	Exchange mailbox	DD	£12.00
BT	Phone & Broadband Services	DD	£55.14
Tina Gardener	Clerk's salary for August 2022 plus arrears	3856	£1,055.38
Aly Prowse	Clerk's salary for August plus arrears	3857	£501.63
SALC Ltd	Councillor training	3858	£25.00
Sedgemoor District Council	Grounds maintenance for Rodway	3859	£1,191.20
AW Taylor	Repairs at Rodway pavilion	3860	£60.15
Greenslades Grounds Maintenance	Grounds maintenance for August	3861	£1,272.35
SALC Ltd	Councillor training (£15) and annual membership (£562.28)	3862	£577.28
T E & S J Popham	Clearance of allotment	3863	£120.00
Blackmore Farm	Key cutting (£6) plus watering (£210)	3864	£216.00
SDC	New dog bin Chads Hill	3865	£222.00
PKF Littlejohn LLP	External audit fees	3866	£480.00