



# Cannington Parish Council

Minutes of the Annual Parish Council meeting of Cannington Parish Council at  
**7.00pm on Tuesday 14<sup>th</sup> June 2022 in Cannington Village Hall**

## MINUTES DRAFT

### Present:

**Parish Councillors:** Jack Popham, Kym Wardhaugh, Steve Pettitt, Mike Andison, Shaun Ryall, Ian Dyer (also SDC), John Addison, Carole Taylor and Lisa Evans

**Chair:** Colin Allen

**County and Councillor:** Brian Bolt and Mike Caswell left at 8.20pm)

**Clerk:** Carole Taylor kindly clerked the meeting in the absence of Tina Gardener

**Members of the public:** 1

### Public Session

It was raised that as Cannington was the only local village without a new Village Hall that this would be addressed by the new council. The Chair said that Comwich/Otterhampton had not, but like Cannington had spent money on improvements. A survey when carried out had not identified a new facility as a priority

### Council Session

#### **01/06/22 Declaration of Members' Interests**

There were no declarations of Members interests

#### **02/06/22 Apologies for Absence**

Apologies were received from Tina Gardener

#### **03/06/22 Minutes of Meeting held on 16<sup>th</sup> May 2022**

The minutes of the meeting held on 16<sup>th</sup> May 2022 were agreed

#### **04/06/22 Matters Arising**

There were no matters arising not covered by separate agenda items.

#### **05/06/22 Planning matters**

##### **New Planning applications** *(SDC Cllr Bolt left the room for this agenda item)*

1. **13/22/00006** – Conversion of garage into an annex at 10 Hawkers Close. After discussions Cllr John Addison proposed to support this application. This was seconded by Cllr Kym Wardhaugh and agreed unanimously
2. **13/22/00008** – Change of use from agricultural to light industrial, including the erection of store and siting of concrete storage bays at The Oaks Blackmore Lane. A response was due before the meeting and a response of no observations was made.
3. **13/12/00014** – Fell 3 Alder trees in Jubilee Gardens for Cannington Parish Council. After discussions Cllr John Addison proposed to support this application. This was seconded by Cllr Kym Wardhaugh and agreed unanimously
4. **13/22/00015** – Works to Oak Tree at War Memorial for Cannington Parish Council. After discussions Cllr Lisa Evans proposed to support this application. This was seconded by Cllr Kym Wardhaugh and agreed unanimously

##### **Planning decided**

1. **13/21/00041** – Installation of ground mounted PV (Solar Panels) at Yeo Valley. **Permission granted**
2. **13/22/00007** – Erection of single storey side and front porch extension at 22 Conway Road. **Permission granted**

#### **06/06/22 Reports (as applicable)**

1. Highways and Parking Issues
  - Parking on High Street  
Hatched area to be requested when County repaint all lines. Bollards not to be moved. Police have already issued fines for parking offences. A reminder to be put on Facebook etc to remind motorists that parking on zig zag lines by crossings incurs penalty points and fines up to £1,000.
  - Consideration of 'No HGV' signs for Chads Hill – no progress has been made
  - Cllr Caswell reported that he had seen a pallet laden van heading the wrong way through roadworks. He has a dash cam. Chair said that he had contacted UK Utilities and Highways as the roadworks had not been as expected and had poor signage.
  - Friendly Spirit were having problems with refuse collection due to parking on the bridge. An application has been made for double yellow lines on the bridge which is currently being considered by Highways. but in the meantime, it was suggested cones are put out as a deterrent.
  - Cllr Addison raised an issue regarding the overhanging tree in Chads Hill. The ownership of the tree needs to be confirmed so that appropriate contact with the householder can be made.
  - Chads Hill also requires some further work on the verges as nettles are preventing pedestrians from stepping off the road out of the path of vehicles. Cllr Addison will speak to the College.
2. Footpaths
  - No money available this year to improve where they are needed

3. Cannington Court
  - The scheduled meeting has been postponed
4. Speed Indicator Device
  - Graham Bell and the Clerk had tried to download the data on the device, but failed. Chair suggested visiting Wembdon to look at their system which is solar and gives easy access to information.
5. Traffic Calming
  - The quote has been received from Milestone of £24,348 but does not include any of their internal costs (supervision, road safety audit and noticing). Somerset County Council anticipate to have a final cost of around £30K. Cllr Ian Dyer proposed to proceed with the work on this basis. This was seconded by Cllr Kym Wardhaugh and agreed unanimously.
6. Village maintenance
  - The Council approved to replace the bench by the tractor tyre at the top of the High Street.
  - The two benches in the cemetery and the two in Otters Brook need to be painted.
7. Community Forum meeting was held on 19<sup>th</sup> May 2022 and was attended by Cllrs Steve Pettitt and Shaun Ryall
  - A scaffolder had fallen whilst at work and HPC is expecting an improvement notice.
  - Progress is good – the increase of £3b and delay was announced after the forum meeting.
  - Alan Curtis is the new site regulator.
  - The Community Fund still has money available. The next funding panel will be held in September Councillors discussed possibly claiming for funding for enhancement of the playing fields if appropriate following an open day, hopefully in August.
8. Queen's Platinum Jubilee celebrations on 4<sup>th</sup> June 2022
  - The Chair commented that it had been a good day and well supported and thanked all involved. Cllr Shaun Ryall commented that there had been no litter to pick up the next morning. It has been suggested to have an annual community event.

#### 07/06/22 Neighbourhood Plan

- Chair commented that this has been ongoing for too long.
- Cllr Carole Taylor has volunteered to go through the outstanding work commented in the consultant's report. Cllr Shaun Ryall also offered to help.
- The Chair commented that the clerks will give this priority.

#### 08/06/22 Capital/CIM fund projects

1. East and West Roundabouts  
No progress
2. Replacement of High Street Notice board  
No further detail

#### 09/06/22 Financial Matters

1. **The Payments** - The following cheques were approved for payment

Name of Payee	Description of cheque	Cheque	Amount
<b>Additional payments made since the last meeting: -</b>			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) June 2022	S/O	<b>£250.00</b>
Heart Internet	Exchange mailbox June 2022	DD	<b>£12.00</b>
BT	Phone & broadband services June 2022	DD	<b>£58.20</b>
Richard Young	Internal audit	3818	<b>£50.00</b>
Water2business	Water supply to Rodway pavilion	3819	<b>£18.08</b>
Blackmore Farm	Watering and weed spraying	3820	<b>£366.00</b>
Tina Gardener	Clerk's salary for May 2022	3821	<b>£843.89</b>
Aly Prowse	Clerk's salary for May 2022	3822	<b>£382.11</b>
EDF	Electricity Rodway Pavilion 04.02.22 to 01.06.22	3823	<b>£706.13</b>
<b>The following payments are due:</b>			
A W Taylor	PAT and 6 monthly emergency lighting testing – Rodway	3824	<b>£25.00</b>
SALC	Councillors training	3825	<b>£40.00</b>
Fab Drumming	Drumming workshop on 4 <sup>th</sup> June 2022	3826	<b>£250.00</b>
Tina Gardener	Expenses; Jubilee, cemetery, paint, stationery and refreshments	3827	<b>£222.28</b>
SCC	Materials for Jubilee for Cannington Primary School	3828	<b>£45.98</b>
Aly Prowse	Expenses – stationery and S171 application for new noticeboard	3829	<b>£61.49</b>
EDF	Electricity for Xmas lights – Jan to April 2022	3830	<b>£156.45</b>
Greenslades Grounds Maintenance	Maintenance for March and roundabouts	3831	<b>£1,272.35</b>

2. **The accounts for May 2022** were previously circulated to all councillors and were agreed as a true record.
3. **Finance and Staffing meeting** due to be held on 13<sup>th</sup> June 2022 had to be cancelled and will be rescheduled as soon as possible
4. **Bank Mandate**
  - Cllrs Ian Dyer and Carole Taylor have been added as signatories. Cllrs Steve Pettitt and Mike Andison are still to be added
  - Two previous councillors need to be removed as signatories.

#### 10/06/22 Review of risk assessments

- This is currently being undertaken.

**11/06/22 Review of Procedures** To be deferred to the next meeting

- Standing Orders
- Financial Regulations
- Code of Conduct

**12/06/22 Correspondence and matters to discuss**

1. Cannington in Bloom – a grant application has been received for £225.00 to sponsor the Front Garden Competition. It was explained that the administration for this had been handed from the Flower Show to CiB 9 years ago. Cllr Ian Dyer proposed to support this application. This was seconded by Cllr Kym Wardhaugh and agreed unanimously
2. Children’s play area
  - Two incidences of graffiti have been reported to SDC who is responsible for the play area.
  - The Chairman has asked Police to patrol when in the area.
  - The possibility of installing CCTV to be raised with SDC as it has served as a deterrent at the Playing Fields.
3. Christmas lights
  - The existing lights will need to be taken down before the tree work is carried out. This will give an opportunity to check the lights and replace any lost lamps. They tripped out in sections when on for the jubilee possibly due to the damp and also some lamps were seen to be missing.
  - Cllr Mike Andison raised the possibility of adding rope lights to the remaining trees on the other side of the brook. He was tasked with investigating what was possible and the likely costs.
  - Cllr Mike Andison also raised the possibility of a festive garden competition which was expanded on in discussions to “Festive house” and “Commercial Premise” as not everyone has a garden. Possible prizes would be a festive or meat hamper. Cllr Caswell offered a turkey. Cllr Shaun Ryall suggested it was advertised in the Target
4. Replacement tree for Northbrook
  - Clean Surroundings (SDC) were going to replace the tree, but were also in agreement for the Parish Council to arrange a replacement if they wished. Cllr John Addison to speak with residents regarding a suitable tree which can then be planted between November and March.
5. The chairman mentioned that a member of the public had requested leaving a strip of land along the fence in Otters Brook for wildlife, but that this has become a dog poo haven. Wilding is good in the right place and this was not it. It was agreed to plant wild flower seeds in a significant strip of land adjacent to the brook.
6. It was agreed to purchase an additional dog bin at the junction of Chads Hill and Park Lane.

**13/06/22 Posts of Responsibility** – reports where applicable

- a. Allotments –Deputy Clerk and Cllrs Shaun Ryall and Mike Andison
  - Clearance of plot 15 has now been completed.
  - Cllr Jack Popham said that more clearing of the perimeter was needed, but there would be a security concern if it was done too close to the boundary.
  - One plot is in an unacceptable condition and appropriate action will be taken.
  - Vehicle access – It was agreed to exclude all vehicles from the allotments between November and March each year. Allotment holders will be informed of this decision.
- b. Brook – Cllr Ian Dyer
  - Brook clearance – A licence is normally required to clear vegetation but as it’s in close proximity to the bridges one will not be required.
- c. Bus Partnership – Cllr Jack Popham
  - Cllr Jack Popham has attended 2 Zoom meetings. Somerset want to promote a bus week in September.
  - All bus stops to have upgrades to digital boards.
  - Chair noted that there were no timetables by the bus stops
  - Services have been cut and it is likely that they will be cut further.
  - The Government grant for bus service improvements is over subscribed.
- d. Cannington in Bloom – Clerk and Cllr Steve Pettitt
  - The new planters are now in place and have been planted.
  - An Action Day has been planned for 9<sup>th</sup> July as judging on 12<sup>th</sup> July.
  - Cllr Steve Pettitt invited all the Parish Council to meet the judges at Cannington Court on 12<sup>th</sup> July at 1.30pm.
  - A to do list to be sent to the Clerk so that work can be done by SDC where needed.
  - The Clerk to contact SDC for grass cutting and road sweeping before the judging day.
  - The vans parked on the verge in Main Road have stopped the area being maintained.
- e. Cemetery – Deputy Clerk and Cllrs Ian Dyer and Mike Andison
  - Rob Morgan is still watering the new trees.
  - 68 Yew trees require work and tenders requested from 3 companies, two were returned and the cheapest was £4943. Councillors unanimously agreed to accept the lowest quote and for the work to proceed.
  - The work on the oak tree at the War Memorial and the alder trees in Jubilee Garden had also been put to tender. The cheapest quote was £620. Councillors unanimously agreed to accept the lowest quote and for the work to proceed.
- f. College – Chairman Colin Allen.
  - Allotments in Community Orchard -A site visit was carried out and it was noted that there were mature fruit trees and the fruit is available for picking by the community. Concerns were raised that if allotments were created here then people might help themselves to the vegetables in the same way as the fruit from the trees. It would be difficult to manage this without fencing off the proposed allotment area which be a cost consideration for the Parish Council. There only 2 people currently on the allotment waiting list and so it would be necessary to identify a need for additional allotments. The extent of interest needs to be established. It was commented that it is now a very pleasant area is starting to attract wildlife.
- g. Jubilee Gardens– Cllr John Addison
  - A query was raised whether the 3 trees to be removed had to be replaced. Cllr Steve Pettitt had checked and the application mentioned two replacement trees have already been planted.
- h. Playing fields/amenities – Cllrs Lisa Evans and Jack Popham
  - Cllr Mike Andison suggested a hard standing area in front of the Pavilion. It was agreed to consider this during the open day.
  - EDF will submit the planning application for the temporary car park extension and the Parish Council will pay

the application fees.

- Keys are required for Cllrs Jack Popham and Lisa Evans.
  - Cllr Carole Taylor informed that the PAT testing and 6-month emergency lighting checks have been carried out. She is now completing the monthly emergency lighting check needed and signing the book held in the Pavilion.
  - Open day for future use of playing fields – Cllr Ian Dyer suggested 2<sup>nd</sup> weekend in August
- i. Village Hall – Cllr Kym Wardhaugh
- The committee still has no chairman.
  - The Pantomime Society was unhappy that they had not been invited to do face painting at the Jubilee event only to wear costumes on the day. Face Painting helps raise funds so they agreed to go to Combwich. The Chair apologised for any previous misunderstandings on the jubilee arrangements
  - The Babes and Tots group has disbanded.
  - Kick Boxing is to leave as they now have their own premises in Bridgwater
  - The Pantomime Society suggested that they could run a children’s film club on a Saturday morning in the upstairs hall. This would require a license which they wondered if the Parish Council would support. Councillors thought this was a good idea.
- j. Youth - Cllrs Kym Wardhaugh and Lisa Evans
- It would be best to look at groups for different age ranges, more research is required.

**14/06/22 Matters of Report**

1. Hinkley Point SSG to be held on 24<sup>th</sup> June 2022  
Mike Phillips is to continue in the role – The Clerk will inform the SSG secretary.

**15/06/22 Items for the next meeting**

- Extra Christmas Lights
- War Memorial plaque
- Youth groups and activities.
- Tree planting
- Christmas decoration festive competition
- Playing Field open day
- Annual Parish meeting

**16/06/22 Date and Time of next meeting**

The next meeting to be held at 7.00pm on Tuesday 12<sup>th</sup> July 2022

The meeting closed at 8.40pm

Signed ..... Date.....