



Cannington Parish Council

You are summoned to the Annual Parish Council meeting of Cannington Parish Council at **7.00pm on Tuesday 16th May 2022** in **Cannington Village Hall**

The public session will commence after Item Two on the Agenda and continue for a maximum of 30 minutes. Members of the public are invited to remain and observe the proceedings of the Council Meeting proper.

AGENDA

Council Session

- 01/05/22 Acceptance of Office and Declaration of Members Interests**
02/05/22 Election of Chairman and signing of Office for the forthcoming year
03/05/22 Election of Vice Chairman for the forthcoming year

Public Session *(In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)*

Council Session

- 04/05/22 Apologies for Absence**
05/05/22 Minutes of Meeting held on 12th April 2022
06/05/22 Matters Arising not covered by separate agenda item

07/05/22 Posts of Responsibilities

Allotments -
Brook -
Bus User Group
Cannington in Bloom -
Cemetery -
College -
Defibrillator -
EDF -
EDF - *Community Forum*
EDF - *Transport Forum*
Hinkley Point SSG -
Footpaths and Highways -
Jubilee Gardens -
Playing Field/Amenities -
Speed Indicator -
Village Hall -
Youth -

08/05/22 Committee and Advisory Group membership

Disciplinary -
Emergency planning including flooding -
Finance and Staffing Committee -
Grievance -
Jubilee Gardens -
Planning -
Village Brook

09/05/22 Review of risk assessments

10/05/22 Review of Procedures

- Standing Orders
- Financial Regulations
- Code of Conduct

11/05/22 Planning matters

New Planning applications

1. **13/22/00007** – Erection of single storey side and front porch extension at 22 Conway Road

12/05/22 Reports (as applicable)

1. Highways and Parking Issues
 - Bollards on High Street
2. Footpaths
3. Neighbourhood Plan
4. Cannington Court
5. Speed Indicator Device
6. Queen's Platinum Jubilee

- Celebrations on 4th June 2022

13/05/22 Capital/CIM fund projects

1. East and West Roundabouts
2. Replacement of High Street Notice board

14/05/22 Financial Matters

1. **The Payments** - The following cheques to be approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) May 2022	S/O	£250.00
Heart Internet	Exchange mailbox May 2022	DD	£12.00
BT	Phone & broadband services May2022	DD	£55.36
Tina Gardener	Cancelled	3802	00.00
Insignia Ltd	200 no Jubilee coins	3803	£583.20
Blackmore Farm	Watering and weed spraying	3804	£318.00
Greenslades	Grounds maintenance for March 2022	3805	£935.39
DM Payroll Services	Payroll services for 2022/23	3806	£132.00
A T Thorne	Erection of flagpole in Jubilee Gardens	3807	£228.00
Fine Memorials	Refund of overpayment	3808	£77.00
BHIB	Insurance for 2022/23	3809	£1,197.83
Tina Gardener	Expenses	3810	£206.92
Aly Prowse	Clerk's salary (April)	3811	£382.11
Tina Gardener	Clerk's salary (April)	3812	£843.89
The following payments are due:			
RT Signs	Cannington in Bloom Signs	3813	£906.60

2. **To agree accounts for April 2022**
3. **Finance and Staffing meeting**
4. **Review of Insurance provision**
5. **Bank Mandate**
 - Temporary emergency signatory
 - New signatories

15/05/22 Annual Audit Return

1. Annual Governance Statement for 2021/22
2. Accounting Statements for 2021/22

16/05/22 Correspondence

1. EDF – end of generation dates for Hinkley Point B
2. Environment Agency – meet the regulator meeting to be held on 25th May 2022

17/05/22 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk.
- b. Brook – Cllr Ian Dyer
 - Brook clearance
- c. Cannington in Bloom – Clerk and Cllr Steve Pettitt
- d. Cemetery – Deputy Clerk and Cllrs Alan Beasley and Ian Dyer
- e. College – Chairman Colin Allen.
- f. Jubilee Gardens– Cllr Andrew Vickery.
- g. Playing fields/amenities – Cllr Mike Phillips
- h. Village Hall – Cllr Kym Wardhaugh
- i. Youth - Cllr Kym Wardhaugh

18/05/22 Matters of Report

1. EDF Community Forum to be held on 19th May 2022
2. Training sessions for new councillors arranged with SALC

19/05/22 Items for the next meeting

20/05/22 Date and Time of next meeting

The next meeting to be held at 7.00pm on Tuesday 7th June
Consider date for the Annual Parish meeting

 Tina Gardener Clerk to the Parish Council – 11th May 2022