



Cannington Parish Council

Minutes of the Parish Council meeting at
7.00pm on Tuesday 14th September 2021 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Rob Morgan, Alan Beasley, Robin Phipps, Graham Bell, Andrew Vickery and Ian Dyer (also Distr Cllr)

Chair: Mike Phillips

County and District Councillors: Brian Bolt

Clerk: Tina Gardener

Members of the public: 3

Cllr Mike Phillips expressed his concerns that the defibrillator on the bus shelter in High Street is missing, presumed stolen. The defibrillator was in situ on Friday afternoon and it was noted missing on Saturday morning. Today South West Ambulance installed a replacement.

01/09/21 Declarations of Members Interests

There were no declarations of Members Interests.

Public Session

- Planning application 13/19/00043 for a development off Oak Tree Way has had additional information loaded on to SDC planning portal. The planning appeal has been delayed and the decision will now be made in early 2022.
- Speed Indicator Device (SID) – The SID previously installed in the village was put up by the Police and a member of the public asked if the information was available. The Clerk will look in to this. The new SID purchased by the Parish Council will hopefully be installed shortly once the software has been downloaded.
- Concerns were raised about the speed of traffic that uses Mill Lane and whether this can be considered with the Traffic Calming Scheme.

Council Session

02/09/21 Apologies for Absence were received from Cllrs Colin Allen, Kym Wardhaugh and Steve Pettitt

03/09/21 Minutes of Meeting held on 13th July 2021

The minutes of the meeting held on 13th July 2021 were approved.

04/09/21 Matters Arising there were no matters arising not covered by separate agenda item

05/09/21 Planning matters (SDC Cllr Brian Bolt left the meeting for this agenda item)

New planning applications

Items 1 to 3 required a decision prior to the date of this meeting. Details were circulated to all councillors and placed on the village notice boards and website before a decision was agreed via email

1. **13/21/00020** – Erection of agricultural building to cover existing slurry pit at Blackmore Farm. **The Parish Council supported this application**
2. **13/21/00022** – Change of use of existing garage to holiday accommodation and 2-storey extension at Manor Farm, Gurney Lane. **The Parish Council supported this application.**
3. **13/21/00023** – Erection of a storage building at The Oaks, Blackmore Lane. **The Parish Council supported this application.**
4. **13/21/00024** – Erection of agricultural building to cover an open cattle yard at Blackmore Farm
5. **13/21/00025** – Erection of agricultural building to cover an existing silage pit (4) at Blackmore Farm
6. **13/21/00026** – Erection of agricultural building to cover an existing silage pit (3) at Blackmore Farm
7. **13/21/00027** – Erection of agricultural building to cover an existing silage pit (1) at Blackmore Farm
8. **13/21/00028** – Erection of agricultural building to cover an existing silage pit (2) at Blackmore Farm

Items 4 to 8 were considered collectively. After discussions Cllr Rob Morgan proposed to support the applications. This was seconded by Cllr Robin Phipps and agreed unanimously. (Cllr Ian Dyer left the room for these applications).

9. **13/21/00029** – Application to determine if prior approval is required for change of use of agricultural building (barn 1) to 4 dwellings and associated works at Chilton Trivett Farm, Blackmore Lane. After discussions Cllr Alan Beasley proposed to oppose this application. This was seconded by Cllr Robin Phipps and agreed by a majority.
10. **13/21/00031** – Works to 2 lime trees adjacent to High Street pedestrian entrance main site and remove 2 dead trees from Walled Gardens for Bridgwater College Cannington Campus. After discussions Cllr Rob Morgan proposed to support this application. This was seconded by Cllr Ian Dyer and agreed unanimously.

Planning decided

1. **13/21/00019** – Erection of a single storey rear (SE) extension at 11 Oaktree Way. **Permission granted.**
2. **13/21/00021** – Conversion of attached garage and store to residential annex at Oatley Vineyard. **Permission granted**

06/09/21 Reports (as applicable)

1. Highways and Parking Issues
 - A request has been received for a disabled bay outside 17 High Street. The Clerk will contact Highways.
2. Footpaths

3. Otters Brook
 - The yellow signs installed for the Otter Brook development need to be removed
 - Now that the brambles have been removed it has exposed a bank of earth and rubble that needs to be flattened/removed. Once this has been done the area can be seeded.
4. Neighbourhood Plan
 - NHP Regulation 14 Consultation – all comments have been collated and Parish Council responses considered and forwarded to our planning consultant.
 - A meeting is being arranged for 30th September 2021
5. Traffic Calming
 - Safety audit still outstanding due to a backlog at SCC
 - Traffic monitoring survey – provisional date September 2021
 - Meeting arranged with SCC on 30th September 2021
6. Village walk on 9th August
 - A number of Councillors attended the walk and areas highlighted that need attention. A number of these can be carried out by the Community Payback Service as per 07/09/21 item 2.
7. Transport Forum held on 22nd July 2021.
 - Cllr Rob Morgan was unable to attend. The notes of the meeting will be circulated once received.

07/09/21 Correspondence and issues to discuss

1. A grant application was received from Spirit FC and was agreed by a majority via email to award £1,058.70 towards new kit and a match ball. A grant agreement form was completed and the cheque issued.
2. Community Payback service. We were approached by the Community Payback Service to see if we would like them to work in Cannington, we agreed and they have been working for the past few weeks in the Cemetery removing vegetation from the walls, they will also be painting the gates and benches. Further areas have been identified within the village.
3. Environment Agency – Regulation of Hinkley Point power stations
4. The Somerset Local Government Reorganisation (LGR) Programme team. Conference to be held on 7th October 2021. The Chairman will attend this event.
5. Parish Council elections – possibility to bring forward to May 2022 to bring in-line with SCC elections. Councillors supported this.
6. HPC Visitor Centre reception to be held on 16th September 2021
7. John Roberts Nether Stowey PC – County Line drugs. Cllr Ian Dyer volunteered to attend a meeting once arranged. An article will be sent to the Target for possible inclusion in the next issue.
8. Barry Lukins – dog fouling on school footpath. Councillors agreed to place signs along the footpath.

08/09/21 Capital/CIM fund projects

1. Projector and screen for Village Hall
2. Wall at Jubilee Gardens
 - Work progressing well and should be completed by 25th September 2021
3. East and West Roundabouts to maintain the roundabouts
4. Speed Indicator Devices
 - As mentioned in the public session the SID will be installed once the software has been downloaded.
5. Trees
6. Brook Street Bus Shelter
 - The Highways permit has been received to enable the works to be carried out on 16th September 2021.

09/09/21 Financial Matters

1. **The Payments** - The following cheques were approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) August 2021	S/O	£250.00
HeartInternet	Exchange mailbox August 2021	DD	£12.00
BT	Phone & broadband services August 2021	DD	£48.50
Greenslades	Grounds Maintenance and roundabouts June 2021	3703	£1,435.94
EDF	Electricity supply to Rodway Pavilion	3704	£362.08
Jo Widdecombe	Consultancy for planning appeal	3705	£160.00
Somerset County Council	CIM Fund application for Cannington Primary School	3706	£5,099.00
	Cancelled	3707	
ElanCity Ltd	Purchase of Speed Indicator Device	3708	£2,380.70
	Cancelled	3709	
SALC Ltd	Affiliation fees	3710	£554.27
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) September 2021	S/O	£250.00
HeartInternet	Exchange mailbox September 2021	DD	£12.00
Blackmore Farm	Watering contract and strimming	3711	£480.00
SDC	Grounds mtce Rodway Apr to June, Otters Brook Mar to June and Otters Brook watering contract x3 occasions	3712	£2,081.81
Tina Gardener	Clerk's salary (July) plus expenses (£775.50) including purchase of PA system £363.47 and PAYE £301.78	3713	£1,611.37
Aly Prowse	Clerk's salary (July) plus expenses (£14.39)	3714	£396.50
M Phillips	Clips for Speed Indicator Device brackets	3715	£34.95

S Chillingworth	Donation awarded to Spirit FC	3716	£1,058.70
SALC Ltd	Code of Conduct training for K Wardhaugh	3717	£25.00
	Cancelled	3718	
Greenslades	Grounds Maintenance and roundabouts July 2021	3719	£1,171.94
Blackmore Farm	Watering contract and weed spraying	3720	£432.00
Darren Marshall	Stage payment for Jubilee Gardens Wall	3721	£7,200.00
Tina Gardener	Clerk's salary (August) plus expenses	3722	£976.92
Aly Prowse	Clerk's salary (August) plus expenses	3723	£439.11
The following payments are due:			
A W Taylor	Emergency call out to High Street Defibrillator	3724	£40.00
Mike Phillips	Consumables for playing field	3725	£115.81
PKF Littlejohn	External Audit Fees	3726	£960.00
EDF	Electricity supply to Christmas Lights	3727	£106.28

2. **The accounts for July and August 2021** were previously circulated to all Councillors and were agreed.
3. **The Budget statements for July and August 2021** were previously circulated to all Councillors. The balance at 31st August 2021 was £231,244.35 including restricted reserves of £173,085.93.
4. **Annual Audit return for 2020/21**
 - The External Audit has now been completed.
 - It was noted that Section 1, item 4 had incorrectly been ticked as yes when it should have been no.
 - The audit fee would normally be £400 but as we received one-off receipts of £50,000 Otters Brook commuted sum and £158,994.10 CIM Fund balance, the fee was increased to £800 plus VAT.
 - The End of Audit notice has been placed on the noticeboards and published on the website

10/09/21 Annual reviews

1. Financial Regulations – The Clerk had reviewed the Financial Regulations and sent councillors the suggested amendments. revised regulations sent to councillors for consideration. Cllr Ian Dyer proposed to adopt these changes. This was seconded by Cllr Rob Morgan and agreed unanimously.

11/09/21 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk. It was reported that the hedge running alongside plot1 had been removed and replaced with a fence.
- b. Brook – Cllr Ian Dyer suggested that the brook clearance around the 3 bridges in the centre of the village should be an agenda item for discussion next month.
- c. Cannington in Bloom – Clerk and Cllr Steve Pettitt. It was reported that Jane and Dave Tomaney and Jane Alcock have resigned from the committee. Councillors were unanimous in their appreciation of all the hard work they have undertaken and it was agreed for the Clerk to thank them in writing. Three other people have joined the committee. There are concerns about the watering undertaken by the Parish Council and this is under review.
- d. Cemetery – Deputy Clerk and Cllrs Alan Beasley and Ian Dyer
 - As previously mentioned, we are fortunate to have the Community Payback Service carrying out work in the Cemetery.
 - Work is required to repair the archway of the chapel and a quote has been requested.
 - Future work to repoint the chapel is required.
 - Thanks were recorded for the sympathetic way the Deputy Clerk handles the interments in the Cemetery.
- e. College – Chairman Colin Allen.
- f. Emergency Planning
- g. Jubilee Gardens– Cllr Andrew Vickery.
 - Future of the fir tree planted in Jubilee Gardens to be an agenda item for the next meeting.
 - The Black Poplar Sapling is recovering from the previous damage but requires staking.
- h. Playing fields/amenities – Cllr Mike Phillips
 - Spirit FC has played it's first home game and won convincingly.
 - A keep fit group is temporarily using the playing fields.
 - Cllr Mike Phillips was thanked for all the work he undertakes at the playing fields and pavilion.
- i. Somerset Association Local Councils - Clerk
- j. Village Hall – Cllr Kym Wardhaugh
- k. Youth- Cllr Kym Wardhaugh

12/09/21 Matters of Report

1. Community Forum to be held on 23rd September 2021. Cllr Robin Phipps to attend
2. Remembrance Day 14th November 2021
 - A PA system has been purchased
 - The road closure has been agreed
3. Christmas Lights/Fayre 4th December 2021

13/09/21 Items for the next meeting

1. Brook clearance
2. Fir tree in Jubilee Gardens
3. Queens Jubilee
4. COP26

14/09/21 Date and Time of next meeting

The next meeting will be held at 7.00pm on Tuesday 12 October 2021
The meeting closed at 8.20 pm

Signed Date.....