



Cannington Parish Council

You are summoned to the Annual Parish Council meeting of Cannington Parish Council at **7.00pm on Tuesday 11th May 2021 in Cannington Village Hall**

The public session will commence after Item Three on the Agenda and continue for a maximum of 30 minutes. Members of the public are invited to remain and observe the proceedings of the Council Meeting proper.

AGENDA

Council Session

01/05/21 **Election of Chairman and signing of Office** for the forthcoming year

02/05/21 **Election of Vice Chairman** for the forthcoming year

03/05/21 **Declarations of Members Interests**

Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)

Council Session

04/05/21 **Apologies for Absence**

05/05/21 **Minutes of Meeting held on 9th March 2021**

06/05/21 **Matters Arising** not covered by separate agenda item

07/05/21 **Review posts of Responsibilities**

Allotments - Clerk

Brook - Cllr Ian Dyer

Cannington in Bloom - Clerk

Cemetery - Cllr Alan Beasley and Cllr Ian Dyer

Cluster meetings - Steve Pettitt

College - Chairman Colin Allen

Defibrillator - Cllr Robin Phipps

EDF - Chairman Colin Allen

EDF - Community Forum - Cllr Robin Phipps and Cllr Graham Bell

EDF - Transport Forum - Cllr Rob Morgan

Hinkley Point SSG - Cllr Mike Phillips

Footpaths and Highways - Clerk, Cllr Rob Morgan (Highways) and Graham Bell (Footpaths)

Jubilee Gardens - Cllr Andrew Vickery

Playing Field/Amenities - Cllr Mike Phillips

Somerset Association of Local Councillors (SALC) - Clerk

Village Hall - Vacancy

08/05/21 **Review Committee and Advisory Group membership**

Disciplinary - Cllrs Mike Phillips, Rob Morgan and Steve Pettitt

Emergency planning including flooding - Cllrs Colin Allen, Mike Phillips, David Greenslade and Ian Dyer

Finance and Staffing Committee - Cllr Andrew Vickery, Chairman & Vice-Chairman and Graham Bell

Grievance - Cllrs Robin Phipps, Kym Wardhaugh and Ian Dyer

Jubilee Gardens - Cllr Andrew Vickery, Chairman, Vice-Chairman, members of the public: Alison Waters, Dave Tudor & Jan Pettitt

Planning - Cllr Alan Beasley, Mike Phillips and Steve Pettitt

Village Brook - Chair/Vice-Chair and Cllr Ian Dyer, members of the public: Dave Popham, Dave Sayer, Dave Tudor and Bill Sutton

09/05/21 **Planning matters**

New planning applications

- 13/20/00026** - Revised application for the approval of the reserved matters relating to layout, landscape, scale and appearance for the erection of 73no dwellings (including 22no affordable units), provision of amenity space, access, parking, attenuation features, incidental landscaping, ecological mitigation and enhancement and play facilities on land to the north of Grange Farm, Cannington. Response deadline was 31.03.21 and the Parish Council's response was to object to this application. **Permission granted 30.04.21**
- 13/21/00005** - Revised application for the erection of a single storey side (south) extension and formation of widened vehicle access and parking at 29 Main Road. Response deadline for this application was 05.04.21 and the Parish Council's response was to support this application. **Permission granted 05.04.21**
- 13/21/00008** - Removal of hedge and erection of wall to match existing at Jubilee Gardens, Brook Street. Response deadline was 06.05.21 and the Parish Council's response was to support this application.
- 13/21/00009** - Erection of a dwelling with associated garden and access at The Red House, High Street. Response deadline was 01.05.21 and the Parish Council's response was to support this application.
- 13/21/00012** - Listed building consent for conversion of outbuilding to dwelling at Chilton Trivett Farm, Blackmore Lane (refers to 13/20/00029)
- 13/21/00013** - Conversion of a barn to a dwelling at Knoll Green, Oatley Lane
- 13/21/00014** - Erection of building, modular classroom and ancillary unit at Bridgwater College, Rodway
- 13/21/00015** - request for discharge of requirement relating to C9 fencing at Combwich Wharf. For info only

Planning decided

1. **13/20/00030** – Change of use and extension of outbuilding (barn 5) to a dwelling at Chilton Trivett Farm, Blackmore Lane. **Permission refused**
2. **13/20/00031** – Change of use and conversion of outbuilding (barn 3) to a dwelling at Chilton Trivett Farm, Blackmore Lane. **Permission refused**
3. **13/20/00032** – Change of use and conversion of outbuilding (barn 4) to a dwelling at Chilton Trivett Farm, Blackmore Lane. **Permission refused**
4. **13/21/00003** – Change of use from agricultural to use Class E (G)(iii) at The Oaks, Blackmore Lane. **Withdrawn**
5. **13/21/00004** – Erection of a storage building (Use Class E (g)(iii)) for use in conjunction with groundworks business at The Oaks, Blackmore Lane. **Withdrawn**
6. **13/21/00006** – Application to determine if prior approval is required for a proposed erection of a agricultural building at Blackmore Farm, Blackmore Cannington. **Formal application not required**
7. **13/21/00007** – Yew tree (T1) reduce height of tree by 30-40% and spread by 20% to previous pruning points at 12 Brook Street, Cannington. **Permission granted**
8. **13/21/00011** – Application to determine if prior approval is required for the proposed formation of a concrete yard at Blackmore Farm, Blackmore Lane. **Formal application not required.**
9. **13/21/00010** – Application to determine if prior approval is required for a proposed erection of a steel portal frame building at The Bartons, Bonson Hill, Fiddington. **Formal application not required.**

10/05/21 Reports (as applicable)

1. Highways and Parking Issues
2. Footpaths
3. Otters Brook
4. Neighbourhood Plan
 - Regulation 14 consultation commenced on 4th May 2021
5. Traffic Calming
 - A meeting took place with SCC on 18th March 2021
6. EDF Transport Forum meeting held on 18th March 2021
7. Village enhancements
 - Teals Acre – remove old trees and replace with new trees
 - Southbrook – improvements required to fence and posts
 - Garages and rear entrances to Grange Close, Priory Close and Northbrook
 - Footpaths cleared on Rodway and top of High Street (between Withiel Drive and Brymore Lodge)
 - Footpaths that need attention reported to Highways
 - High Street bus shelter
 - East and West Roundabouts
 - Wildflowers

11/05/21 Correspondence and issues to discuss

1. SDG Consultation on the Draft Self-build and Custom Build Homes Supplementary Planning Document from 31st March to 12th May 2021.
2. Allotments – request for additional land to be obtained for new allotments.
3. John Roberts Nether Stowey Parish Council – Quantock Cluster
4. SCC Somerset Medal to honour county's unsung heroes.
5. Hinkley Point SSG – membership
6. HPC Community Bus recommences on 12th April 2021
7. Landmark Trust – concerns regarding use of field next to Gurney Manor

12/05/21 Capital/CIM fund projects

1. Rodway Pavilion refurbishment
 - Kitchen equipment outstanding
2. Projector and screen for Village Hall
3. Wall at Jubilee Gardens
4. East and West Roundabouts
 - Unable to proceed as SCC not available to process application
5. Defibrillator
 - Refurbishment of Brook Street phone box completed
6. Speed Indicator Devices
7. Trees
8. Brook Street Bus Shelter

13/05/21 Financial Matters

1. **The Payments** - The following cheques to be approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00)	S/O	£250.00
HeartInternet	Exchange mailbox March 2021	DD	£12.00
Starboard Systems Ltd	Scribe Accounting package – set-up fee and annual subscription	3658	£918.00
Sedgemoor District Council	Grounds Maintenance Playing Fields and Otters Brook	3659	£1,270.34
Stuart Todd Associates	NHP consultancy – interim invoice	3660	£1,672.00
Tina Gardener	Clerk's salary for March, including expenses £249.96	3661	£1,048.93
Aly Prowse	Deputy Clerk's salary for January, including expenses £14.39	3662	£526.88
The Clifford Estate Company	Allotment rent for 2021/22	3663	£40.00
Mike Phillips	Pegs for football nets	3664	£13.16
Eleven 10 Architecture Ltd	Plans for planning application for Jubilee Gardens Wall	3665	£270.00

Colin Wilkins	Refurbishment of Brook Street phone box	3666	£483.00
DM Payroll Services Ltd	Payroll services for 2021/22	3667	£132.00
Nick Fursland	Various footpath clearing	3668	£234.00
Apollo Environment Services	Moles in Jubilee Gardens and Churchyard	3669	£108.00
Greenslades Grounds Maintenance	Grounds Maintenance for March	3670	£907.94
Robert Popplewell	PC website hosting and maintenance	3671	£200.00
Tim's Tipper	Clearing Mill Stream	3672	£540.00
Cancelled		3673	
Blackmore Farm	Watering contract	3674	£210.00
Tina Gardener	NHP leaflets £305.85 and HMRC PAYE £336.30	3675	£642.15
Tina Gardener	April Salary plus expenses (£481.87)	3676	£1280.84
Aly Prowse	April Salary plus expenses (£21.39)	3677	£388.58
The following payments are due:			
BHIB	Insurance for 2021/22	3678	£1083.77
Colin Allen	Chairman's allowance	3679	£200.00

2. **To agree accounts for March 2021**
3. **Budget statement for March 2021**
4. **To agree accounts for April 2021**
5. **Insurance review**
6. **Consideration to purchase a sound system**
7. **Finance and Staffing meeting held on 4th May 2021**
 - Clerks' appraisal and pay review
 - Review of Income and Expenditure for 2020/21
 - Audit Return for 2020/21
 - Review of budget provision for 2021/22

14/05/21 Posts of Responsibility – reports where applicable

- a. Allotments –Deputy Clerk.
- b. Brook – Cllr Ian Dyer
- c. Cannington in Bloom – Clerk and Cllr Steve Pettitt
 - Repairing/replacing edging on school path
- d. Cemetery – Deputy Clerk and Cllrs Alan Beasley and Ian Dyer
- e. College – Chairman Colin Allen.
- f. Emergency Planning
- g. Jubilee Gardens– Cllr Andrew Vickery.
- h. Playing fields/amenities – Cllr Mike Phillips
- i. Somerset Association Local Councils - Clerk
- j. Village Hall – Cllr Kym Wardhaugh
- k. Youth- Cllr Kym Wardhaugh

15/05/21 Matters of Report

1. As this is the first meeting in person, the agenda has been kept as short as possible and items normally discussed at the Annual meeting will be included on future agendas
2. Christmas lights
3. EDF Community Forum to be held on 20th May 2021
4. Agree date for Parish Council Office to reopen to the public
5. Consider date for the Annual Parish meeting

16/05/21 Items for the next meeting

17/05/21 Date and Time of next meeting

The next meeting will be held at 7.00pm on Tuesday 8th June 2021



Tina Gardener Clerk to the Parish Council – 6th May 2021