



Cannington Parish Council

Minutes of the Parish Council meeting at
7.00pm on Tuesday 8th December 2020 via Zoom

MINUTES DRAFT

Present:

Parish Councillors: Mike Phillips, Steve Pettitt, Graham Bell, Rob Morgan, Andrew Vickery, Kym Wardhaugh and Ian Dyer (also District Councillor)

Chair: Colin Allen

County and District Councillor: Brian Bolt and Mike Caswell (left at 8.00pm)

Clerk: Tina Gardener

Members of the public: 2

01/12/20 Declarations of Members Interests and Dispensations

There were no declarations of members' interests and dispensations

Public Session

Chairman Colin Allen welcomed everyone to the council's first zoom meeting and explained a few 'housekeeping rules' to allow the meeting to run smoothly. It was reported with great sadness that Denis Northam and Alan Davey had passed away. They were both former Parish Councillors; Denis of course was also a former Chairman and will be greatly missed by their family and friends.

Items raised include:

- The Cannington Christmas lights in Jubilee Gardens are a great display
- It is good to see the HPC community bus reinstated but why does the second bus terminate at Cannington and not go through to Bridgwater. Could the College students be asked not to use this service as the capacity of the buses are limited?
- In October a speed indicator device (SID) was located on Rodway, why wasn't it placed on the usual post? The SID was placed there by the Police and not CPC, we haven't purchased our own yet.
- Remembrance Sunday – the Bugler was very impressive but it would have been better if there had been a road closure.
- An appeal was made on 12th November 2020 for the planning application off Oak Tree Way. District Cllr Brian Bolt said the appeal had been dismissed. After the meeting it was established that this was not correct.

Council Session

02/12/20 Apologies for Absence

Apologies for absence were received from Cllrs Alan Beasley and Robin Phipps.

03/12/20 Minutes of the meeting held on Tuesday 13th October 2020

The minutes of the meeting held on 13th October 2020 were approved

04/12/20 Matters Arising there were no matters arising

05/10/20 Planning matters

Planning applications - Planning decisions by Cannington Parish Council made under the Business Continuity motion approved at a meeting held on 21st March 2020.

1. **13/20/00020** – Application to determine if prior approval is required for an extension at 2 Gurney Street. PC supported this application. **Prior approval not required**
2. **13/20/00021** – Erection of a building and a curved wall to support HPC work environment training for Bridgwater and Taunton College. PC supported this application. **Permission granted**
3. **13/20/00022** – Application to determine if prior approval is required for a change of use of Agricultural building at Oatley Vineyard. PC supported this application.

New applications

1. **13/20/00023** – Certificate of lawfulness for the proposed use as a residential care home for children at Wrenmore Elms, Knaplock Lane, Fiddington. **Permission refused**
2. **13/20/00024** – Request for discharge of Requirement relating to C8 Combwich Wharf landscape works – for information only

Appeal 13/20/00004 – Outline planning permission for a dwelling at 44 Rodway, Cannington

06/12/20 Reports (as applicable)

1. Highways and Parking Issues
 - SCC has been carrying out a survey on the usage of the Brook Street crossing
2. Footpaths
 - A volunteer has had the necessary training and equipment to help clear public rights of way (PROW)
 - Two volunteers have been litter-picking in the village as part of their volunteer work for the Duke of Edinburgh scheme.

3. Otters Brook
 - The dog bin to be moved nearer to the highway for ease of emptying.
 - Two trees are scheduled to be planted this month.
4. Hinkley Point SSG meeting was held on 23rd October 2020 and attended by Cllr Mike Phillips and notes and minutes of the meeting have been circulated. The latest closure date for Hinkley Point B is 15th July 2022.
5. EDF Transport Forum meeting was held on 26th November 2020 and attended by Cllr Rob Morgan who reported that there were no road schemes taking place and the meeting was mostly about monitoring. Discussions also took place about a bridleway including a footpath and cycle path at Steart.
6. Neighbourhood Plan, there has been no progress on it this year and councillors agreed to use a consultant to get the plan through the formal stages. The Clerk will obtain an estimate for this work for council approval.

07/12/20 Correspondence

1. Department for Transport – Rural transport strategy consultation closes on 16th February 2021. Details of the consultation have been put on Facebook.
2. Mike Chillingworth – has requested that the council purchase a notice board to be placed in the Friendly Spirit to display old photographs of the area. Although this was a great idea, councillors are unable to financially support it as it is on private land.
3. The Census will take place on 21st March 2021
4. SDC – Climate Emergency Strategy consultation
5. Somerset Cooperative Services - Climate Emergency Community Fund application
6. HPC community bus recommencing on Monday 7th December
7. Brook Street resident requesting residents parking only designation. Councillors agreed they could not support any such request as it would only push the parking problem elsewhere in the village. The Clerk will forward relevant information to the resident.

08/10/20 Capital/CIM fund projects

1. Rodway Pavilion refurbishment
 - Kitchen equipment outstanding
2. Projector and screen for Village Hall
 - Delayed until spring
3. Cemetery
 - The new footpath in the Cemetery has been completed.
 - There was a misunderstanding with the contractor regarding the resurfacing of the lay-by. Cllr Mike Phillips proposed to pay for the work done, this was seconded by Cllr Ian Dyer and agreed unanimously.
4. Kerbing for Jubilee Gardens
 - The kerbing has now been completed and has made the area more presentable.
 - The grass-seeding will take place in the spring
5. Wall at Jubilee Gardens
 - This has been delayed until the necessary permissions have been sought.
6. East and West Roundabouts
 - SCC has now appointed someone to process applications and the Clerk will chase this up.
7. Defibrillator
 - Refurbishment of Brook Street phone box has been delayed until the Spring.
8. Speed Indicator Devices
 - The clerk is continuing to gather information on different SID's and hopes to visit another parish council in the new year.

09/12/20 Financial Matters

1. **The Payments** - The following cheques were approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Aly Prowse	Purchase of 2 union flags	3619	£178.54
Tina Gardener	PAYE for June to September 2020	3620	£257.80
A W Taylor	Replaces cancelled cheque no 3618	3621	£101.25
EDF	Electricity supply to Pavilion	3622	£111.37
OPRA	Return credit paid into PC bank a/c in error	3623	£690.67
Greenslades	Grounds maintenance for September	3624	£907.94
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00)	S/O	£250.00
HeartInternet	Exchange mailbox November 2020	DD	£12.00
BT	Phone & broadband services November 2020	DD	£50.36
M Phillips	Bugler's fee for Remembrance Day	3625	£50.00
Aly Prowse	Deputy Clerk's salary for October plus back pay	3626	£512.11
Tina Gardener	Clerk's salary for October plus back pay	3627	£1,166.28
Royal British legion	Donation	3628	£200.00
Sedgemoor District Council	Repairs to football pitch (damaged by rabbits) £511.20 Grounds maintenance July to Sept playing field £1,057.20 Otters Brook watering and grass cutting £648.00 Dog bin emptying contract Oct to March 2021 £752.54	3629	£2,968.94
Greenslades	Grounds maintenance for October	3630	£907.94

P Phillips & Sons	Jubilee Gardens kerbing	3631	£4,680.00
A T Thorne	Repairs to Cemetery wall £330 and repairs to allotment gate £25	3632	£355.00
P Phillips & Sons	Path laid in new part of the Cemetery	3633	£19,560.00
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00)	DD	£250.00
Heart Internet	Exchange mailbox December 2020	DD	12.00
BT	Phone & broadband services December 2020	DD	£50.60
RT Signs	Numbers for allotment plots and Child of Cannington plaque	3634	£63.00
Tina Gardener	Clerk's salary for November 2020 plus expenses	3637	£939.15
Aly Prowse	Deputy Clerk's salary for November 2020 plus expenses	3636	£390.59
The following payments are due;			
Water2business	Water rates May to Nov 2020 for Pavilion	3635	£18.16
P Phillips & Sons	Cemetery lay-by	3638	£2160.00
The South West Heritage Trust	Kerbing stones for Jubilee Gardens	3639	£1,680.00

2. **The accounts for October and November 2020** have previously been circulated to Councillors and agreed as a true record.
3. **The Budget statement for November 2020** had previously been circulated to Councillors. The balance at 30th November was £313,415.45, including Restricted Reserves of £236,122.90.
4. **Audit for 2019/20 completed**
 - Notice of conclusion of Audit has been displayed
 - Error noted on Section 2 Accounting Statement – Box 9 prior year assets should be £19,000
5. **Report from Finance & Staffing Committee held on Monday 30th November 2020.**
The draft minutes of the meeting have been circulated to Councillors prior to the meeting and the main points to note were;
 - The forecast for 2020/21 showed a large underspend, this is due to projects not being undertaken this year and additional income of nearly £25,000. It was agreed to carry forward £18,600 to next year's budget and £40,000 to the capital budget.
 - A provisional budget for 2021/22 was agreed and taking into account the carried forward funds it was recommended that the precept should remain at £40,000 (it has not risen since 2012). Cllr Mike Phillips proposed to set the 2021/22 precept at £40,000, this was seconded by Cllr Kym Wardhaugh and agreed unanimously.
 - Considerations were given to Capital projects and it was agreed to hold a capital projects committee early in the new year.

10/12/20 Posts of Responsibility – reports where applicable

- a. Allotments – Deputy Clerk. Rent letters have been sent out for 2021
- b. Brook – Cllr Ian Dyer
 - It was noted that the Environment Agency had mowed/strimmed the relief channel
 - Issues on-going with Landmark Trust regarding the leat at Gurney Mill
- c. Cannington in Bloom – Clerk and Cllr Steve Pettitt reported they are maintaining the barrier baskets and have received a sack of daffodil bulbs which need planting. They also managed to see 56 pots of planted bulbs online.
- d. Cemetery – Deputy Clerk and Cllrs Alan Beasley and Ian Dyer. It was agreed to clear the unattended graves 3 times per year and this will be put into the ground maintenance contract. The annual maintenance of the Yew trees is due.
- e. College – Chairman Colin Allen. Concerns include the leaves on the footpath near the War Memorial and students loitering in groups outside the Spar shop.
- f. Emergency Planning
- g. Jubilee Gardens – Cllr Andrew Vickery. Moles are prevalent in the gardens and the clerk will contact a pest controller. The new Black Poplar has been planted and it was agreed to put up a plaque once the tree is established. The brook needs to be cleared between the two road bridges.
- h. Playing fields/amenities – Cllr Mike Phillips
- i. Somerset Association Local Councils - Clerk
- j. Village Hall – Cllr Kym Wardhaugh.
- k. Youth – Cllr Kym Wardhaugh. The United Reformed Church is considering a youth provision in the village. The council would be prepared to consider a grant as long as the club was non-religious.

11/12/20 Matters of Report

1. Cannington Christmas Lights. The chairman reported how easily the lights were put up this year and it is thanks to the advanced planning and marvellous efforts of the volunteers.
2. Child of Cannington. The recipient has agreed to accept the award and it was hoped to have done it at this meeting. The chairman will try to arrange an open-air presentation.

12/12/20 Items for the next meeting

1. Capital projects

Chairman Colin Allen closed the meeting by wishing everyone a Happy Christmas and he was proud of the work everyone had contributed to this year.

13/12/20 Date and Time of next meeting

The next meeting will be held on Tuesday 12th January 2021

The meeting closed at 8.30pm.

Signed Date.....