



Cannington Parish Council

Minutes of the Parish Council meeting at
7.00pm on Monday 5th November 2018 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Mike Phillips, Dawn Horrobin, Kym Wardhaugh, Rob Morgan, David Greenslade and Robin Phipps.

Chair: Colin Allen

Clerk: Tina Gardener

Members of the public: 4

Public Session

A member of the public suggested that outdoor gym equipment should be purchased for the play area.

Planning application 13/18/00031- A member of the public was concerned that the plot was too small for a house, it would be taking up the garden and parking spaces of Pixie Cottage.

Speedwatch. It was reported that Brian and Wendy Stother have resigned. The clerk will write and thank them for their service. Cheryl Brown offered to join the speedwatch team. **Action: Clerk**

Planning application 13/18/00041 – A member of the public was in full support of this application, a good mix of properties with 30% affordable housing.

Council Session

01/11/18 Apologies for Absence

Apologies were received from Cllr Alan Beasley and Cllr Jack Popham and District Councillors Ann Bown and Ian Dyer

02/11/18 Declarations of Members Interests

Cllr Mike Phillis declared an interest in minute 05/11/18, planning application 13/18/00042

03/11/18 Minutes of Meeting held on 9th October 2018

The minutes of the meeting held on 9th October 2018 were approved as a true record.

04/11/18 Matters Arising

1. 04/10/18 - Planning Steering Group – Terms of reference. Deferred
2. 07/10/18 – Building Homes for our Future Housing Conference held on 26th October 2018. No one was able to attend, awaiting feedback from SDC.
3. 11/10/18 h. – The RLT2 application has been approved to purchase a litter bin for Jubilee Gardens

05/11/18 Planning matters

New Planning Applications

1. **13/18/00031/LE** – Outline application with all matters reserved, for the erection of a dwelling on land to the north of, East Street, Cannington for Mr Purcell. After discussions Cllr Kym Wardhaugh proposed to oppose planning permission. This was seconded by Cllr Dawn Horrobin and agreed unanimously.
2. **13/18/00036/STP** – Erection of a timber framed outbuilding for use as a garden store/workshop at 28A East Street, TA5 2HE for Mr Parker. After discussions Cllr Mike Phillips proposed to offer no objections. This was seconded by Cllr Dawn Horrobin and agreed unanimously.
3. **13/18/00037/DRT** – Erection of agricultural storage building at Hensfield Farm, Chads Hill, Cannington, TA5 2QD for Mr Day. After discussions Cllr Mike Phillips proposed to offer no objections. This was seconded by Cllr Dawn Horrobin and agreed unanimously.
4. **13/18/00038/STP** Erection of a single storey extension to front (SE) elevation and the installation of dormer windows to front and rear elevations to accommodate a loft conversion at 28A High Street, Cannington TA52HE for Mr Parker. After discussions Cllr Mike Phillips proposed to offer no objections. This was seconded by Cllr Dawn Horrobin and agreed unanimously.
5. **13/18/00040/DD** – Outline application with some matters reserved for the erection of up to 73 dwellings (including 30% affordable) and the formation of access on land to the north of Grange Farm, Main Road Cannington for Mrs Hollis, Mrs Bourke and Mr Yorke. ***This application will be discussed at a Parish Council meeting to be held on Monday 19th November 2018***
6. **13/18/00042/DD** – Outline application with all matters reserved, for the erection of a detached dwelling, on land at Acton Cottage, Withiel Drive, TA5 2LY for Mr Phillips. *Cllr Mike Phillips left the meeting at 7.50pm.* After discussions Cllr Dawn Horrobin proposed to offer no objections. This was seconded by Cllr Kym Wardhaugh and agreed unanimously. *Cllr Mike Phillips returned to the meeting at 7.52pm.*
7. **13/18/00043/RM** – Request for discharge of requirement relating to C26, finished floor levels, Combwich Wharf, EDF Energy. For notification.

06/11/18 Correspondence

1. Quantocks Hill draft management plan. This has been circulated to all councillors for their information
2. SDC Planning training to be held on 22nd and 27th November 2018. Chairman Colin Allen and the Clerk will attend the training on 22nd November 2018.
3. SDC election training for Chairmen and Clerks 7th March 2019. Chairman Colin Allen and the Clerk will attend this training.
4. Connecting Devon and Somerset – digital user survey – www.connectingdevonandsomerset.co.uk/broadband-user-survey
5. SCC Highways – Changes to Highway winter services - www.travelsomerset.co.uk/gritting. Cllr David Greenslade will check our supplies of bags of salt and inform the Clerk if any more is needed to be ordered. There will now be a charge of £4.74 per 25kg bag. **Action: Cllr David Greenslade**

07/11/18 Reports

1. Highways and Parking Issues – The improvements at Lonsdale Road/Northbrook have now been completed to a very high standard. The Clerk will write to Highways to thank them for the work carried out. **Action: Clerk**
2. Cannington Neighbourhood Plan
 - A meeting has been arranged with Stuart Todd to discuss the way forward with the plan.
 - A grant application has been made to Locality for funding for professional support
 - The Steering Group will be informed of the progress. **Action: Clerk**
3. Traffic Calming
 - 30mph speed limit extension order from Rodway to the roundabout.
 - 7.5T weight restriction order
 - Both these orders have been issued and were advertised in the Mercury on 30th October 2018, The closing date for comments in 20th November 2018. The Clerk has advertised them on the notice boards and the website.
4. The Hinkley Point SSG meeting held on 26th October 2018 was attended By Cllr Mike Phillips, there were no items of note to bring to the Councillors attention. A report has been circulated to all Councillors.
5. The EDF Transport Forum meeting held on 1st November was attended by Cllr Rob Morgan who reported that the improvements to the Quantock Road roundabout have been postponed. A report has been circulated to all Councillors.
6. Remembrance Day. A service will be held at St Mary's Church at 9.30am followed by a service at the War Memorial at 10.50am. The road closures are in place and will be managed by Bridgwater Carnival Committee, Cllr Mike Phillips proposed that a donation of £100 should be given to Help the Heroes (the carnival committee do not want payment for their work). This was seconded by Cllr Dawn Horrobin and agreed unanimously. The wreath and bugler have been arranged, Cllr David Greenslade agreed to put up the Union Jack and Chairman Colin Allen has arranged for the area around the War Memorial to be cleared of leaves. Chairman Colin Allen requested that all Councillors make every effort to attend the War Memorial Service.
7. Cannington Court. A meeting took place earlier in the day and they have once again agreed to a donation of £500 towards the Christmas Tree, Cannington Court is going through a reorganisation and it is expected that HPC will takeover the management. They are hoping to expand the services they offer and are looking to accommodate external business and private hospitality.

08/11/18 Defibrillators

1. Consideration to be given to the replacement of the defibrillator in the High Street
2. Suitable location for an additional defibrillator.
3. These have been deferred to a future meeting.

09/11/18 Financial Matters

1. **Payments Due** – The following cheques were approved for payment

Name of Payee	Description of cheque	Cheque	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) October 2018	S/O	£250.00
HeartInternet	Exchange mailbox	DD	£12.00
Tina Gardener	Payment to HMRC for PAYE July to September 2018	3365	£256.41
BT	Phone services 1 st October to 31 st December 2018	DD	£104.90
The following payments are due;			
Tina Gardener	Clerk's salary – October 2018	3366	£688.17
Aly Prowse	Deputy Clerk's salary – October 2018	3367	£312.67
Richard Salvage	Painting goal posts and barrier at Rodway Playing Fields	3368	£228.00
Tina Gardener	Postage, software, stationery & printing	3369	£186.43
RBL	Wreath and donation	3370	£100.00
Help the Heroes	Donation	3370	£100.00

2. **To agree accounts for October 2018.** The bank statements weren't available for the meeting. The Clerk will complete the accounts and circulate to Councillors as soon as the statements are available.
3. **Budget Statement for October 2018.** As 2. Above.

10/11/18 Grant application

To review the parish council's grant application, policy and procedures. Prior to the meeting the Clerk circulated a draft Grant Agreement form for consideration. This was unanimously adopted by Councillors; the Clerk will amend the Grant Awarding policy to reflect this. **Action: Clerk**

11/11/18 Posts of Responsibility – reports where applicable

Chairman Colin Allen reported that Cllr Alan Beasley was unwell and his duties would be redistributed, Cllr Mike Phillips would join the Planning Steering Group, the Deputy Clerk would take responsibility for the Cemetery, Cllr Rob Morgan would continue with the Transport Forum and Cllr Robin Phipps would continue with the Community Forum. Chairman Colin Allen would keep Cllr Alan Beasley up to date on council matters and all Councillors wished Cllr Alan Beasley a speedy recovery.

- a. Allotments –Deputy Clerk reported that two tenants have had their allotments repossessed and one of these has already been given to a new tenant. Two other tenants are on a month's notice to tidy their plots. There are currently three people on the waiting list. Rent request letters will be issued towards the end of November 2018. The Clerk's have been researching the cost of a notice board, the cheapest found so far is £247.
- b. Brook – Cllr David Greenslade.
- c. Cannington in Bloom – The Clerk has circulated the September report to all Councillors which has been updated after a meeting with the Clerk and Cannington in Bloom representative. It was suggested that daffodil bulbs should be planted on the left-hand side of the Cemetery to match those already planted on the right-hand side.
- d. Cemetery – Cllr Alan Beasley. The Clerk has requested a quote from the Grounds Maintenance Contractor for replacement trees for the Cemetery
- e. College – Chairman Colin Allen. There hasn't been a meeting since the last Parish Council meeting
- f. Emergency Planning
- g. Jubilee Gardens– Cllr Andrew Vickery. The Clerk has requested quotes for additional trees and infill of the hedge,
- h. Playing fields/amenities – Cllr Mike Phillips reported that the bus shelter has been cleaned by Cannington Court.
- i. Somerset Association Local Councils. AGM to be held on 18th December 2018. No Councillors were able to attend
- j. Speedwatch Traffic monitoring- The Clerk reported that in October there were 5 speed watches. Of the 789 vehicle movements 26 speeders were recorded and the top speed was 47mph.
- k. Village Hall – Cllr David Greenslade.
- l. Youth- Cllr Jack Popham. To consider the future of the youth club. Chairman Colin Allen reported that no young people have attended the youth club since the club reopened after the summer break after extensive recruitment drives. It was also noted that SCC has withdrawn financial support. The annual cost to the Parish Council will be £7,000. After lengthy discussions it was proposed by Cllr Mike Phillips to terminate the Youth Club and give Youth Unlimited four weeks' notice (as specified in the contract). This was seconded by Cllr Kym Wardhaugh and agreed by a majority. Chairman Colin Allen was deeply concerned that the Council couldn't come to a unanimous decision and said that this decision was made with a heavy heart and that there were deep concerns that we are unable to address the needs of the young people of Cannington, but we were left with no alternative. The Clerk will inform Youth Unlimited.

12/11/18 Matters of Report

- 1. EDF Community Forum will take place on 15th November 2018. Cllr Robin Phipps agreed to attend
- 2. Sedgemoor South West Cluster meeting will take place on 20th November 2018. Cllr Rob Morgan agreed to attend.
- 3. Annual meeting with Bridgwater & Taunton College at 6.30pm on 27th November 2018. All Councillors are encouraged to attend.
- 4. Staff and Financing meeting to be arranged for November 2018
- 5. Cannington Parish Council Facebook is now up and running. The Clerk's have requested patience while they get to grips with it. They would like to express their thanks to Alex Reed who has been very helpful and patient in setting up the Facebook and training them.
- 6. Cannington Christmas. Limited helpers are required this year to put up the Christmas tree and lights as all the light bulbs have already been inserted into the cables. The lighting tower has been ordered and Alan Dyer has agreed to supply the hoist. Cllr David Greenslade agreed for the tree to be delivered to him.

13/11/18 Items for the next meeting

Format for planning, terms of reference etc
Finance Committee – recommendations for 2019/20 precept

14/11/18 Date and Time of next meeting

Additional meeting to be held on Monday 19th November 2018 to discuss planning application 13/18/00040
Next full council meeting to be held on 11th December 2018

The meeting closed at 9.10pm

Signed Date