



# Cannington Parish Council

Minutes of the Parish Council meeting at  
7.00pm on Tuesday 11<sup>th</sup> September 2018 in Cannington Village Hall

## MINUTES DRAFT

### **Present:**

**Parish Councillors:** Mike Phillips, Alan Beasley, David Greenslade, Rob Morgan, Robin Phipps, Andrew Vickery and Kym Wardhaugh

**Chair:** Colin Allen

**Somerset County Councillor:** Mike Caswell

**Sedgemoor District Councillors:** Ann Bown and Ian Dyer (from 8.30pm)

**Clerk:** Aly Prowse

**Members of the public:** 6

### **Public Session**

Allotments - An allotment tenant expressed his disappointment that no work has started on the replacement fence and tree maintenance at the allotments. The Chairman advised that we are dependent on the College for this, but we will chase them.

**Action: Clerk**

Traffic Calming Scheme - This was discussed later in the agenda (see minute 04/09/18)

Fly parking and bus transport - A member of the public relayed his experience of reporting an issue to EDF and advised that it was satisfactorily resolved, adding that it is therefore, worthwhile to pursue a complaint. Another resident added that two site workers' access passes were taken away following fly parking thus placing the onus back on the contractor.

A resident then asked if an article he has seen in a newspaper (that Hinkley C is scrapping transport for employees as a part of the SCC cuts) is true. Cllr Caswell advised that SCC do not subsidise any bus services. The article is likely to be inaccurate.

Facebook - The Parish Council previously agreed to administer a Facebook page but is currently experiencing some IT issues preventing the transfer. It is hoped that this can be resolved in the next couple of weeks. Cllr Wardhaugh suggested that a lot of useful information and links that are on the parish website could also be added to the Facebook page.

Village Diary - A resident suggested a Village Diary is created to try and prevent various events clashing. It was thought a good idea but a volunteer will be required to administer it.

Speedwatch - Following the early morning sessions in July which revealed a high percentage of Hinkley Point B traffic speeders, a resident asked if a letter had been sent to the Hinkley B Station Director. This will be checked. **Action: Clerk**

### **Council Session**

#### **01/09/18 Apologies for Absence**

Apologies for absence were received from Councillors Dawn Horrobin and Jack Popham.

#### **02/09/18 Declarations of Members Interests**

There were no declarations of members' interests

#### **03/09/18 Minutes of Meeting held on 10<sup>th</sup> July 2018**

The minutes of the meeting held on 10<sup>th</sup> July 2018 were approved.

#### **04/09/18 Matters Arising**

##### 1. 04/07/18 - Traffic Calming - CIM application

The Chairman and Clerk attended a meeting at County Hall, Taunton on 30.7.18, principally to discuss the Memorandum of Understanding (MOU). [This is a legal document that sets out the terms and conditions which the parish council and SCC have agreed to collaborate with each other. A grant agreement will be entered into between the Parish Council and West Somerset Council that will place certain obligations on the Parish Council. The MOU seeks to clarify responsibilities between all parties, including the passport of funding allocated under the CIM application directly to SCC].

A.Coupe advised that there are still a number of processes to go through before the scheme can commence, thus it is unlikely to go ahead until spring 2019. In addition, by utilising a schedule of rates contract (SCC's preferred option, but would mean a three-month lead time) the scheme will take longer but it will be cheaper, thus most if not all of our requirements can be met. The alternative is a fixed price contract which could possibly accelerate the timescale but will almost certainly cost more and probably not allow for all of our requirements to be done. SCC has clearly stated that it could not meet any additional costs, so if applicable, these would need to be borne by the parish council.

The Chairman expressed his disappointment to A.Coupe in the strongest possible terms in writing including the fact that the parish council had not been kept informed at the lack of progress, stressing that we need to improve communications going forward.

Councillors also expressed their disappointment with this situation especially as the initial timeline for the project indicated a commencement date in August. However, most Councillors understood that it was out of our hands to a certain extent and we are in an unfortunate position. Cllr Robin Phipps suggested that the Chairman should not go to meetings such as these without another Councillor in attendance; this did not appear to receive any support. Cllr

Caswell said the Chairman had an unenviable task and offered his support adding that there is little the Parish Council could do and it was his opinion that the Chairman had taken the only action available to him. The Chairman reiterated that this is an extremely complex process where we are reliant on SCC and without whom the project would not have got off the ground. There is absolutely no leverage we can employ on SCC. A meeting will be held with SCC and Skanska (contractor) towards the end of October/beginning of November for a further update. **Action: Clerk**

2. 04/07/18 – SDC – planning non-material amendments – The internal check list has been received
3. 07/07/18 – Housing Needs Survey and Affordable Housing Allocation. SDC advised a meeting will be held on 3.10.18 between the Housing Needs team, Planning Policy and Legal representatives to discuss the Local Lettings Policy on strategic allocated sites. We will be kept informed.

## **05/09/18 Planning matters**

### **New Planning Applications**

The following applications were advertised on the notice boards and website and circulated to Councillors and comments returned to SDC Planning

1. **13/18/00026/JB** - Works to trees in conservation area at The Priory, 7 Fore Street, Cannington. This application was supported as proposed by Cllr Rob Morgan, seconded by Cllr Alan Beasley and agreed unanimously.
2. **13/18/00027/RM** – Approval of the details of access, appearance and landscaping for phase 1 consisting of 1 no accommodation block, access road, external landscaping and 50 no. car parking spaces (part reserved matters of 13/16/00018) at Bridgwater and Taunton College, Cannington Centre, Rodway. This application was supported as proposed by Cllr Rob Morgan, seconded by Cllr Alan Beasley and agreed unanimously.
3. **13/18/00028/LE** – Erection of a single storey extension to provide accessible bedroom and bathroom, and a replacement bathroom at 18 East Street for Miss Cieszkowska. This application was supported as proposed by Cllr Rob Morgan, seconded by Cllr Alan Beasley and agreed unanimously.
4. **13/18/00029/STP** – Demolition of existing agricultural block. Construction of new agricultural block consisting of milking parlour and associated teaching/office spaces at Brymore Technical College. This application was supported as proposed by Cllr Rob Morgan, seconded by Cllr Alan Beasley and agreed unanimously.
5. **13/18/00030/RM** – Request for partial discharge of requirement relating to C25 (1) and (2) Tuckett's Clyce for ED Energy. For notification only.
6. **13/18/00032/ST** – Notice of Proposed Agricultural Development for the erection of an agricultural building at Perry Green Farms, Wembdon Marsh, Chilton Trinity. Formal application not required.

### **Planning Applications decided**

1. **13/18/00020/CW** – Listed Building Consent. Internal and external minor alterations and repairs at Cannington Court, Church Street, Cannington, TA52HA. **Permission granted.**
2. **13/18/00021/LE** – Formation of vehicular access, alteration and excavation of existing front garden to provide 2 no parking spaces at 34 High Street, Cannington, TA5 2HF for Mr Perry. **Permission granted.**
3. **13/18/00023/LE** – Formation of access to serve the existing parking and turning area at 45 Brook Street, Cannington, TA5 2JJ for Mr & Mrs Tudor. **Permission granted.**
4. **13/18/00024/RM** – DCO Requirement Discharge. Request for discharge of requirement C28, Flood Resilience, Combwich Wharf, Land to the South of, Estuary Park Combwich for EDF Energy. **HPC granted/sufficient detail**
5. **13/18/00025/RM** – DCO Requirement Discharge. Request for discharge of requirement relating to C27, Rhyne Crossings, Combwich Wharf, Land to the South of, Estuary Park, Combwich for EDF Energy. **HPC granted/sufficient detail**
6. **13/18/00026/JB** – Works to trees in conservation area at The Priory, 7 Fore Street, Cannington. **Permission granted.**

### **Planning Steering group**

It was agreed that the existing planning protocol required updating and may perhaps be more easily understood if it was simplified to a one-page Terms of Reference document. Cllr Alan Beasley volunteered to draw up a draft. **Action: Cllr Beasley**

## **06/09/18 Standing Orders and Financial Regulations**

The Chairman outlined the proposed amendments using the SALC Model Standing Orders and Financial Regulations. The concept of using Steering Groups in future was explained and agreed. Councillors also agreed to receive agendas and minutes via email in future but supplied with hard copy documents at Parish Council meetings. The key differences requiring approval within the Standing Orders will be itemised and sent to Councillors. **Action: Clerk**

## **07/09/18 Correspondence**

1. SDC – Licensing Policy Consultation – closing date for comments is 19<sup>th</sup> October 2018.
2. Avon and Somerset Constabulary – changes to delivery of Neighbourhood policing and survey. Cllrs requested a copy of the survey. **Action: Clerk**
3. Bridgwater Tidal Barrier – public exhibition at St Marys Church Bridgwater on 5<sup>th</sup> October 2018 from 10.00am to 6.30pm. *nb post meeting, the Environment Agency advised that this event has been postponed.*
4. SDC Consultation Notice - proposed modifications to Sedgemoor Local Plan 2011-2032. The Consultation closes on 10<sup>th</sup> October 2018. The relevant Tier 2 development details to be sent to Councillors. **Action: Clerk**
5. SCC draft Passenger Transport Strategy – The consultation closes on 23<sup>rd</sup> September 2018. Councillors requested a copy of the survey. It is important that as many people as possible should respond. **Action: Clerk**
6. Cyan Matthews Homes in Sedgemoor – update on parking issues in Schoolfields

## **08/09/18 Reports**

1. Highways and Parking Issues
  - Northbrook/Lonsdale Road parking. Option 2 (kerbing and installation of grasscrete) has been agreed with Highways, who will also finance the work.
2. Cannington Neighbourhood Plan. Stuart Todd (who helped Wedmore and Wembdon complete their plans) has been invited to a meeting on 24.9.18 to discuss if he would be able to help us (and at what cost) to complete Cannington's Neighbourhood Plan.
3. War Memorial

- Tommy Silhouette – tribute to the lives lost in WWI. After discussion, it was agreed to purchase two Tommy Silhouettes at a cost of £625 each plus VAT, as proposed by Cllr Kym Wardaugh and seconded by Cllr Alan Beasley. Votes for: 4; Votes against: 3, therefore motion carried. Prior to ordering, confirmation is required that they will fit either side of the War Memorial and the siting and fixing of them is permitted under the listed consent. **Action: Clerk**
  - WWI 100-year commemoration “Help the Heroes” flag has been purchased and will be put up by Cllr David Greenslade. The Union Jack will be flown on the 11<sup>th</sup> November.
  - Remembrance Day – The bugler has been booked, the road closure licence applied for and the Bridgwater Carnival Committee has agreed to provide marshalling for the road closure.
- Cllr Mike Caswell left the meeting at 8.06pm
- EDF Transport Forum meeting held on 2<sup>nd</sup> August 2018. Cllr Rob Morgan previously circulated notes to councillors but wished to highlight the apparent well organised Quantock Rd Roundabout works and his disappointment that the planned roadworks at the Bristol Rd/Wylds Rd junction have been deferred for possibly 5 years, and may not even go ahead. EDF has requested a Section 106 review to discuss this.
  - EDF Community Forum meeting held on 16<sup>th</sup> August 2018.
    - Cllr Alan Beasley briefly outlined the key points from the meeting including the rescheduling of the bus route which could result in more buses on the road; the jetty should be in operation at the end of this year and a review of the CIM fund has been undertaken including new arrangements. Councillors requested a copy of the CIM Update. **Action: Clerk**
    - Cllr Ann Bown asked D.Eccles if Hinkley C employees living in Cannington could use the Cannington Park and Ride facility to park their vehicles. She is awaiting a response.
  - Otters Brook – landscape works.
    - The Clerk advised S.Mason (SDC) that a bollard has been erected in the centre of the path which originally showed as staggered barriers. *Nb post meeting we were advised the bollard has been approved by SCC, who will also have ongoing responsibility for the footpath.*
    - Cllr David Greenslade said the soil level is above his fence line and also there is a tree that needs to be removed. S.Mason will be contacted to resolve these issues. **Action: Clerk.**
    - Cllr Andrew Vickery is concerned that where the hedge has been removed (separating the footpath from the brook) there is quite a steep drop now which may be dangerous. This will be viewed and reported to S.Mason to resolve if necessary. **Action: Clerk.**

## 09/09/18 Financial Matters

- Payments Due** – The following cheques were approved for payment

Name of Payee	Description of cheque	Cheque	Amount
<b>Additional payments made since the last meeting: -</b>			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) August 2018	S/O	<b>£250.00</b>
Tina Gardener	PAYE April to June 2018	3332	<b>223.20</b>
Greenslades	Grounds maintenance contract for May and June 2018	3333	<b>£1,771.60</b>
Cannington in Bloom	Front gardens competition	3334	<b>£150.00</b>
SALC	Code of conduct training	3335	<b>£30.00</b>
Mike Phillips	Travel expenses to Bristol re War Memorial plaque	3336	<b>£27.00</b>
SDC	Playing Field maintenance contract April to June 2018	3337	<b>£998.40</b>
BT	Phone service July to September 2018	DD	<b>£84.22</b>
Aly Prowse	Travel expenses to Taunton re Traffic Calming meeting	3338	<b>£15.30</b>
Tina Gardener	Clerk's salary – July 2018	3339	<b>£688.17</b>
Aly Prowse	Deputy Clerk's salary – July 2018	3340	<b>£312.67</b>
Paul Lamb	Watering w/e 15 <sup>th</sup> July to w/e 12 <sup>th</sup> August 2018	3341	<b>£600.00</b>
Greenslades	Grounds maintenance for July 2018	3342	<b>£885.80</b>
Wallis Conservation Ltd	War Memorial plaque restoration and repairs	3343	<b>£3,360.00</b>
Post Office Ltd	EDF – electricity supply to Pavilion and Jubilee Gardens, May to August 2018	3344	<b>£115.59</b>
Tina Gardener	Clerk's salary – August 2018	3345	<b>£688.17</b>
Aly Prowse	Deputy Clerk's salary – August for 2018	3346	<b>£312.67</b>
<b>The following payments are due;</b>			
Mike Phillips	Sundries for Pavilion (£14.51) and travel expenses to Wellington re Christmas lights (£18.00)	3347	<b>£32.51</b>
Tina Gardener	Replacement defibrillator pads (£92.28) and admin expenses (£26.11)	3348	<b>£118.39</b>
Choice Stationery	Printer ink	3349	<b>£108.06</b>
PKF Littlejohn	External Audit Fees	3350	<b>£360.00</b>
Jane Tomaney	Hammerite and brushes to paint the church gates	3351	<b>95.88</b>

- The accounts for July and August 2018** were circulated to all Councillors and agreed as a true record. The current balance is £36491.96, excluding Reserves of £32017.92.
- Budget Statements for July and August 2018** were circulated to all Councillors. There were no items that needed attention.

## 10/09/18 Posts of Responsibility – reports where applicable

- Allotments – Deputy Clerk. Two allotment holders have been served 30 days' notice and two more have been given 30 days to tidy their allotments as per the terms of the tenancy agreement. Cllr Kym Wardaugh asked if the ownership

of the fence and space behind allotments 1-8 can be determined as people are throwing things over the fence and it is becoming very untidy. **Action: Clerk**

- b. Brook – Cllr David Greenslade. The Chairman asked if Greenslades could clear the banks of weeds between the two bridges. The request will be confirmed in writing. **Action: Clerk**
- c. Cannington in Bloom (CIB). Notes of the committee meeting held in July were previously circulated to Councillors.
- d. Cemetery – Cllr Alan Beasley. The cemetery is looking quite neat and tidy. However some tree maintenance work is required including the removal of ivy and brambles from the Yew trees and a dead silver birch needs to be removed. There are some minor works required to the gate catch and a bench. A schedule of works will be drawn up. **Action: Cllr Alan Beasley.**
- e. College – Chairman Colin Allen. The Chairman attended the arranged meeting on 10.9.18, but the Principle was sick so no progress could be made.
- f. Seed of Hope – Cllr Robin Phipps. There appears to have been little progress against the grant funded application. No work has been done in the Garden Of Rest but the Chairman is given to understand from the Vicar that a programme of works is planned in the coming 3 months. Cllr Robin Phipps suggested that we request a progress report, but it was agreed that we would review the terms of the grant application first. **Action: Clerk**
- g. Emergency Planning. The Chairman suggested we may be able to release the garage, but we should make a decision after the coming winter.
- h. Jubilee Gardens – Cllr Andrew Vickery.
  - Christmas tree lights replacement. Cllr Mike Phillips produced a list of requirements for a new Christmas lighting arrangement to include LED lights and a 100v power supply. The cost is circa £770. It was unanimously agreed to go ahead with the purchase as proposed by Cllr Kym Wardhaugh and seconded by Cllr Alan Beasley. **Action: Clerk**
  - Japanese Knotweed Management Plan. Cllr Andrew Vickery is happy with the Plan which is mandatory. The Plan will be added to both the existing and future grounds maintenance contract. **Action: Clerk**
  - Additional litter bin. It has been agreed by SDC that the bin can be funded from RLT2 funds. Councillors also agreed to this approach.
  - Update on packhorse bridge renovation. The Chairman advised that the stones have been ordered from 3 quarries, but as lime is affected by frost, the work is unlikely to commence until March 2019. The works may combine with the kerbing around Jubilee Gardens.
- i. Playing fields/amenities. Cllr Mike Phillips is concerned at the condition and safety of the showers. Previous quotations were put on hold due to uncertainty of the electrical supplies and the cost implication. The Chairman suggested if improvements were carried out, the use of the facilities may be more appealing. Councillors agreed for Cllr Mike Phillips to further investigate options with contractors and report back. **Action: Cllr Mike Phillips.**
- j. Somerset Association Local Councils. Cllr Andrew Vickery recently attended Code of Conduct training.
- k. Speedwatch Traffic monitoring.
  - In July there were 9 speed watches. Of the 1444 vehicles recorded there were 82 speeders (5.6%). The top speed recorded was 55mph. The 2 speed watches carried out between 0730-0800hrs accounted for 513 vehicles (36% of the total vehicles recorded) with 42 speedsters (8% of the 513 vehicles recorded).
  - We received notification that 2 of our long serving speed watch volunteers (Brin Bowen and George Pope) will be finishing with the sessions after almost 7 years, as will R.Pumphrey (although he will be happy to continue to organise the sessions). The Parish Council wish to record a vote of thanks to all three for providing such a worthwhile and excellent contribution in the pursuit of safety for our residents. It is hoped that volunteers will come forward to continue this very valuable work.
- l. Village Hall. Cllr David Greenslade advised that new cupboards for the Pantomime wardrobe are in progress; steps are being installed to the garden and garden maintenance will continue to be done by the Village Hall as the Parish Council did not agree to pay for cutting the grass.
- m. Youth. The Cannington Youth Club has published its programme of events up until Christmas and is actively seeking new members.

#### **11/07/18 Matters of Report**

1. Hinkley Point SSG meeting will take place on 26<sup>th</sup> October 2018
2. EDF Transport Forum meeting will take place on 1<sup>st</sup> November 2018
3. EDF Community Forum will take place on 15<sup>th</sup> November 2018
4. Sedgemoor South West Cluster meeting will take place on 20<sup>th</sup> November 2018
5. Annual meeting with College will take place on 27<sup>th</sup> November 2018

#### **12/07/18 Items for the next meeting**

- Additional Defibrillator
- Playing Field's Showers
- Neighbourhood Plan

#### **13/07/18 Date and Time of next meeting**

7.00pm on Tuesday 9<sup>th</sup> October 2018

The meeting closed at 9.15pm

Signed ..... Date .....