



Cannington Parish Council

Minutes of the Parish Council meeting held at
7.00pm on Tuesday 9th September 2014 in Cannington Village Hall

MINUTES

Present:

Parish Councillors: Mrs Lynda Laird, Brian Stother, Alan Beasley, Alan Davey, Lawrence Greenslade and Mrs Sarah Jansons

Chair: Colin Allen

Sedgemoor District Councillors: Mrs Ann Bown and Ian Dyer

Clerk: Tina Gardener

Members of the public: 16

Public Session

It was with great sadness that Chairman Colin Allen reported the sudden death of Irwin Rhodes in a tragic accident at work. All Councillors joined Colin in expressing their condolences to Irwin's family. Irwin had always been very generous in helping the Parish Council whenever he could. He will be greatly missed.

Concerns were raised by a resident regarding the drainage problems in East Street. The clerk will contact Highways.

A resident has requested that EDF open up the archaeological findings along the route of the new by-pass for public viewing. Also there were rumours that another residents meeting regarding the by-pass had been scheduled for 17th September 2014. The clerk will contact EDF regarding both these matters.

Speed Indicator Devices (SID) - we are still waiting for the additional brackets on the current locations to support the SID's. The training has also been delayed. The County Council are concerned about the Chapter 8 training for working on or near public highways, but it was pointed out that a number of councillors have Chapter 8 training. We will continue to pursue these issues.

It was stated that Bridgwater College will no longer allow the use of permissive paths near the golf course. This is because of Health and Safety and duty of care to students. The College will allow access to the bird hide.

Police Report;

There have been less than 20 calls to the village over August, they range from; anti-social behaviour, noise complaints, parking issues on the High Street, a couple of calls about a vehicle parking in Dyers field, drink driver, theft of heating oil and a tractor that lost its load.

There will be beat surgeries at the United Reform Church on Wednesday's 10th September and 1st October between 1.00pm and 4.00pm.

Council Session

01/09/14 Apologies for Absence were accepted from Cllr Mrs Sheila Allen, Cllr Mike Phillips, Cllr David Greenslade and SCC Cllr John Edney

02/09/14 Declarations of Members Interests there were no declarations of members' interests.

03/09/14 Minutes of Meetings held on 8th July, 22nd July and 5th August 2014

The minutes of the meetings held on 8th July 2014, 22nd July 2014 and 5th August 2014 were approved.

04/09/14 Matters Arising

1. 04/07/14 Establish procedures for requests under the Freedom of Information Act 2000 and Data Protection Act 1998 – on going
2. 04/07/14 Parish notice boards – on going
3. 04/07/14 Brook renewal of sluice gate – A letter has been received from the Environment Agency stating that the riparian owners are responsible for the sluice gate. Cllr Alan Beasley proposed and Cllr Mrs Sarah Jansons seconded that we should write to the owners requesting they replace the sluice. This was agreed by a majority.
4. 04/07/14 Lengthsman – on going.
5. 04/07/14 Playing Fields Storage container. The clerk has written to SDC seeking permission to put an additional storage container on the playing fields.
6. 10/07/14 Dog Bins. It will cost approximately £140 to install a new dog bin and the same cost per year for emptying it. The clerk has placed signs at the Lonsdale Road/Main Road junction and outside the allotments at East Street asking if these places are suitable for dog bins.

05/09/14 Planning matters

New planning applications

1. **13/14/00045/LE** – Erection of replacement garage incorporating a utility room and w/c on site of existing (to be demolished) at Denwood, Clifford Park, Cannington for Mr Addison. After discussions Cllr Alan Beasley proposed that we support the application this was seconded by Cllr Alan Davey and agreed unanimously on the following valid planning grounds; it is appropriate of design, detailing and materials, there is no visual prominence and no neighbour impact.

Planning applications processed since the last meeting

The following applications needed responses before this meeting. Details were put on the noticeboards and circulated to all councillors for comments.

- 13/14/00039/CJA** – Erection of single storey rear extension at 34 Lonsdale Road, Cannington for Mr Holdom. The council supports this application on the following valid planning grounds; it is appropriate of design, detailing and materials.
- 13/14/00046/JAB** – 2 no Cherry trees crown reduce up to 2.25m from sides and up to 1.5m from top at Cannington House for Mr Pettitt. The council supports this application as it is essential works.

Planning applications decided

- 13/14/00023/CJA** – Continued use of land to site a mobile home at Bradley Green Stables, Blackmore Lane, Cannington, TA5 2NE for Mr T P E Richmond. **Permission granted.**
- 13/14/00026/CG** – Application for non-material minor amendment to planning application 13/14/00023 for the brise soleil blades to be amended from timber to powder coated aluminium at Bridgwater College Cannington Farm Centre at Rodway Farm, Cannington. – **Permission granted.**
- 13/14/00028/LE** – Erection of part two storey, part single storey side extension, on site of existing (to be demolished) and formation of 3 parking spaces (amended scheme) at 41 Brook Street Cannington, TA5 2JJ for Mr & Mrs L Tolchard. **Permission granted.**
- 13/14/00029/LE** – Demolition of two garages and workshop building, erection of garden room on site of one garage and formation of 3 parking spaces at 9 Chads Hill, Cannington, TA5 2LX for Mr & Mrs M Nicholson. **Permission granted.**
- 13/14/00032/LE** – Erection of single storey and part two storey extension to side (east) elevation and detached garage at 20 High Street, Cannington, TA5 2HE for Mr & Mrs T Quantick. – **Permission granted.**
- 13/14/00033/SJH** – Erection of single storey extension to side north) elevation and erection of boundary wall to front and side at 17 Grange Close, Cannington, TA5 2LA for Miss L Fergusson. – **Permission granted.**
- 13/14/00034/RM** – Request for Discharge of Requirement CB10 – Cannington By-pass Flood Plain Storage for EDF Energy. – **HPC granted/sufficient detail.**
- 13/14/00035/RM** – Request for Discharge of Requirement CB9 (part 2) – Mill Stream Crossing Timetable for EDF Energy. – **HPC granted/sufficient detail.**
- 13/14/00036/JAB** – Sycamore – prune back 1 primary branch over the fence line, cutting back by approx 3-4 metres at 28 High Street, Cannington. – **Permission granted.**
- 13/14/00037/RM** – Request for Discharge of Requirement CB11 Cannington Bypass – Surface and foul water for EDF Energy. – **HPC granted/sufficient detail.**
- 13/14/00038/LE** – Request for Discharge of Requirement CB12 Cannington Bypass – Migration paths for contaminants for EDF Energy. – **HPC granted/sufficient detail.**
- 13/14/00040/IL** – Erection of dwelling on land to the west of Acton Cottage, Withiel Drive, Cannington for Mr M Phillips. – **Permission granted.**
- 13/14/00041/SJH** – Erection of double garage on site of existing (to be demolished) at 4 Lonsdale Road, Cannington for Mr P Austin. – **Permission granted.**
- 13/14/00042/LE** – Re-roofing, re-cladding and re-fenestrating first floor and roof following storm damage. Add new fire escape stair on Reception Building at Bridgwater College, Cannington Centre. – **Permission granted.**
- 13/14/00043/LE** – Change of use of part of rear domestic garden of 47 High Street from use class C3(A) to D1(H) to form part of the grounds of the United Reformed Church and erection of single storey extension to east elevation of church. – **Permission granted.**
- 96/14/00003/RM** – Request for Discharge of Requirement PW9 – HGV Traffic for EDF Energy - **HPC granted/sufficient detail.**

Planning application appeal

13/14/00020/KEG – Replacement windows at Ashford House, Ashford, Cannington for Mrs H Bevan. Comments to be sent to the Planning Inspectorate by 12th September 2014. It was agreed that clerk will write to the Planning Inspectorate expressing our concerns that this application has not been approved.

Retrospective planning application

We have had notification that a retrospective planning application as requested is being made for the erection of a lighting column and new pedestrian crossing sign on the War Memorial.

06/09/14 Flooding

Update from Dan Boswell, Environment Agency. The chairman reported that there were still landowner issues. The route will be south of the by-pass. Currently the underground services are being checked and mapped. There is a Planning Performance Agreement with Sedgemoor District Council. It is still scheduled for the flood alleviation scheme to be in operation during winter 2015/16.

Report on recent actions regarding the flooding and sewerage issues in the Northbrook area. Cllr Mike Phillips has produced a report dated 15th August 2014 which has been circulated to all councillors. Chairman Colin Allen agreed to circulate copies of the report to affected residents.

07/09/14 Financial Matters

- Payments Due** – The following cheques to be approved for payment

Name of Payee	Description of cheque	Cheque No.	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00)	S/O	£250.00
Patricia Villis	Salary adjustment	002830	£244.80

Stooks Memorial	Clean & repair Cannington War Memorial	002831	£1024.00
BT	Calls and July – September rental	D/D	£67.35
Jane Tomaney	Black Hammerite for brook railings	002832	£42.98
Patricia Willis	July Salary & WW1 Centenary remembrance crosses	002833	£326.13
Tina Gardener	July Salary	002834	£532.80
Sedgemoor District Council	Sharkes Lane lease	002835	£125.00
Grant Thornton	External audit fees for 2013/14	002836	£360.00
Mike Phillips	Manhole lifting keys	002837	£10.54
Greenslades Grounds Maintenance	June & July grounds maintenance contract	002838	£1828.06
EDF Energy	Playing field pavilion – May to August	002839	£33.75
Atgplanning	Cannington Neighbourhood Plan consultancy	002840	£100.00
Tina Gardener	August Salary	002841	£514.80
Patricia Willis	August Salary	002842	£306.28
The following payments are due: -			
Choice Stationery Supplies	2 no black ink cartridges	002843	£43.90
Tina Gardener	Stamps, stationery, ink cartridge & poppy wreath	002844	£64.70
Greenslades Grounds Maintenance	August grounds maintenance contract	002845	£914.03
Sedgemoor CAB	Donation (agreed following minute 09/09/14)	002846	£150.00

2. **The accounts for June, July and August 2014** have been circulated to all councillors and were agreed as a true record.
3. **Accounts for 2013/14** have been audited and the statutory end of audit notices displayed.
4. **Budget statements** have been produced and circulated to all councillors.

08/09/14 Neighbourhood Plan (NHP)

Cllr Brian Stother has produced a report which has been circulated to all members. The Steering Group on behalf of the Council has been successful in securing direct professional planning support to aid the completion of the NHP. The group has also secured a grant from Locality for £7,000 to assist in the development of the plan. £6,300 (90%) has been credited to the Parish Council bank account.

Cllr Brian Stother recommended that the Clerk and Responsible Financial Officer be authorised to approve the expenditure of the grant monies, in accordance with Council's Financial Regulations, so the Council can obtain maximum use of these funds before the 31st December 2014. This was proposed by Cllr Alan Beasley, seconded by Cllr Mrs Sarah Jansons and agreed unanimously.

The Steering Group have requested that an additional £1,000 be allocated to the NHP budget for administrative support to the steering group. This was proposed by Cllr Mrs Lynda Laird, seconded by Cllr Alan Davey and agreed unanimously. The group suggests two amendments to its terms of reference;

Currently the steering group 'may also co-opt further representation from any other person or organisation that is likely to bring additional benefits to the project'. It is recommended that the above words be altered to 'may also co-opt further representation from other residents of the Parish or from persons who have a business in the Parish'. This was proposed by Cllr Mrs Sarah Jansons, seconded by Cllr Alan Beasley and agreed unanimously.

At present there is no quorum stipulated in the terms of reference for the steering group meetings. It is recommended that a paragraph 9 be added; to be quorate there should be a minimum of fifty percent of the group present or if the membership is below eight a minimum of four members present. This was proposed by Cllr Lawrence Greenslade, seconded by Cllr Mrs Sarah Jansons and agreed unanimously.

09/09/14 Correspondence

Polden Hills Pony Club – A donation request has been received which Councillors declined as it is not within the scope of our Grant Awarding Policy

Quantock Hills AONB – There are grants of up to £20,000 available for landscaping projects which could include; tree planting, hedgerow management, orchards, wildflower meadows, small woodlands, willow pollarding or pond restoration. The information has been forwarded to Cannington in Bloom for suggestions.

Sedgemoor CAB – A donation request has been received. In previous years we have given a donation of £150 as Councillors agreed they provide a vital service to many members of the parish. Cllr Mrs Lynda Laird proposed that we make a donation of £150; this was seconded by Cllr Mrs Sarah Jansons and agreed unanimously.

SDC Performance Report for 2014 has been received and is available in the community room. SDC Leader Duncan McGinty will be attending the next meeting to give a brief report.

10/09/14 Speed Indicator Devices

This was discussed in the public session

11/09/14 Finance and Staffing Committee

After discussions Cllr Mrs Sarah Jansons proposed the setting up of a Finance and Staffing Committee this was seconded by Cllr Alan Beasley and agreed by a majority.

Membership should consist of four councillors, one of which will be the chairman or vice-chairman and will be agreed at the next meeting.

The clerk has forwarded a draft Terms of Reference to all councillors. It was proposed by Cllr Brian Stother to accept the Terms of Reference; this was seconded by Cllr Alan Beasley and agreed unanimously.

12/09/14 BW5/15 footpath diversion

Part diversion of BW5/15 near Ashdown Farm, Cannington – The Parish Council had no comments to make.

13/09/14 Parking Issues

Concerns were raised about the lack of parking spaces in the High Street serving the shop and the post office. It was hoped that these issues would be addressed once the new by-pass is in place and traffic calming is implemented.

14/09/14 Posts of Responsibility – reports where applicable

- a. Allotments – Deputy Clerk reported that there were a number of allotments that were overgrown and warning letters have been sent.
- b. Brook – Cllr A Davey reported that the brook levels have dropped. The annual brook walk needs to be organised.
- c. Cannington in Bloom (CiB)- Cllr Mrs L Laird read out a report from Cannington in Bloom on the successful flower show, front garden, best allotment and scarecrow competitions. CiB are working on projects with Bridgwater College within the village. Judging for the South West in Bloom competition takes place on 18th September 2014.
- d. Cemetery – Cllr A Beasley reported that there is an issue with moles within the cemetery, Cllr Alan Davey is helping to eradicate them.
- e. College – Cllr Mrs S Allen.
- f. Emergency Planning including flooding – Chairman Colin Allen
- g. Highways – There have been a number of issues reported to Highways including, overgrown footpaths along A39 from Sandford Corner to Quantock Road, Wessex Water manhole cover opposite the Grange, subsidence of footpath beside bus stop in Brook Street and a chevron sign needing reinstating on the east roundabout. A meeting took place with Highways and SC Cllr John Edney regarding the accidents at the junction of Fore Street/Brook Street and East Street and remedial works were agreed to try and improve the safety. A level survey of the bend will hopefully be undertaken. There were issues with an overgrown hedge at 2 Dukes Avenue which the estate agents Holland and Curtis were unwilling to resolve, so we had to employ Greenslades Grounds Maintenance to carry out the work.
- h. Jubilee Gardens – Cllr Mrs L Laird reported that there will a Jubilee gardens meeting on 18th September 2014.
- i. Playing fields/amenities – Chairman Colin Allen reported that we have only one football team using the field this year. An advert has been placed in the Bridgwater Mercury for new teams. If no further teams come forward we will have to consider the future use of the field. This will be included as an agenda item for the next meeting.
- j. Somerset Association of Local Clerks AGM will take place on Saturday 27th September 2014
- k. Speedwatch Traffic monitoring – Cllr B Stother reported that there had been 14 speed watches in July with 91 speeders recorded out of 2407 vehicles. There were 11 speed watches in August with 48 speeders recorded out of 1809 vehicles.
- l. Village Hall – Cllr D Greenslade.
- m. Youth – Cllr L Greenslade reported that attendance has been poor since the summer break, this may be due to lack of communication. The clerk will chase this up.

15/09/14 Matters of Report

Transport Forum meeting to be held on 11th September 2014 at Puriton Village Hall.
 Quantock Cluster meeting to be held on 16th September 2014 at Over Stowey Village Hall.
 Jubilee Gardens Group meeting to be held on 18th September 2014.
 SDC Planning training to be held on 16th and 24th September 2014.
 Community Forum meeting to be held on 16th October 2014.

16/09/14 Items for the next meeting

Agree membership of the Finance and Staffing Committee

17/09/14 Date and Time of next meeting

The next meeting will be on Tuesday 14th October 2014 at 7.00pm.

The meeting closed at 9.20pm

Signed Date