



Cannington Parish Council

Minutes of the Parish Council meeting of Cannington Parish Council at
7.00pm on Tuesday 13th December 2016 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Mike Phillips, Kym Wardhaugh, Rob Morgan, Dawn Horrobin, Alan Beasley, Jack Popham, Robin Phipps and Andrew Vickery

Chair: Colin Allen

Sedgemoor District Council: Ann Bown

Somerset County Council: John Edney

Clerk: Tina Gardener and Aly Prowse

Members of the public: 4

Public Session

1. It was reported that there was mud on the road in Northbrook from the building site. Chairman Colin Allen has already informed the site manager.
2. East Street and Gurney Street is also covered in mud.
3. Concerns were raised about the speed of traffic coming off the new by-pass at Rodway roundabout onto the C182.
4. It was suggested that a 40mph limit should be imposed on the C182 from Cannington to Combwich. It was noted that this has been brought up many times at the Transport Forum.
5. Concerns were raised that the Oak trees along Cannington Straight were being removed to make way for the new cycle path. It was suggested that the path could be narrowed to allow the trees to remain. This has happened on the new cycle path along the C182. The Clerk will write to SCC.
6. No properties were flooded during the heavy rain on 20th and 21st November 2016.
7. There were problems with the sewers overflowing in Northbrook, this will be taken up with Wessex Water.
8. A suggestion was made that the Parish Council should open the Community Room more frequently to members of the public.
9. The organisers of Cannington Christmas should be congratulated for providing an excellent Christmas Fayre and Christmas lighting in Jubilee Gardens.
10. Concerns were raised that a street lamp had been out of action for some time in the path along the side of the Village Hall. The Clerk will chase this with SCC.
11. It was reported that up to 1,000 litres of diesel had been taken from vehicles on the building site at Southbrook on 12th December 2017.
12. It was hoped that the footpath beside the building site would reopen in January 2017.
13. Ann Bown wished everyone a Merry Christmas and a Happy New Year and thanked Councillors for all their hard work during the year.

Council Session

01/12/16 Apologies for Absence were accepted from SDC Cllr Ian Dyer.

02/12/16 Declarations of Members Interests

Cllr Dawn Horrobin and Cllr Andrew Vickery declared an interest in minute 05/12/16 planning application 13/16/00034. Cllr David Greenslade declared an interest in minute 09/12/16 d.

03/12/16 Minutes of Meeting held on 8th November 2016

The minutes of the meeting held on 8th November 2016 were agreed. A spelling mistake was corrected on page 243.

04/12/16 Matters Arising

1. 04/11/16 Traffic calming – A meeting will take place in early January 2017 with SCC to progress the scheme.
2. 04/11/16 Skate Park – This is on-going.
3. 04/11/16 Planning committee – terms of reference. This is on-going
4. 04/11/16 Bus Shelter – Still waiting on Homes in Sedgemoor and the occupier to cut back the hedge.
5. 04/11/16 Bowling Green – Cllr Rob Morgan proposed a resolution to sign a contract for the transfer of land at the Bowling Green from SDC to Cannington Parish Council. This was seconded by Cllr Andrew Vickery and agreed unanimously.

05/12/16 Planning matters

Planning applications since the last meeting

The following applications were received after the November 2016 meeting and needed responses before this meeting. They were advertised on the village notice boards and website and no comments from the public were received.

1. **13/16/00053/LE** – Prior Approval for the proposed change of use of agriculture building to dwelling at Heathfield Farm, Fiddington. **The Parish Council opposed this application.**
2. **13/16/00054/LE** – Erection of dwelling at 15 Main Road, Cannington. **The Parish Council supported this application.**

New planning applications

1. **13/16/00034/STP** – Erection of a single storey extension to front (South) elevation, partially on site of existing lean-to at The Friendly Spirit, Brook Street, Cannington. (Cllr Dawn Horrobin and Cllr Andrew Vickery left the room.) After discussions Cllr Alan Beasley proposed to support the application subject to the reinstated windows in the right hand side are non-opening for reasons of noise mitigation. This was seconded by Cllr Rob Morgan and agreed by a majority.
2. **13/16/00055/RM** – Installation of car park barrier system including three 2 'rise and fall' bollards. 2 traffic lights located at entry and exit points and an intercom system. After discussions Cllr Alan Beasley proposed to support this application for reasons of safety and security together with no adverse effect on the historic fabric of the building. This was seconded by Cllr Rob Morgan and agreed unanimously.
3. **13/16/00056/DD** – Screening opinion. EIA screening request for flood defence realignment works at Stallingtons Clyse, Cannington for Environment Agency. No comments required.
4. **13/16/00057/LE** – Erection of single storey extension to rear (South) elevation and two storey extension to side (West) elevation to include garage, on site of existing (to be demolished) at 11 Duke Avenue. A letter of objection had been received however after discussions Cllr Alan Beasley proposed to support the application on the grounds there was no adverse impact on the neighbourhood. This was seconded by Cllr Rob Morgan and agreed unanimously.

Planning applications decided

1. **13/16/00031/STP** – This application has been significantly amended. Erection of 4 dwellings and garages on site of 2 existing cottages (to be demolished) and formation of access at 4 and 6 Gurney Street, Cannington for MJT Building and Civil Engineering Contractors Ltd. **Permission granted.**
2. **13/16/00035/DD** – Change of use of barn to dwelling at Rices Farm, Blackmore Lane, Cannington. **Permission granted.**
3. **13/16/00036/SH** - Conversion of loft to form additional holiday accommodation at Black More Farm, Cannington, TA5 2NE. **Permission granted.**
4. **13/16/00044/STP** – Formation of decking and steps to South elevation to form fire escape on land to the West of The Winches, Crabtrees Caravan Park, East Street, Cannington for Mr J Crabtree. **Permission refused.**
5. **13/16/00045/CW** – Replacement windows at Ruscombe House, 1 High Street, Cannington. **Permission granted.**
6. **13/16/00046/DRT** – Extension at Willow Cottage, Withiel Drive, Cannington. **Permission granted.**

06/12/16 Financial Matters

1. **Payments Due** – The following cheques were approved for payment

Name of Payee	Description of cheque	Cheque No.	Amount
Additional payments made since the last meeting: -			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00)	S/O	£250.00
Grant Thornton UK LLP	Audit fees for 2015/16	003122	£360.00
SRYP	Service Level Agreement 1 st October to 31 st December 2016	003123	£1,125.00
J Parker Dutch Bulbs WS Ltd	Underpayment on previous invoice	003124	£36.00
EDF	Electricity bill for pavilion – Aug to Nov 2016	003125	£126.89
Getmapping Plc	Annual subscription for Parish Online	003126	£50.40
Wessex Water	Water services for pavilion April to November 2016	003127	£22.45
Tina Gardener	Clerk's salary	003128	£626.13
Aly Prowse	Deputy Clerk's salary	003129	£287.45
BT	Internet costs for September to November 2016	DD	£133.20
The following payments are due;			
Rodway Fencing Co.	Playing Fields – fencing and gate	003130	£1080.00
Wollens	Sand and sand bags	003131	£464.93
Mike Phillips	Cannington Christmas – Hire of lighting tower and purchase of string of lights for the Christmas tree	003132	£132.30
Greenslades Grounds Maintenance	Grounds maintenance contract for November 2016, C clearing overgrown graves in the cemetery, removing ivy from Turnpike Bridge and replacing salt in the salt bins	003133	£1,630.76
Cannington PCC	Donation towards the automatic winder for the church clock	003134	£1,000.00
Tina Gardener	Stationery, stamps, refreshements, phone top-up & petrol	003135	£55.34

2. **The accounts** for November 2016 were previously circulated to all Councillors and agreed as a true record. The current balance is £42,955.50
3. **The Budget Statement** for November 2016 was previously circulated to all Councillors.
4. **Precept for 2017/18.** The draft budget for 2017/18 was discussed in detail at the last meeting. Cllr David Greenslade proposed to keep the precept at £40,000. The Clerk pointed out that this would result in a small increase to the council tax as Central Government Funding is being reduced. This was seconded by Cllr Mike Phillips and agreed unanimously.

07/12/16 Correspondence

1. Keith Coleman – regarding traffic volumes and speed. Correspondence addressed to the Chairman has been received and a response made. Copies have been circulated to all Councillors.

2. Bill Sutton – Concerns were raised about the operation of the weir during high rainfall. The Chairman has spoken with Bill and the matter has been resolved.
3. Faye Loveridge has written to the Council with a number of requests;
 1. A bench to be placed on the War Memorial- this has been discussed before and Councillors decided that it would not be a suitable place for a bench due to health and safety.
 2. Picture Frames in the bus shelter – this was considered unpractical as the frames could easily be taken.
 3. Lack of lighting at entrance to Primary School. The Chairman would look into this.
 4. A request for materials to make more Christmas decorations for the Jubilee Gardens.
4. Mendip Community Council – A donation request has been received to help towards the cost of providing community transport. The Clerk will confirm if this service is used by Cannington residents. This will be included on the agenda for the next meeting.
5. SDC are considering running training relating to the Code of Conduct. There was no interest from Councillors.
6. NALC are conducting a Dependant Carers Survey. The Clerk will respond.
7. Duncan McGinty SDC – Quantock Cluster. SDC has decided not to keep the Quantock Cluster and it will be merged with Bridgwater and North Petherton. After lengthy discussions Cllr Rob Morgan proposed to write to John Vassali, Chairman of the Quantock Cluster as Cannington would welcome independent meetings for the Quantock Cluster.
8. Keith and Joyce Simms – regarding the felling of trees along Cannington Straight for the new cycle path. As discussed in the public session the Clerk will write to SCC.

08/12/16 Cannington Youth Club

The Parish Council will be taking over the management of the Youth Club from 1st January to 31st March 2017. Cllr Mike Phillips and the Clerk have prepared the following policies and procedures for the Youth Club; Child Protection Policy, Drug and Alcohol Policy, Equalities Policy, Health and Safety Policy, Risk Assessment Policy, Smoking Policy and Staff Employment and Management Policy.

Banning and Re-admittance Procedures, Behaviour Contract and Ground Rules, Fire Evacuation Procedures and Risk Assessment Procedure.

Councillors suggested a few minor adjustments which the Clerk will implement. Cllr Robin Phipps proposed to adopt these policies and procedures; this was seconded by Cllr Andrew Vickery and agreed unanimously.

The Clerk has checked with the Parish Council Insurers and our policy will cover the Youth Club.

Vic Windsor and Jo Nurton who are currently employed by SRYP will be taken on by the Parish Council as Youth Workers subject to suitable references being received. The Clerk will write to both Vic and Jo with contracts of employment, job descriptions and job specifications.

09/12/16 Reports

Posts of Responsibility – reports where applicable

- a. Allotments – The Deputy Clerk has sent out rent requests and new agreements to all allotment holders. There were a number of discrepancies with rent charged for similar plots. Councillors were happy for these to be adjusted, this will take effect from 1st January 2018 as 12 months' notice has to be given to allotment holders.
- b. Brook – Cllr David Greenslade. The brook walk this year was limited due to footpath closures. The brook was walked from Denmans Farm to the the bypass. A number of minor obstructions were recorded; these were photographed and sent to Steve Scadden, Environment Agency (EA). The annual maintenance of the brook by EA was planned for the end of November 2016. Cllr David Greenslade was thanked for clearing the brook in Jubilee Gardens between the main road bridge and the turnpike bridge.
- c. Cannington in Bloom – Cllr Kym Wardhaugh reported that the recent Cannington Christmas had raised funds for the CiB and it was hoped that the quiz on 18th December 2016 would also be successful. The Army Cadets have agreed to help with CiB as part of their work in the community.
- d. Cemetery – Cllr Alan Beasley reported that there were still on-going problems with moles, which he will continue to monitor. The vestry door and door furniture needs attention which will be carried out in the new year. Three quotes had been received for work on the Yew Trees in the Cemetery. (Cllr David Greenslade left the meeting for this item.) The quotes were all from local contractors who had previously carried out work for the council. After discussions Cllr Mike Phillips proposed that the cheapest quote should be accepted. This was seconded by Cllr Robin Phipps and agreed unanimously.
- e. College – Chairman Colin Allen. The annual meeting was held on 29th November 2016. Items discussed included an update on the Nuclear College, Crockers, thefts from the Construction compound on the Downs, Golf Club, Court House and a car park on the High Street. The College were looking to have a new sports facility on the Cannington Campus, they were looking to the Parish Council to fund it through the EDF CIM Fund.
- f. Community Orchard – Cllr Robin Phipps reported that Kris Scotting was unsuccessful in obtaining funding to help with the project next year.
- g. Emergency Planning including flooding. A report by Cllr Mike Phillips on the flooding on 20th/21st November was circulated to all Councillors. Although there was a lot of flooding no properties were flooded; a number of sandbags were deployed around the village. Once again there was a problem with sewage in Northbrook. It is essential that the weir is raised as soon as any heavy rain falls in the future.
- h. Jubilee Gardens – Cllr Andrew Vickery. The Clerk will liaise with Greenslades to get the remaining length of hedge cut in Jubilee Gardens.
- i. Playing fields/amenities – Cllr Mike Phillips
- j. Somerset Association of Local Clerks – The area meeting will be held on Thursday 15th December at 7.00pm at Somerton.
- k. Speedwatch Traffic monitoring and Speed Indicator Device (SID) - Clerk. There is an issue with downloading data from the SID which the Clerks are trying to resolve. In November there were 8 speed watch outings. Out of 1,202 vehicle movements there were 36 speeders. The top speed recorded was 47mph.
- l. Village Hall – Cllr David Greenslade reported that a new fence has been erected around the Village Hall garden. CCTV cameras are going to be installed at both entrances. Cllr Mike Phillips requested a list of when the hall is being used so that we would be aware when we use the community room
- m. Youth - Cllr Jack Popham. It was reported that 21 children attended the Youth Club last night and some of the older children were now attending. The Clerk and the Youth Workers attended a Child Protection training session.

Other Reports

1. Neighbourhood Plan- Concerns were raised regarding the inactivity of the Steering Group. The Clerk will invite the Chairman, Alex Bullock to the January meeting to give an update.
2. Flood Alleviation Scheme is due to be completed by March 2017. A total of 6 days were lost due to the heavy rainfall on 20th November 2016. Temporary repairs have been made to the A39 over the culverts recently installed.
3. Highways and Parking Issues – Work is being carried out by Wessex Water from 9th January 2017 which will result in the temporary closure of Blackmore Lane for 6 weeks.
4. Cannington Court – The timer for the floodlighting at the playing field car park has now been adjusted.
5. Remembrance Day Service – this was a great success with a record number of people attending the service at the War Memorial. Next year the Council will need to apply for a temporary road closure notice.
6. Cannington Christmas. Again this was a great success. It was agreed that a full risk assessment needs to be carried for the erection of the lights in Jubilee Gardens.

Matters of Report

1. Southbrook – new housing development. It would appear that plot 16 is not being built in the correct position according to the planning application. The Enforcement Officer from SDC is taking action.
2. Indian Restaurant – No enforcement action has been taken regarding planning application 13/15/00008.

10/12/16 Items for the next meeting

11/12/16 Date and Time of next meeting

The next meeting will be held at 7.00pm on Tuesday 10th January 2017.

The meeting closed at 9.20pm.

Signed Date