



# Cannington Parish Council

You are summoned to the Annual Parish Council meeting of Cannington Parish Council at **7.00pm on Tuesday 8<sup>th</sup> May 2018 in Cannington Village Hall**

The public session will commence after Item Two on the Agenda and continue for a maximum of 30 minutes. Members of the public are invited to remain and observe the proceedings of the Council Meeting proper.

## AGENDA

### Council Session

**01/05/18 Election of Chairman and signing of Office** for the forthcoming year

**02/05/18 Election of Vice Chairman** for the forthcoming year

**Public Session** *(In accordance with our Standing Orders the public are reminded that each member of the public is entitled to speak once only on a subject and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)*

### Council Session

**03/05/18 Apologies for Absence**

**04/05/18 Declarations of Members Interests**

**05/05/18 Minutes of Meeting held on 10<sup>th</sup> April 2018**

**06/05/18 Matters Arising**

1. 04/04/18 – Traffic Calming – CIM application
2. 04/04/18 – Tree Report
3. 04/04/18 – Meeting with Allison Griffin SDC Chief Executive
4. 04/04/18 – Housing Needs Survey
5. 04/04/18 – Neighbourhood Plan

**07/05/18 Review Financial Regulations**

**08/05/18 Review Standing Orders**

**09/05/18 Review posts of Responsibilities**

Allotments - Clerk  
Brook – Cllr David Greenslade  
Cannington in Bloom - Clerk  
Cemetery – Cllr Alan Beasley  
College – Chairman Colin Allen  
Seed of Hope – Cllr Robin Phipps  
Defibrillator – Cllr Alan Beasley  
EDF – Chairman Colin Allen  
EDF – Community Forum – Cllrs Alan Beasley and Robin Phipps  
EDF - Hinkley Point SSG – Cllr Mike Phillips  
EDF – Transport Forum - Cllrs Alan Beasley and Rob Morgan  
Footpaths and Highways – Clerk and Cllr Rob Morgan  
Jubilee Gardens – Cllr Andrew Vickery  
Playing Field/Amenities – Cllr Mike Phillips  
Somerset Association of Local Councillors (SALC) - Clerk  
Speedwatch Traffic Monitoring - Clerk  
Village Hall – Cllr David Greenslade  
Youth – Cllr Jack Popham

**10/05/18 Review Committee and Advisory Group membership**

Disciplinary – Cllrs Mike Phillips, Dawn Horrobin and Rob Morgan  
Emergency planning including flooding – Cllrs Colin Allen, Mike Phillips, David Greenslade and Ian Dyer  
Finance and Staffing Committee – Cllrs Jack Popham, Andrew Vickery, Chairman & Vice-Chairman  
Grievance – Cllrs David Greenslade, Robin Phipps and Kym Wardhaugh  
Jubilee Gardens – Cllr Andrew Vickery, Chairman, Vice-Chairman, members of the public: Alison Waters, Dave Tudor & Jan Pettitt  
Planning – Cllrs Alan Beasley, Rob Morgan and Dawn Horrobin  
Village Brook – Cllr David Greenslade, Chair/Vice-Chair, members of the public: Dave Popham, Dave Sayer, Dave Tudor and Bill Sutton

**11/05/18 Review of risk assessments**

**12/05/18 Planning matters**

### New Planning applications

1. **13/18/00016/DD** – Erection of a building to provide 3 holiday cottages on site of agricultural buildings (to be demolished) and the creation of 9 parking spaces at Rices Farm, Blackmore Farm, Cannington.
2. **13/18/00017/JAB** – Fell 1 No Cypress in Garden of Rest area at St Marys Church, Church Street, Cannington.

### Planning applications decided

1. **13/18/00008/LE** - Resurfacing of yard at rear of R Tincknell & Son, Main Road, Cannington. **Permission granted**
2. **13/18/00010/LE** – Conversion of loft to living accommodation to include extending the existing dormer windows and the replacement of existing hanging tiles with timber effect Cedral cladding at 3 Portland Close. **Permission granted**

3. **13/18/00012/RM** – DCO Requirement Discharge – Request for partial discharge of requirement relating to C10, Lighting at Combwich Wharf. **HPC – granted/sufficient detail**
4. **13/18/00015/RM** – DCO Requirement Discharge – Request for discharge of requirement relating to CP5, construction hours at Cannington Park and Ride. **HPC – granted/sufficient detail**
5. **96/18/00011** – DCO Requirement Consultation – Consultation on the discharge of requirement relating to PW7 parts (1) and (5) for Work No. 8B, Combwich Wharf. **HPC – granted/sufficient detail**

### **13/05/18 Correspondence**

1. SCC \_ Footpath diversion notice for BW5/2
2. SDC – Gambling Policy consultation
3. Love Musgrove – Thank you letter received for £1,000 donation
4. Avon and Somerset Police – National Rural Crime Survey
5. Kate Slade – grass cutting in village hall garden
6. Catherine Nightingale – Open Gardens
7. SDC – Community Infrastructure Levy payment of £3,061.65

### **14/05/18 Reports**

1. Park and Ride
2. Transport Forum
3. Highways and Parking Issues
  - Confirmation of diversion for footpath BW5/1
  - Consultation on diversion of footpath BW5/2
  - Northbrook/Lonsdale Road parking

### **15/05/18 Financial Matters**

1. **Payments Due** – The following cheques to be approved for payment

Name of Payee	Description of cheque	Cheque No.	Amount
<b>Additional payments made since the last meeting: -</b>			
Cannington Village Hall	Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00)	S/O	<b>£250.00</b>
BT	Phone services April to June 2018	DD	<b>£94.06</b>
Tina Gardener	PAYE for 6 <sup>th</sup> January to 5 <sup>th</sup> April 2018	3298	<b>£223.40</b>
Tina Gardener	Clerk's salary for April 2018	3299	<b>£653.33</b>
Aly Prowse	Deputy Clerk's salary for April 2018	3300	<b>£297.89</b>
<b>The following payments are due:</b>			
D M Payroll Services	Administration of payroll services for 2018/19	3301	<b>£130.00</b>
Greenslades Grounds Maintenance	Grounds maintenance for March 2018	3302	<b>£738.17</b>
B Jarvis	Maintenance on Yew trees in Cemetery	3303	<b>£355.00</b>
Richard Salvage	Replacement taps for allotments and various painting in Jubilee Gardens	3304	<b>£91.00</b>
SDC	Emptying dog bins (8 no) April – September	BGC	<b>£668.93</b>
Colin Allen	Chairman's allowance	3305	<b>£200.00</b>
SALC	Subscription for 2018/19	3306	<b>£538.54</b>

2. **To agree accounts** for March 2018
3. **To agree accounts** for April 2018
4. **To agree recommendations from the Finance and Staffing Committee meeting** held on 1<sup>st</sup> May 2018
5. **Review of Insurance provision**

### **16/05/18 Annual Audit Return**

1. Annual Governance Statement for 2018/19
2. Accounting Statements for 2018/19

### **17/05/18 Posts of Responsibility** – reports where applicable

- a. Allotments – Clerk.
- b. Brook – Cllr David Greenslade.
- c. Cannington in Bloom – clerk
- d. Cemetery – Cllr Alan Beasley
- e. College – Chairman Colin Allen.
- f. Seed of Hope – Cllr Robin Phipps
- g. Emergency Planning including flooding
- h. Jubilee Gardens – Cllr Andrew Vickery
- i. Playing fields/amenities – Cllr Mike Phillips
- j. Somerset Association of Local Clerks - Clerk
- k. Speedwatch Traffic monitoring and Speed Indicator Device (SID)- Clerk
- l. Village Hall – Cllr David Greenslade
- m. Youth - Cllr Jack Popham – Including request from Youth Unlimited to extend existing youth club and offer additional services.

### **18/05/18 Matters of Report**

1. Cannington in Bloom AGM to be held on 16<sup>th</sup> May 2018
2. Community Forum meeting to be held on 17<sup>th</sup> May 2018
3. Annual Parish meeting to be held on 21<sup>st</sup> May 2018
4. Hinkley Point SSG meeting to be held on 25<sup>th</sup> May 2018

### **19/05/18 Items for the next meeting**

### **20/05/18 Date and Time of next meeting**

The Annual Parish Meeting will be held on Monday 21<sup>st</sup> May 2018 at 7.00pm  
 The next monthly meeting will be held on Tuesday 12<sup>th</sup> June 2018 at 7.00pm

*T. Gardener*

Tina Gardener – Clerk to the Parish Council – 2<sup>nd</sup> May 2018