



# Cannington

## Neighbourhood Plan

*Guiding the future development, regeneration and conservation of Cannington*

### **Minutes of a meeting of the Neighbourhood Plan Steering Group held at 7.30pm on Monday 25<sup>th</sup> January 2016 in the Community Room, Cannington Village Hall**

#### **Present:**

**Members:** Alex Bullock (Chair), Sarah Jansons, Lisa Bullock (Minute Taker), Alan Beasley, Joan Salmon

**Apologies:** Brian Stother, Steve Dart (post meeting)

#### **Minutes of meetings held on 11th January 2016**

The minutes were agreed

#### **Matters arising (not on the agenda)**

The group discussed Mandy's email dated 20/1/16. It was agreed that the group would continue to provide further detail for each section they had originally worked on. Reviewing chapters in light of the comments provided by Mandy and to add context to the chapter.

The group noted Mandy's response in relation to her preference of how to proceed but agreed that they would continue as planned and let Mandy focus on the Landscape review until they had finished collating further detail for Mandy to continue with the plan as this will provide the much needed context.

**Action:** Alex to email Mandy with instruction for the landscape review.

Mandy had also asked that the group concentrate on the supporting documents. It was agreed to get these documents done as soon as possible.

**Action:** Alex to write to Nick Tait asking him to provide the scope for the Sustainability Appraisal.

**Action:** Alex to inform Mandy that we will have the draft document ready in the next 2 weeks.

#### **Review of Work Schedules**

As above

#### **Budget update**

Nothing to report.

#### **Report to Parish Council**

The next meeting on the 9<sup>th</sup> of February by which time it is hoped that Alan will be able to report that the draft plan has been passed to Mandy for editing.

#### **Any Other Business**

Joan will not be able to attend the meeting on the 22<sup>nd</sup> of Feb.

#### **Date of next meeting**

The next meeting will be held on Monday 8<sup>th</sup> Feb 2016 at 7:30pm

The meeting closed at 8:10pm

Signed..... Date.....