



Cannington Parish Council

Minutes of the Parish Council meeting of Cannington Parish Council at
7.00pm on Tuesday 12th July 2016 in Cannington Village Hall

MINUTES DRAFT

Present:

Parish Councillors: Mike Phillips, Dawn Horrobin, Rob Morgan, Robin Phipps, Kym Carpenter, Jack Popham, David Greenslade (left at 8.00pm), Alan Beasley and Andrew Vickery

Chair: Colin Allen

Sedgemoor District Council: Ian Dyer and Ann Bown (arrived at 7.45pm)

Clerk: Tina Gardener

Members of the public: 4 plus PCSO Georgina Long

Public Session

PCSO Georgina Long reported that there had been a recent spate of incidents on the day of the teachers strike. There was CCTV footage on 2 of the incidents. A fire extinguisher was let off in the church, there was a theft and a public disorder offence. Crimes can be reported by phoning 101 or using the Avon and Somerset Website. Full details will be included in the next Target.

It was noted that cycling on footpaths is not an offence unless it causes a hazard to pedestrians.

A member of the public pointed out that although Highways wouldn't put right hand arrows on the A39 on the approach to the west roundabout for safety reasons, they had been used at Washford roundabout. The Clerk will follow this up with Highways.

A request has been made to put archived minutes on the website. The Clerk will follow this up.

Members of the public and Councillors were in agreement that Cannington in Bloom had done a superb job and should be commended for their efforts prior to the judging on 7th July 2016.

A request was made to put the bus timetables on the website.

Concerns were raised about the signage at Sandford Corner roundabout on the approach from Cannington. A number of HGV Lorries had turned into Wembdon in error. This will be reported to Highways.

Council Session

01/07/16 Apologies for Absence were accepted from SCC Cllr John Edney

02/07/16 Welcome to new Councillor

Chairman Colin Allen formally welcomed Kym as a Parish Councillor for Cannington and wished her success. Kym has completed her Register of Interest Form and signed her Declaration of Office prior to the meeting. The Returning Officer at SDC has been informed of the co-option.

03/07/16 Declarations of Members Interests there were no declarations of members' interests.

A summary of Members' Interests had been provided by SDC. Members checked their details and the Clerk will notify SDC of the amendments.

04/07/16 Minutes of Meeting held on 14th June 2016

The minutes of the meeting held on 14th June 2016 were agreed.

05/07/16 Matters Arising

- 05/06/16 Lengthsman. We need to make a distinction between the role of the Lengthsman and the current Grounds Maintenance Contract. The Clerk will forward details to SDC Cllr Ian Dyer and Cllr Andrew Vickery.
- 05/06/16 Traffic calming. A meeting was held with Andy Coupe (SCC) on 21st June 2016 to discuss the way forward. A site meeting will be arranged shortly with SCC engineers.
- 05/06/16 Skate Park. A letter has been sent to the Headmaster of Brymore Academy to check on the progress on the possible land purchase for the Skate Park.
- 05/06/16 Planning committee – terms of reference
- 05/06/16 Bus Shelter. SCC Highways have sent the highway requirements for the Bus Shelter.
- 06/05/16 Bowling Green. SDC have advertised the possible land transfer to the Parish Council. The period of notice ends on 12th August 2016. The Parish Council will have to bear the cost of this advert which will be approximately £270.00. The Bowling Green fence was erected in time for the judging for Cannington in Bloom. The cost of the fence was £340 over the original estimate. We were not notified beforehand of the increase in price. As a matter of good will Cllr Andrew Vickery proposed to pay £170 additional costs, this was seconded by Cllr Kym Carpenter and agreed by a majority. Cllr David Greenslade requested that it be recorded that he abstained from voting. The possible purchase of the barrier baskets would be considered in September 2016 when it is hoped further estimates would be received.
- 05/06/16 Well in Chads Hill. The work on the well has now been completed.
- 05/06/16 Vacancy for deputy clerk. An interview for the vacancy took place on 28th June 2016. The Finance and Staffing Committee recommended that Aly Prowse should be offered the position on spine point 21 to reflect her experience. This would be subject to a suitable reference being received.
- 05/06/16 Review of Risk Assessments. We are still waiting for a file from SCC before this can be completed.
- 08/06/16 Greater Quantock Landscape Development Fund. The working party met on 30th June 2016 to look at this proposal in detail. This was discussed in great detail and after consideration the following statement was prepared for Parish Council approval;
We thank Ms Nightingale for the time she has spent developing her proposals. We the working party believe that the Parish Council should be in control of all enhancements of the village and not left to the responsibility of one individual. The Parish Council should continue working in harmony with Cannington in Bloom to enhance the village. The Responsible Financial Officer would not be able to agree to this grant request to the Greater Quantock

Landscape Development fund in the Parish Council's name as there has been no involvement in putting the estimate together. Any over spend of this scheme would have to be met from Parish Council funds.
The Clerk will write to Ms Nightingale informing her of this decision.

06/07/16 Review of posts of responsibility and committee membership

Cannington in Bloom - Cllr Kym Carpenter will take over the post of responsibility from Cllr Andrew Vickery.
Grievance Committee - Cllr Kym Carpenter will take the vacant position.
Finance and Staffing Committee – Cllr Mike Phillips will join the committee in place of Cllr Alan Beasley.
Flag – Jack Popham offered to be responsible for putting up the flag on the flag pole at the War Memorial.

07/07/16 Planning matters

Planning applications processed since the last meeting

The following applications were received too late for the June agenda but required responses before this meeting. They were advertised on the village notice boards and website and no comments from the public were received.

1. **13/16/00021/CW** – Replacement of single glazed timber French door sashes with Slimlite double glazed door sashes to the side elevation of 28 High Street, Cannington. The Council supports this application.
2. **13/16/00023/DRT** – Erection of dwelling on land to the North of Quantock Lodge, Quantock Road, Bridgwater. The Council opposed this application
3. **13/16/00026/CW** – Installation of 3 hanging signs on existing wall brackets on part of wall at Cannington Court, Fore Street, Cannington. The Council supports this application

New Planning applications

At the time this agenda was set there were no new planning applications.

Planning application **13/16/00025** was received after the agenda was set. Erection of 2.4m high palisade fencing to Northern, Southern and Eastern Boundaries on land to the North of the Downs, Rodway, Cannington for Bridgwater College. This will be circulated to all Councillors and put on the noticeboards.

Planning applications decided

1. **13/16/00019/IL** – Formation of steps to form fire escape on land to the West of The Winches, Crabtrees Caravan Park, East Street, Cannington. **Permission granted.**
2. **13/16/00020/JAB** – 3 No Ash (T1 & T4) crown reduce by 30%. 1 No. Prunus (T2) remove to ground level. 2 No. Cypress (T3) remove to ground level. 1 No. Ash and 1 No. Sycamore (T5) clear 7 branches (located approximately 4m from ground level) from BT cable by reducing by 0.5m. 1 No. Beech (T6) reduce 5 lower branches growing over pub roof at The Friendly Spirit, Brook Street, Cannington. **Permission granted.**
3. **13/16/00021/CW** – Replacement of single glazed timber French door sashes with Slimlite double glazed door sashes to the side elevation of 28 High Street, Cannington. **Permission granted.**

08/07/16 Financial Matters

1. **Payments Due** – The following cheques were approved for payment

| Name of Payee | Description of cheque | Cheque No. | Amount |
|---|--|------------|----------------|
| Additional payments made since the last meeting: - | | | |
| Cannington Village Hall | Hire of Parish Community Room (£230.00) and Council monthly meeting (£20.00) | S/O | £250.00 |
| BT | Internet Services June to August 2016 | DD | £133.20 |
| Tina Gardener | Clerk's salary for July 2016 | 003076 | £600.34 |
| The following payments are due; | | | |
| Choice Stationery Supplies | Computer ink | 003077 | £106.28 |
| Richard Young | Internal Audit for 2015/16 accounts | 003078 | £50.00 |
| Greenslades Grounds Maintenance | Grounds maintenance contract for June 2016 | 003079 | £935.96 |
| Cannington in Bloom | Poly tunnel cover – approved minute 07/04/16 | 003080 | £162.50 |
| Jane Tomaney | Timbercare | 003081 | £16.00 |
| Dave Gardner | Hedging work carried out on 29 th & 30 th June 2016 | 003082 | £334.80 |
| P A Lamb | Strimming and hedge trimming 29 th & 30 th June 2016 | 003083 | £255.00 |

2. **Annual Audit Return for 2015/16.** The internal audit has now been completed and there were no matters to draw to the attention of the Council.
3. **The accounts** for May 2016 were previously circulated to all Councillors and were agreed.
4. **The accounts** for June 2016 were previously circulated to all Councillors and were agreed. The current balance is £84,662.09
5. **Amend Bank Signatories.** It was agreed to add Cllr Rob Morgan as a bank signatory in place of Alan Davey
6. **2016/17 Budget revisions.** The Finance & Staffing Committee recommended a number of adjustments to the budget. This included adding the ear marked reserves brought forward to the budget, increase playing field budget by £810, increase Village Maintenance by £1,250, reduce salaries by £700, increase donations by £1,000, include a budget of £10,000 for the Bowling Green and £100 for the flood store.
7. **Review and plan long term.** It was agreed that we need to produce a long term plan for future desired work.
8. **Budget Statement for June 2016** was circulated to all Councillors prior to the meeting.

09/07/16 Future Plans of Black Poplar

It was agreed to put an article in the next addition of the Target asking for suggestions.

10/17/16 Trees

The Arboriculture Survey has been received and will be circulated to all Councillors. The Parish Council will look for a volunteer to appoint as a Tree Warden.

11/07/16 Footpath Diversions

A proposal has been received to divert - BW5/1 in part, on land adjacent to Southbrook Close. Councillors had no objection with this.

A Public Path Diversion Order approval has been received for part of footpaths BW5/22 and BW5/23 on land South of A39 Cannington Bypass

12/07/16 Correspondence

SCC – Listening, Learning, Changing – There is a survey for Councillors to complete by 30th September 2016.

SDC Local Plan Review – An additional consultation is taking place between 27th June and 8th August 2016 for Tier 1 settlements.

Target – The submission for the next issue is due by 15th July 2016.

SCC Chairman's Award. Nominations for this award need to be made by 2nd September 2016.

Avon and Somerset Police – Policing Priorities Consultation. There is an online survey that can be completed or a hard copy can be obtained by phoning 012752 816377. The consultation closes on 30th August 2016. This will be included in the Target article.

13/07/16 Reports

Posts of Responsibility – reports where applicable

- a. Allotments - Clerk
- b. Brook – Cllr David Greenslade
- c. Cannington in Bloom – Cllr Andrew Vickery. Everyone agreed the village looked wonderful for the judging which took place on 7th July 2016. Everyone involved should be congratulated for their efforts. The judging went well and the judges thought the video presentation was ingenious. The cost of providing signs at the entrance to the village to celebrate Cannington in Bloom success will cost £300 each. Cllr Dawn Horrobin proposed we should purchase 2 signs for approaches of the A39 to the village subject to prior Highways approval. This was seconded by Cllr Rob Morgan and agreed unanimously.
- d. Cemetery – Cllr Alan Beasley reported that there was evidence of moles in the new part of the Cemetery and the Silver Birch in the North East corner has died. It was also noted that some of the kerb-edged graves have become overgrown; the Clerk will contact Greenslades Grounds Maintenance for a quote.
- e. College – Chairman Colin Allen will arrange a meeting for September 2016.
- f. Community Orchard – Cllr Robin Phipps reported that a lot of work has been undertaken in the Orchard.
- g. Emergency Planning including flooding. The roof of the Flood Store has now been replaced.
- h. Jubilee Gardens – Cllr Andrew Vickery. A plaque for the Silver Birch tree will be ordered. The plaque for the Black Poplar will be on hold until its future is decided. A new gate post has been erected.
- i. Playing fields/amenities – Cllr Mike Phillips. A quote has been received for an essential electrical check of the Pavilion for £266 plus VAT. Spaxton FC have asked to use the ground to play football on Sunday mornings; which was agreed by Councillors. We need to encourage more teams to use the field. Greenslades Grounds Maintenance will clear the area around the car park on 16th July 2016.
- j. Somerset Association of Local Clerks - Clerk
- k. Speedwatch Traffic monitoring – In June there were 10 speed watch outings. Out of 1,440 vehicle movements there were 47 speeders. The top speed recorded was 51mph.
- l. Village Hall – Cllr David Greenslade. It was agreed to ask the Village Hall for a schedule of who is using the hall so the Parish Council can inform them when we use the Community Room outside normal opening hours.
- m. Youth - Cllr Jack Popham

Other Reports

1. Neighbourhood Plan – The draft plan has been circulated to all Councillors and minor amendments have been made. There was a general acceptance of the report and Councillors were impressed with the quality. A vote of appreciation was recorded for all the work that Alex Bullock has put into this plan
2. Flood Alleviation Scheme. Road works will take place between 19th and 21st July 2016 to enable the temporary bridge to be erected. Concerns were made at the last meeting that Landowners affected by the scheme had not received any payments. The Environment Agency confirmed that those who had signed agreements had been paid.
3. Cannington Bypass has been named Brymore Way. There is still a need for further signage for the bypass and Grain Store traffic needs to be encouraged to use the bypass.
4. Highways and Parking Issues
 - a. There will be a temporary speed restriction of 30mph whilst the temporary bridge is in situ at the East roundabout.
 - b. There will be night time closure (19.00 to 06.00) of the C182 between Cannington and Combwich to enable resurfacing works to take place. This will exclude weekends and is expected to last for 19 nights. The order is in force for 18 months and exact dates have not been received yet.
5. Cannington Court – The access to the Rodway car park for non EDF users has now been resolved and EDF Security has been made aware.
6. The Hinkley Point SSG meeting held on 23rd June 2016 and was attended by Cllr Mike Phillips. A report of the meeting has been circulated to all Councillors.
7. The Finance & Staffing meeting took place on 28th June 2016 and the minutes of the meeting have been circulated to all Councillors. The main issues discussed were the Deputy Clerk vacancy which was discussed in minute 05/07/16 point 8 and Budget revisions discussed in 08/07/16 point 6.
8. Heritage Funding. There is Heritage Funding available in the EDF CIM funds to be spent on the Hinkley Point HGV corridor. An initial meeting took place on 21st June with SCC's Heritage team. A number of proposals were put to us including the restoration of the Packhorse Bridge, signposts, pedestrian finger posts and street furniture. A further meeting will take place in September 2016 when estimates have been produced.

Matters of Report

The next Transport Forum meeting will take place on 21st July 2016.

14/07/16 Items for the next meeting

15/07/16 Date and Time of next meeting

There will not be a meeting in August 2016 unless any urgent business arises. The next meeting will be held at 7.00pm on Tuesday 13th September 2016.

The meeting closed at 9.10pm

Signed Date